Report by VP SEBE

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Committees:	Student Voice
Action:	Approve

Full Time Officer Individual Objectives

	Main Priorities	**Progress** *What have you achieved since the last meeting?*
1.	Achieve recommendations from Supporting PhD Journey Transitions research	• I have met with the chair of research degrees committee to explore the start dates of research students at GCU. The aim is to bring PG induction into align with the start date of the rest of the student body.
2.	Survey Students with Disabilities to establish effectiveness of needs assessment process.	• Work in this area has not been started yet.
3.	Review the effectiveness of Student involvement in GCU Programme Reviews	• The first of the programme reviews have taken place. • The Student President, VPGSBS and I have agreed to take part and attend a Programme event. • On the 30th of November I will be attending MEng Fire Risk Engineering" (SEBE/C&S). • Working on benching marking the UK Sector on best practises within programme approval and review.

Full Time Officer Team Objectives

	Main Priorities	**Progress** *What have you achieved since the last meeting?*
1.	Improve the NSS 2018 students' association score to at least Scottish sector average	• Attended first meeting of NSS working group
2.	Review academic Class rep structure within GCU. Work with the Department of Academic Quality and Development and academic schools to:	• Working to ensure that each academic school has full and equal student representation on the membership. • Working is ongoing to gather feedback from SEBE regarding Class rep role description and school officer role description

	Review the role descriptions for Class Reps • Review recruitment process for academic reps • Establish centralised point of contact with academic schools for academic reps	
3.	Reduction of students' fee for those graduating in absentia. Review current costs associated with graduations & Meet with relevant staff members to discuss a reduction in costs	• Working with VPs on gathering feedback from students on the cost implications of graduation. • In the process of lobbing the SEBE to gain support of reducing costs.

Remit Progress

	Main Priorities	Progress *What have you achieved since the last meeting?*
1.	School of Engineering and Built Environment	• Met with the school dean, discussed the upcoming NSS launch. We are exploring methods of engaging with class reps prior to the survey and ensure they have a clear understanding about it. • Work is still on going on ensuring that students will be notified on changes to their study through a new staff student communication method. • Students will receive an email from registry when their class rooms change.
2.	Postgraduate Students	• I have successful secured £300 from PVC (Research) to run a PG Christmas Lunch. • I visited the GCU London campus with the student president. We ran drop in sessions for students to gather there feedback. We also met with the London dean to feedback student voice.
3.	Sports Clubs	• Ongoing support has been provided through ad-hoc informal catch ups with the Chair of Sports Council. • Attended the first meeting of the Glasgow Taxis cup.
4.	University IT	• Work is ongoing in this area.
5.	Executive Champion (Disabled Students)	• Working with the disabled student officers to develop ideas for disabled history month
6.	Articulation Students	• Work is ongoing in this area.

7.	Student Action Group for Engagement (SAGE)	• The first meeting of SAGE has taking place. • The update terms of reference will be taken to student voice on 27/11/17 for approval.
8	Teaching Awards.	• The teaching awards are launching week 9. • I have finalised new category of the teaching awards. The "outstanding Research Student Supervision & Support" award has been created in collaboration with the GCU academic development department, and the graduate school.
9.	**Academic Advising**	• Working with SP on the reforming of Academic Advising at GCU. • We are in the process of launching the student survey which will gather the views of students on their expectations are of Academic advising. • We have also ensured that the working group has been expanded to included students.

*Attendance at Meetings and Events (Students' Association, GCU, NUS or in the Community)

For Executive Committee only

	Name of Meeting or Event	Outcome/Impact of Meeting or Event *What difference did this meeting or event make?*
1.	GCU London Visit	• Student President and I visited GCU London Campus on the 8th and 9th of November. • We met with the London student rep. We engaged with a 15 Students on our visit and gathered feedback on the experience on the campus. • We met with the dean of GCU London to feedback the experience of students.
2.	QAA UK Consultation Workshop	• On Wednesday, I attended the UK wide consultation on the quality code of learning and teaching in higher education. The code is currently being reviewed.
3.	Meeting with NUS UK VPHE	• On 16th of November the FTO team met with NUS UK VPHE to discuss various matters that will affect students at a national level.

Plans before the Next Meeting

	Main Priorities	Intended Outcome/Impact *What difference will this meeting or event make?*
1.	Meet with Director of Estates, PVC R, SEBE ADR and SEBE Research Students to discuss the Temporary Teaching block (TTB) issue.	• To establish clear ownership of the issue. • To decide whether to move the students out the building or agree the exit steps required to improve the research environment within the TTB.
2.	Meet with Director of Estates, and the	• At the meeting I would want to ensure that the

	library to confirm the space for the postgraduate social space.	location of the PG Social Space is within the Library.
		• I would like to ensure funding and support will be available for the new space.
3.	Meet with student panel members of the programme approval and review events.	• In Trimester B I will be meeting with the student's reps that sat on the programme approval and review panels to gather they experience.