**London Council Minutes**

**18th February 2021 (17:00 – 18:00)**

**Present:**

Susan Docherty, Student President

Sifullah Khaled, Research Representative

Anh Thi Phuong Nguyen, MBA Luxury Brand Management (J)

Nnenna Nikiru Hemeson, MSc Fashion Lifestyle Marketing (J)

Talent Mthiyane, MSc Insurance and Sustainable Risk Management (S)

Maria Antheck, MSc Fashion Lifestyle Marketing (S)

**Apologies:**

Anupama Nigam, London Officer

Haya Khalifa, MBA Luxury Brand Management (S)

Aleksandra Petrovic, MBA Luxury Brand Management (J)

Vrushali Kirtikar, MSc Fashion Lifestyle Marketing (S)

Akshay Soni, MSc International Banking and Finance (S)

**Absent**:

Ting-Hsiu Chou, MSc International Marketing programme (S)

Priya Dilipbhai Hingu, MSc Fashion Business Creation (J)

Uzoma Kelvin Alaneme, MPH Public Health (J)

Fred Ojo, MSc Environmental Management (J)

Jain Honey, MSc Global Marketing (J)

Chit Oo Maung, Global MBA (J)

Kyunglin Park, MSc Fashion Lifestyle Marketing (J)

Gioia Toffol, MSc International Security and Diplomacy (J)

Ponpimon Srimungkoon, MSc International Project Management (J)

Guillaine Nioka, MSc Quantity Surveying (J)

Aviniash Kumar Boyat, MSc International Management and Business Development (J)

Ella Poppy Neale, MSc Luxury Marketing (S)

Cassandra Poh Sham Hee, MSc Luxury Marketing (S)

Sophie Svestad, MBA Luxury Brand Management (S)

Crisao Soares, MSc International Management and Business Development (S)

**In Attendance:**

Scarlett Hooper, Students Association Co-ordinator **(Clerk)**

The Student President welcomed everyone to the meeting.

1. **Approval of 10th December London Council Minutes and Actions**

Minutes approved, no amendments. Verbal update of action table.

1. **London Officer Update**

Apologies sent, no further updates.

**3. Student President Update**

The Student President updated the group on the funding available to students, The Covid Fund. 1.6 million, for All GCU students who have been impacted from Covid. Word Document and PDF documents were shares. Funding must be accessed by the end of March.

Scottish Government has also given more money, there is also the Hard Ship Fund, the focuses is for students to apply for the Covid Winter Fund.

**3.1 Action:** Students’ Association co-ord to share to Reps and all students

The Student president informed the group about their involvement within university committees and boards on a weekly basis, Students can raise items to the Student President personally to take to Executive Board. They also are involved in NUS Covid Officer weekly catch ups, the group and been meeting with the Scottish Government to help lobbying for more substantial support, expansion of hardship funding and consolation.

The Student president spoke about the Engagement Plan with Ask the Officers Events, following one will be with the Principle of the University, key moment for London students to get involved with the live events.

The Student president informed the group about the Night Line service will become active again, soft launch for 3 days a week, Monday, Wednesday and Friday, 7 PM to 12 AM Communication will be sent to students and promoted on Facebook.

**4. Research Representative Update**

The Research representatives updated the group on their role and their PhD, including the difficulties Covid has brought.

**5.Student Feedback**

The chair asked those present to let them know of issues that has been affecting students.

5.1 One member noted that their feedback had been late for two of their modules out of the four. This affected the student body, they didn’t get their feedback until after submitting their assignment for the same module. Students would like the feedback before the second submission to help with improvements.

5.2 One member noted that their course has a career module which includes work experience, due to Covid students were advised to use any workshop experience they had gained previously. This was a Tri A Module with a Tri B deadline, students have found the gap between teaching and submission difficult. Feedback form students is the assignment would have worked better as an essay, then as a career plan.

Student presidents recommended a raising this to Module Leader, quite a few alternative assessments had been added for other teaching E.G Exams. Further point would be to speak about extensions.

5.3 One member noted the course would have benefited from more practical projects, creating adverts for magazines and photography. The course is providing Photoshop classes, but the advance level is teaching some of some skills from the workshops provided last trimester. With the January students joining they need to be part of the beginner’s class so it is new materiel for them, but the September students have already been through the material.

Student Association co-ord recommended speaking with their Programme leader and their SSCG.

5.4 One member noted that there had been SPSS Research Methods sessions within last trimesters and outside of teaching. They were informed that there would be recordings of the lectures. The class representative has been in contact with the Senior Lecture for dissertations, they were informed that the lecture is no longer with the school; they are currently looking to replace this role.

The Student President recommend for them to be CC’d into the email to raises this further.

**Action:** IRM Class Representative

5.5 One member noted that one of the students had been having difficulty with their supervisor, with little to no communication. The student had to submit their proposal without their supervisor. This has been escalated to Senior Lead for dissertation and Programme Leader.

Students Association Coordinator recommended for the representative to pass on the details for Head of Student and Professional Services, Stefan Hollins to the student.

Student President also recommending Head of Student and Professional Services, Stefan Hollins. If the issue continues for the Student President to be cc’d for them to raise further.

**Action:** IRM Class Representative

5.6 One member noted that students had been receiving communication of none attendance, this should not be the case as there weren’t classes in Tri B due to dissertation.

Student President recommended for the students to reply back to the emails.

5.7 One member noted that they had received two out of four of their modules feedback. They have now received communication with their final aggregated marks with CW2 individual results still outstanding. This has happened before within the module, with a long delay for reiving feedback. There is a level of dissatisfaction from the students with the feedback when it is received, it does not match or fits with the Course Grading Guide. The class representative has raised this with their Module Leader and Lecturers.

Students Association Coordinator has recommended for this to be raised with their Programme Leader.

5.8 One member noted that the class have also been experiencing difficulties with contacting their supervisors, only two students in their Cohort.

Students Association Coordinator recommended for the representative to contact Senior Lead for Dissertations, followed by Head of Student and Professional Services, Stefan Hollins if they still don’t hear from their superior.

Student President also recommending Head of Student and Professional Services, Stefan Hollins. If the issue continues for the Student President to be cc’d for them to raise further.

**Action:** MBA LBM Class Representative

**6. AOB**

Students’ Association Coordinator informed the group about the Academic Representative Gathering and guidance for booking their tickets, along with the sessions that are running.

Students’ Association Coordinator informed the group about the Full Time Officer Elections with the plan for campaign and voting week. Plus, two live events on the Students Association Facebook Page.

**7. CONCLUSION OF MEETING**

**Next London Council Meeting will be on Thursday 18th March, 5PM.**

**London Council Action Plan**

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| **Minute** | **Action** | **Designated Officer/ Staff Member** | **Time (Deadline)** | **Outcome** |
| **10.11.20** | Update the London Council about Universities implement of captions on Collab Ultra | Student President  | 3rd London Council  | On going  |
| **3.1** | Covid Winter Fund, promotion to students  | Students’ Association Coordinator  | Before the end of March |  |
| **5.4** | Missing lecture recording of SPSS Research Methods  | IRM Class Representative and Student President  | 4th London Council  |  |
| **5.5**  | Dissertation Supervisor  | IRM Class Representative  | 4th London Council  | 24.02.21 Class representative emailed Stefan for help to resolved this issue, Student Association Coordinator was cc’d into the communication.  |
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