**London Council Minutes**

**10th December 2020 (17:00 – 18:00)**

**Present:**

Susan Docherty, Student President

Aleksandra Petrovic, MBA Luxury Brand Management (J)

Ting-Hsiu Chou, MSc International Marketing programme (S)

Anh Thi Phuong Nguyen, MBA Luxury Brand Management (J)

Marta Cuesta Gutierrez, Student

Nnenna Nikiru Hemeson, MSc Fashion Lifestyle Marketing (J)

**Apologies:**

Anupama Nigam, London Officer

Haya Khalifa, MBA Luxury Brand Management (S)

Talent Mthiyane, MSc Insurance and Sustainable Risk Management (S)

Maria Antheck, MSc Fashion Lifestyle Marketing (S)

**Absent**:

Priya Dilipbhai Hingu, MSc Fashion Business Creation (J)

Uzoma Kelvin Alaneme, MPH Public Health (J)

Fred Ojo, MSc Environmental Management (J)

Jain Honey, MSc Global Marketing (J)

Chit Oo Maung, Global MBA (J)

Kyunglin Park, MSc Fashion Lifestyle Marketing (J)

Gioia Toffol, MSc International Security and Diplomacy (J)

Ponpimon Srimungkoon, MSc International Project Management (J)

Guillaine Nioka, MSc Quantity Surveying (J)

Aviniash Kumar Boyat, MSc International Management and Business Development (J)

Ella Poppy Neale, MSc Luxury Marketing (S)

Cassandra Poh Sham Hee, MSc Luxury Marketing (S)

Sophie Svestad, MBA Luxury Brand Management (S)

Crisao Soares, MSc International Management and Business Development (S)

**In Attendance:**

Scarlett Hooper, Students Association Co-ordinator **(Clerk)**

The Student President welcomed everyone to the meeting.

1. **Approval of 12th November London Council Minutes and Actions**

Minutes approved, no amendments. Verbal update of action table.

1. **London Officer Update**

Apologies’ sent, no further updates.

**3. Student President Update**

The Student President updated the group that they are working with the university regarding the Hardship Funds. These are currently only available to Home students, but other resources available to international students is The Common Good Fund. The university will also look at applications by international students on a case by case basis so all students are catered to and funds are available.

The Student president informed the group about the digital Inclusion package, this is for any students who have any access problems with Laptops, software and Dongles available on loan from the university, this is across both campus, Glasgow and London.

**3.1 Action:** Class representatives to pass the message onto students, more information available from the Students’ Association Coordinator

The Student president spoke about the Engagement Plan over Christmas, for international students or any student who isn’t going home to family. Separate events will be delivered over the 3 week break. There is also a buddy plan for the Christmas break and bubbles for face to face meet ups.

**3.2 Action:** Students’ Association co-ord to share to GCU SA London Facebook Page.

**4. Research Representative Update**

Position currently vacant, Applications close Thursday 21st December 2020, with interviews to start on 25th Jan.

**5.Student Feedback**

The chair asked those present to let them know of issues that has been affecting students on campus, not relating to their academic work.

5.1 One member noted that their course leader had been setting up coffee mornings and more social events to help build community.

5.2 One member noted that they had raised with their programme leader the scheduling of deadlines making if difficult for the class to have time for recommended readings for that week. This was resolved with a change to the deadline Schedules.

5.3 One member noted the dissertation schedule and supervisors for next trimester, the member asked the group if this has been communicating. The group confirmed it is available on collaborate, within research modules, assessments folder.

5.4 One member noted that there is a module, International Marketing Concept for ethical and sustainable. They started this module first, at wk 6 they change to a new module International Management Governance and Sustainability. The new Sept cohort have joined in the middle of the teaching session and within an already establish class, behind 6 weeks of teaching. This has been raised to their Programme leader.

Student President asked for the student to re-email the programme leader and CC themselves into the email to help resolve this issue.

**Action: Class rep to email Programme leader about this issues with Student President cc’d in.**

**6. AOB**

Students’ Association Coordinator informed the group about two documents that were sent around to all class representative regarding Library Services, campus Christmas Hours and Target English. Students association coordinator also highlighted student events that will be taking place before end of teaching.

One member noted that they needed to speak about finances and their university fees. Students’ Association Coordinator and Student President both confirmed that they need to get in touch with the universities finance team. The Student president offered to be cc’d into the email if they are experiencing long waits between correspondences.

**6.1** **Action:** Class Representative and Student President.

One member noted Fashion Society events that will be taking place over the Christmas break and induction week event plans. Setting up of a dissertation Coffee date/Study group with Anna Chapman.

**7. CONCLUSION OF MEETING**

**Next London Council Meeting will be on Thursday 18th February, 5PM.**

**London Council Action Plan**

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| **Minute** | **Action** | **Designated Officer/  Staff Member** | **Time (Deadline)** | **Outcome** |
| **10.11.20** | Top Tips for remote working for Students | London Officer  SA Coordinator | On going | Resolved  GCU London Marketing produced check lists and links to help joining students. |
| **10.11.20** | Module/ Class List – screen shot | Student President | 3rd London Council |  |
| **10.11.20** | Update the London Council about Universities implement of captions on Collab Ultra | Student President | 3rd London Council | Unconfirmed for Tri B. |
| **3.1** | Promotion of digital inclusion package | Class Representatives | 3rd London Council |  |
| **3.2.** | Promotion of engagement plan/ Christmas events | SA Coordinator | 3rd London Council |  |
| **5.4** | Joining new module International Management Governance and sustainability | Msc IMP Class Representative  Student President | 3rd London Council |  |
| **6.1** | GCU finances | Msc FLM Class Representative  Student President | 3rd London Council |  |