

The EDIT Committee Meeting Minutes



Date: 25th February 2020

Time: 17:00

Room: NH208

In Attendance:

Monica Allen (MA)- Editor In Chief
Erin Patterson (EP)- Deputy Editor
Siobhan MacDonald (SM)-Head Of Social Media
Craig Edwards (CE)- Head Of Events
Tora Jóhannusardóttir (TJ)-Head Of Design
Abbie Meehan (AM)-Sports Editor
Hannah Mackenzie Wood (HW)-News And Features Editor
Callum McQuade (CM)- Music Editor
William Campbell (WC)-Head Of Photography
Bethany Stevenson (BS)- VP SHLS
Lora Addison (LA)-Societies Coordinator

	Agenda Item
1	Welcome MA welcomed the committee.
2	Apologies Susan Docherty (SD)-VP SCEBE Rebeka Lužaitytė (RL)- Entertainment and Tech Editor Kirsten Irvine (KI)-Fashion Editor Nicola Gray (NG)- Online Editor MA reminded the committee that If people can't make the meeting they should read the agenda and communicate their thoughts.
3.	Bethany Stevenson- GCU Wolves BS talked about attending other sports balls and the improvements she thinks could be made to ours. She discussed with the committee that she would like to produce a sports booklet, to summarise the year in sport with the help of The EDIT. 100 copies with around 12 pages should cost around £50 and will be funded by sports council, and could potentially take the place of the sports edition The EDIT were planning to make. Bethany will provide content and help as much as she can.

	<p>AM said she is happy to help. TJ noted she could help but if not she may have someone on her team who will. TJ suggested to Bethany to check on Pinterest to see what designs she likes. BS agreed and thanked the committee for their help</p> <p><i>**BS exited the meeting after this agenda item**</i></p>
5	<p>Committee Updates/Spring Edition Update/Elections Coverage</p> <p>MA asked the committee to let WC know if anyone needs photographs for their article as soon as possible so that he is aware. WC explained the easiest way for contributors to find their images. TJ noted that sometimes her design team can design a graphic rather than an actual photograph as sometimes the photos don't make sense.</p> <p>The committee discussed content and what is completed and is still required. Including an interesting article on coronavirus. TJ confirmed she is meeting her team on Monday and needs all articles by then.</p> <p>AM and TJ updated the committee on the FTO Elections coverage, the magazine is ordered however the meet the press event wasn't a positive experience due to lack of organisation and they didn't feel it was engaging enough. The committee discussed covering results night and HW noted she may be able to do something but is unsure.</p>
6.	<p>Social Media Schedule</p> <p>Monday- News and Features Tuesday- Ents and Tech Wednesday- Fashion Thursday-Music Friday- Arts and Culture Saturday- Sport Sunday- anything which overlaps</p> <p>MA reminded the committee that the rules are in the Google Drive. This has to be adhered to make things better and means that we will get more social media attention- everyone should share posts to get the word out.</p>
7.	<p>Event Ideas</p> <p>MA said she had an idea to have on 15th April. CM suggested an open mic night, with some local musicians he knows to mark the end of our committee.</p> <p>CE noted the event should be laidback and since this is some of the committees last event, it should not be a stressful hard to manage event.</p> <p>EP asked if anyone knew any bands. HW said she knew someone.</p>

9	<p>International Women's Day/ LGBT+ Month</p> <p>MA asked if anyone had ideas for what we can post for international women's day. HW said she might have some ideas and will explore these.</p> <p>MA informed the plan is to have LGBT+ content across every section of the magazine. CM said he will create an article for his section.</p>
10	<p>STAR Awards/Teaching Awards</p> <p>MA reminded the committee of the importance of getting involved, especially since there are 2 awards specifically for The EDIT. MA also updated the committee that if 6 or more volunteers from The EDIT attend, we will receive sponsorship which will help for next year.</p> <p><i>**TJ exited the meeting after this agenda item**</i></p>
11	<p>Committee Elections</p> <p>WC mentioned including the committee elections in the spring edition to let people know the positions are becoming available, the committee agreed.</p> <p>AGM on 17th March, possibility of having an in person election</p>
12	<p>TRI B Timetable</p> <p>Contributors Deadline- 25th February 6pm Editors Deadline- 27th February 6pm Senior Editor Deadline- 1st March 5pm Design Deadline- 9th March</p>
13	<p>Any Other business</p> <p>Next Meeting- 10th March at 5pm</p>