

The EDIT Committee Meeting

Date: 10th October 2019

Time: 16.00

Room: Social Learning Space



In Attendance:

Monica Allen (MA)- Editor In Chief

Erin Paterson (EP)- Arts & Culture Editor

Siobhan MacDonald (SM)-Head Of Social Media

Hannah Mackenzie Wood (HW)-News And Features Editor

William Campbell (WC)-Head Of Photography

Rebeka Lužaitytė (RL)- Entertainment and Tech Editor

Craig Edwards (CE)- Head Of Events

Susan Docherty (SD)-VP SCEBE

Lora Addison (LA)-Staff Support

	Agenda item	Person responsible
1.	Welcome MA welcomed the committee and staff to the meeting and the committee and staff introduced themselves and their position.	Chair
2.	Apologies Kirsten Irvine- Fashion Editor Abbie Meehan- Sports Editor Callum McQuade- Music Editor Nicola Gray- Online Editor Tóra Jóhannusardóttir-Head Of Design Adam Lyon- Deputy Editor	Clerk
3.	Approval of Previous Minutes MA informed the committee this is not relevant for this meeting as this is the first committee meeting but will be a standing agenda item for further meetings.	Chair
4.	Matters Arising from previous meeting MA informed the committee this is not relevant for this meeting as this is the first committee meeting but will be a standing agenda item for further meetings.	Chair
5.	Change to GCU Students' Association By-Laws	Chair

	<p>MA informed the committee that the changes will not have a profound effect on The EDIT and asked the committee their thoughts on the changes.</p> <p>The committee agreed with the changes.</p> <p>MA asked the committee to let her know of any further thoughts before student voice.</p> <p>ACTION: Committee to read policy and communicate opinions to MA.</p>	
6.	<p>Freshers Success and Membership Update</p> <p>MA updated the committee on current membership numbers, which stands at 89, and this is the highest number for this time of year on records.</p> <p>MA noted the success of the freshers event and the stall and thanked the committee for their hard work during the freshers period.</p> <p>MA told the committee having 1st year journalism students on board has helped with the membership numbers and they are very engaged and happy to help.</p> <p>MA told the committee she has plans to network with societies and encourage these groups to engage with the magazine more.</p> <p>EP informed the committee that many members of the Fashion, Retail & Marketing Society have engaged with the magazine, and noted their interest in being involved.</p> <p>SD asked the committee to be aware of the GCU Racing Society who are building a race car, SD said it would be good for The EDIT to cover their work. The committee agreed.</p>	
7.	<p>Policy Motions</p> <p>MA passed around the updated The EDIT Policy for approval by the committee and asked that if anyone has any issues then mark on the page in a different colour.</p> <p>MA needs to submit the policy papers for student voice by Thursday 17th October 2019, therefore the committee needs to let her know their thoughts by then.</p> <p>MA will make a poll in the group chat for the committee to vote on.</p> <p>MA asked if everyone is happy with what they have read so far, the committee all answered yes.</p> <p>ACTION: Committee to read policy and communicate opinions to MA.</p>	Chair

8.	<p>Christmas Edition</p> <p>MA is planning on altering the contributor deadline to 30th October as this allows TJ to spend more time on design just like the freshers edition which looked very good.</p> <p>EP noted that although Christmas isn't until 25th December, teaching finishes on 13th December and so the magazine needs to be completed and distributed quickly.</p> <p>MA agreed and noted that December typically involves many coursework deadlines and so this will allow the editors and contributors more breathing time after the edition is complete to focus on work.</p> <p>SM will post deadlines on social media.</p> <p>WC noted an issue with searching for the Facebook groups, and how they don't always show and so this can be difficult to share. WC suggested the links should be displayed on the website for students to easily find and gain access to.</p> <p>EP suggested that on the main EDIT group there should be a link to all sub groups on the "more info" page.</p> <p>MA told the committee an idea for distribution, that the committee should hand out the magazine on campus as this is a good way to get the magazine out and to allow students to get to know the committee.</p> <p>ACTION: SM to post deadlines on social media.</p> <p><i>**SD Left the meeting after this agenda item**</i></p>	Chair & Deputy Editor
9.	<p>Verbal Reports</p> <p>MA asked if anyone had an update to provide, any upcoming opportunities and whether or not progress has been made with the Christmas Edition.</p> <p>EP reiterated the importance of attending committee meetings and that all members should try their best to be there, as the word press guidance meeting which was due to take place this morning was very important and no one attended.</p> <p>EP informed the committee she had received an email from Ryan at The Great Western Festival which she explained is a smaller scale Glasgow version of the Edinburgh fringe. This is a multi-venue</p>	Everyone

	<p>music and arts festival taking place on 23rd November. Ryan has requested The EDIT interview different people involved in the festival and generally cover the events. EP has replied to the email noting The EDIT's interest. EP informed the committee that this event focusses on community so most are local acts which is something The EDIT should be supporting. EP noted she will most likely need more than one volunteer in order to cover as much of this event as possible and that a high level of social media coverage would be good too.</p> <p>HW asked how the committee can find a list of people who have signed up to their area. MA said that it usually gets inputted to the Students' Association Website, but many people did not select an area and so this has not been added to the website.</p> <p>MA encouraged the committee to share their sub group in the main volunteer Facebook group. EP noted the issue of having to be friends with people on Facebook in order to add them to your group.</p> <p>MA noted success of the social media posts this week.</p>	
10.	<p>Photography Discussion</p> <p>MA told the committee she would like to get committee photographs taken, and will create a poll to find the best date to get everyone together and this will be good to get people's faces out there. MA said this will be good to go on the wall in the Re:Union bar and noted that The bar has been busy this year so far so important to have the wall looking good and plans to have edition covers in frames, the EDIT logo and image of committee.</p> <p>MA talked to committee about the photography process, WC can be asked to take photos or someone from his team can do it. MA expressed disappointment that this did not happen for the freshers edition and William wasn't given the chance to do his job. MA told the committee if they don't have an image make sure you ask WC. MA said that WC can access the articles through google drive to get the context of article in order to provide the best image, and that WC providing original photography eliminates copyright issues.</p> <p>WC told committee that when completing an article, the</p>	Chair

	<p>photographers should run alongside the editors and not be used as an afterthought and therefore the deadlines should be the same. WC noted he has 6 contributors signed up and if they are being utilized often this will make them more motivated to stay involved. WC mentioned the issue of quality and that images shouldn't be pixelated in order to keep up overall quality of magazine and website. EP noted this is even more important now with the new website and the slider. EP also said that WC can take a higher quality version of an image you already have.</p> <p>MA noted the increase in volunteers and therefore increase in articles and so the magazine needs to be really good and could potentially win NUS awards which would be good for members' CVs and future employability.</p> <p>ACTION: MA to create poll for photograph session.</p>	
11.	<p>Events Discussion</p> <p>MA asked committee thoughts on a Christmas event and explained how important it is to use the Re:Union bar as they offer sponsorship and also offer Starbucks coffee and so attendees don't have to consume alcohol.</p> <p>MA suggested a date after 7th December to tie in with the SAAS payment, the committee agreed.</p> <p>CE mentioned the issue of the bar closing without an announcement or countdown to the bar closing, which some attendees at the freshers event complained about.</p> <p>MA discussed The EDIT's relationship with Chrissy Ross (events management student, comedian and VP of the Events Society) who has helped The EDIT a lot, MA suggested the idea of hosting a variety event and having Chrissy do a stand up performance and possibly asking comedian Gary Faulds also to come along. MA suggested this could possibly be done in collaboration with the Events society, and asked if everyone liked this idea. Committee agreed. CE noted it is a good idea to use Chrissy Ross' talents, and the other contacts/societies the EDIT has.</p>	Chair

	<p>MA asked committee to ask people who might be interested in performing and to sell the benefits. MA will write blurb which can be sent out.</p> <p>MA told the committee that Kwaku can help again and Mick & Phill.</p> <p>ACTION: Everyone to speak to potential performers.</p>	
12.	<p>Any other competent business</p> <p>MA updated the committee on the common good fund result, The EDIT were awarded £200 to produce an elections edition. MA told the committee that herself and EP cannot be involved due to being involved in the elections.</p> <p>MA suggested that the third year committee members should lead on this so that they can have experience for next year.</p> <p>MA mentioned sponsorship opportunities which arose from the freshers fair such as Amazon, Ryze, 5pm Scotkart and paradise golf. MA will email these companies on Monday to ask them if they would still like to work together.</p> <p>WC noted that BOX may be interested as they are trying to target students. MA reminded the committee of the prices for sponsorship. MA will post in Glasgow Girls Club page looking for sponsors as this was successful when obtaining raffle prizes.</p> <p>MA informed the committee that AL has resigned from the position of Deputy Editor due to not fulfilling commitments. MA said that EP would like this role, and the committee voted to approve this. EP was then appointed as the new Deputy Editor.</p> <p>ACTION: MA to contact potential sponsors.</p>	Chair
13.	<p>Date of next meeting & deadline for agenda</p> <p>It was decided MA will create a doodle poll to decide these dates.</p> <p><i>**The meeting ended at 17:02**</i></p>	Clerk