**Minutes of the 1st Caledonian Student Voice of session 2017/18**

Meeting held on Monday, 23 October 2017, in NH208, at 5.00pm.

1. **Sign In:**

**Present**:
Jonnie England (JE, Chair); Kevin Campbell (SP); Chris Daisley (VP SEBE); Rachel Simpson (VP GSBS); Alan Adamson (AA); Neil Alexander (NA); Jennifer Broadhurst (JB); Amy Byrne (AB); Susan Docherty (SD); Tom Jarvis (TJ); Maja Jørgensen (MJ); Umair Maqsood (UM); Megan McSharry (MMcS); Declan McGallagly (DMcG); Brendan Owen (BO); Caitlin Reid (CR); Callum Smith (CS); John Templeton (JT).

**Absent:** Lauren Aitken (LA); Idris Akormadu (IA); Temilove Fakunle (TF); Raven Hingley (RF); Fraser Knight (FK); Victory Nwabu-ekeoma(VN); Alexander Radoescu(AR); Robbie Stewart (RS); Aimee Watson (AW); Ross Wilson (RW).

**Apologies**: Yetunde Ogendgbe (VP SHLS); Lynzie Brown (LB).

**In attendance**: David Carse (Chief Executive); Caroline Miller (Representation and Advice Manager); Kathryn Collins (Clerk).

Members who were absent without apologies have received an automatic caution from Student Voice. Any member who receives two cautions will automatically face a vote of no confidence at which members of Student Voice may decide to remove them from their position.

1. **Welcome**

1.1 The meeting started at 5.05pm. The Chair (Jonnie England) welcomed all members to the first meeting of Student Voice for 2017/18. Members were asked to ensure they had signed in and taken a voting card to use when speaking. Members were reminded of what conduct is acceptable during the meeting.

2. **Previous Minutes**

2.1 The Chair invited members to consider the minutes of the previous Student Voice meeting held on 20th March 2017. The Chair called for a vote to approve the minutes of the meeting of the Caledonian Student Voice held on Monday 20th March 2017. Only seven members were present at the previous meeting and eligible to vote. **Vote: For: 6; Against: 0; Abstention: 1.** The previous Student Voice minutes from 20th March 2017 were approved.

3. **Matters Arising**

3.1 **Previous Student Minutes**
The Clerk confirmed that she had checked her notes and confirmed with another colleague present that the previous minutes were accurate in regards to a vote. This matter was resolved.

3.2 **Revised Edit and Radio Caley Policy**
The Edit Committee and Radio Caley are proposing several changes to their separate policies and will bring back their policies as a tracked changed document when it is ready. This matter is resolved.

3.3 **Freshers Terms of Reference**

The Freshers Terms of Reference was approved by the Executive Committee. No further work is planned on this matter. This matter is resolved.

3.4 **GCU Branded Clothing**

There is no update at this time. The Student President and the VP SEBE will take forward this item. This matter is ongoing.

3.5 **Advertisement Boards within GCU Students' Association Toilets**

The VP GSBS reported that clubs, societies and sports clubs can use the advertisement boards located within the toilets in the Students' Association Building, where they have not already been filled. This matter is resolved.

3.6 **Survey to explore Nursing Subjects**

The Student President advised that he felt there was no need for a separate nursing survey as similar questions are included within the undergraduate GCU Experience Survey. BO asked the Student President to explain what the survey includes and whether the data is then available to the academic schools. The SP then explained how the GCU Experience Survey works and that the academic schools will receive all the data from the survey. There were no further questions. This matter is resolved.

4. **Affiliations**

The following newly affiliated society, SAMH (Scottish Association for Mental Health) Society, is required to be ratified by Student Voice. The Chair called a vote to approve the SAMH Society. **Vote: For: 17; Against: 0; Abstention: 1.** The SAMH (Scottish Association for Mental Health) Society was approved.

5. **Updated By-Laws**

The Chair explained that the By-Laws have been revised based on previous Ideas submitted. Including:

- Postgraduate Taught School Officers membership to Student Voice.
- Ethnic Minority Students' Group – change of name.
- Students Trustees Term – appointed for a term of up to two years.

There were no comments or questions raised. The Chair called a vote to approve the By-Laws. Vote: **For: 17; Against: 0; Abstention: 1.** The By-Laws were approved. [Clerks Note: The updated By-Laws are available from www.GCUstudents.co.uk/keyinformation].

6. **External Affiliations**

The Student President presented the External Affiliations paper and said that Section 22 of the 1994 Education Act requires the Students' Association to present the current list of affiliations for approval by members annually. This included the National Union of Students (NUS), British Universities and College Sports, Scottish Student Sport and National Nightline Association. The paper outlined the actual costs of 2016/17 and the anticipated costs for 2017/18. The Student President explained that NUS National Conference 2017 approved a new affiliation model. It was also noted that the annual affiliations are included within the annual accounts.

There were no comments or questions raised. The Chair called a vote to approve the External Affiliations. **Vote: For: 17; Against: 0; Abstention: 1.** The External Affiliations were approved.

7. **Reports**

7.1 The Chair asked the Full Time Officers to provide a brief two minute verbal summary of their submitted written reports.

7.2 NA asked about the report from the VP SHLS and how Student Voice members were to approve her report when she is not present. It was clarified that the report could be approved without the Officer being present. The Chair then discussed having members vote on the three Full Time Officer reports excluding the report from the VP SHLS. It was agreed that the VP SHLS should provide an update at the next meeting on her report. **Action: VP SHLS.**

7.3 The Chair invited members to take a vote to decide whether to approve three Full Time Officer Reports excluding the report from the VP SHLS who was not present at the meeting. **Vote: For: 14; Against: 0; Abstentions: 4.** The three Full Time Officer reports from the Student President, VP GSBS and the VP SEBE were approved.

8. **Student Voice Officers Reports**

The Student Voice Officers were invited by the Chair to provide a brief verbal update.

**Mature and Part-Time Students' Officer**

- The first meeting was held on Thursday.
- A leaflet for mature students is being created and dates for events are being scheduled.

**Ethical & Environmental Officer**

- Had a meeting to discuss maintaining the Green Impact Award and about taking part in the Big Green Survey this year.

**Societies Council Chair**

- Met twice this trimester and decided on their objectives.
- The SAMH (Scottish Association for Mental Health) Society was approved.
- A social event is being planned for November/December.
- Agreed and implemented the model for Dragons' Den system. Four applications have been received so far.

**Magazine Editor**

- Produced the Freshers Edition of The Edit.
- Funding has been secured from Re:Union Bar and Grill.
- The Edit has a new space on level 2.

**Radio Station Manager**

- Working on getting Radio Caley broadcast in the Re:Union Bar and Grill.
- Expanded the number of Radio Caley volunteers.
- Radio Caley broadcasting timetable is very busy and going exceptionally well.
- Fundraised most of the money needed for Radio Caley.

**Engineering Officer**

- Helping support the VP SEBE with activities.
- IT issues have improved but have not been resolved. Liaising with the Head of Department to improve experience with ongoing issues.

**Life Sciences Officer**

- Helping to support the VP SHLS.
- Attended the first School Board meeting where the NUS Report was discussed.
- Awaiting Class Representatives list.

**Nursing and Community Health Officer**

- Had a meeting with Head of Department and Programme Lead and spoke about NSS.
- Meeting the Programme Lead tomorrow. Regular meetings are scheduled.
- Meeting room booked for Class Representative meetings and once the lists are out can begin emailing contacts.
- Student Staff Consultative Group (SSCG) meeting on 1st November.

9. **Student Voice Elections**

Elections took place for the following positions below. Brendan Owen put his name forward for the position of Deputy Chair of Student Voice. Jen Broadhurst put forward her name for the research place on Senate. The Chair called for a vote for each place and the results are as follows:

- Deputy Chair of Student Voice – Brendan Owen. **Vote: For: 15; Against: 0; Abstention: 2.**
- Research place on Senate – Jen Broadhurst. **Vote: For: 15; Against: 0; Abstention: 2.**

10. **Full Time Officers Team and Individual Objectives 2017/18**

10.1 At this point in the meeting four videos were shown in relation to each of the Full Time Officers Individual Objectives.

Student President - www.gcustudents.co.uk/articles/student-president-objectives-2017-18
Vice President SEBE - www.gcustudents.co.uk/articles/vice-president-sebe-objectives-2017-18
Vice President SHLS - www.gcustudents.co.uk/articles/vice-president-shls-objectives-2017-18
Vice President GSBS - www.gcustudents.co.uk/articles/vice-president-gsbs-objectives-2017-18

10.2 The Student President gave some background for each of the three Full Time Officer Team Objectives and informed members that the Team and Individual Objectives 2017/18 align to The Bigger Plan 202 (strategic plan). NA questioned whether Student Voice could approve the Individual Objectives from the VP SHLS when she is not present to give an update. The Chair asked for members to vote on only three of Full Time Officer Individual Objectives 2017/18 excluding the VP SHLS. The VP SHLS can give an update at the next meeting. **Action: VP SHLS.**

10.3 The Chair invited members to take a vote to decide whether to approve the Full Time Officer Individual Objectives 2017/18 for three of the Full Time Officers excluding the VP SHLS. **Vote: For: 14; Against: 0; Abstention: 4.** The Full Time Officer Individual Objectives 2017/18 for the Student President, VP GSBS and the VP SEBE were approved.

10.4 The Chair invited members to take a vote to decide whether to approve the Full Time Officer Team Objectives 2017/18. **Vote: For: 14; Against: 0; Abstention: 4.** The Team Objectives for 2017/18 were approved.

11. **Ideas**

The Chair presented one idea which is eligible for discussion at Student Voice.

**Idea:** An agreement of areas in the university where posters and flyers are allowed or not allowed by Sarah Helen Zycinski, submitted 8th November 2016. It was noted that the person who submitted the idea has left GCU. The Chair said that anyone can come forward to speak for the Idea. The Student President came forward and said that he saw the potential in having something in writing to clarify around the rules and regulations for posters being put up around the university and where the notice boards are located on campus. It was noted by a member that there is already a section about posters and the locations of the notice boards on campus. [Clerks note: www.GCUstudents.co.uk/promotingyourclub]. All affiliated clubs or societies or groups must ensure that the GCU Students' Association logo and our charity number are on all their posters and printed materials pout on the noticeboards. The VP GSBS added that she will circulate an email to sports clubs, societies and groups with the link to information about posters. **Action: VP GSBS.** The Chair called for a vote to close the Idea relating to posters and flyers. **Vote: For: 17; Against: 0; Abstention: 1.**

12. **Standing Orders**

The Chair presented the Standing Orders and explained any Idea (otherwise known as Motion) passed becomes the policy of GCU Students' 'Association for five years unless overturned by a future Idea. He added that after five years the policy would lapse until brought forward as a new Idea. The Chair advised that Ideas from 2012/13 are no longer policy unless a member brings forward a new Idea. It was noted by members that the Standing Policy for limit the number of bake sales to one per academic year had been operationally implemented and would remain in place even though it was no longer policy. Jen Broadhurst (JB) asked about GCU Students' Association 'twinning' with the University of Bethlehem Student Senate and if there was still a Palestine Society. It was clarified that this society no longer existed and that due diligence would be required before proceeding with this Idea.

13. **Audited Accounts**

The Student President presented the draft Audited Accounts for 2016/17 for discussion. The Students' Association External Auditors, Wylie & Bisset LLP, have completed the annual audit of the Students' Association Accounts 2016/17 (31st July 2017). The annual report from the Trustee Board is included within the audited accounts. The total income from all sources was £769,662 (2016; £797,972). The Students' Association has continued to benefit from the recognition and support from the University, with £643,500 funding from Glasgow Caledonian University. In addition the Students' Association generated £126,162 income. The total expenditure was £763,360 (2016; £795,938). The surplus for the year was £6,302 (2016; £2,036). £2,500 was transferred to the General Reserves, in line with our Reserves Policy, and the remainder to the Development Reserve. A total of £91,466 was retained within the reserve accounts (2016, £85,164). The accounts have been submitted to the GCU Finance and General Purposes Meeting (GCU Court Sub Committee) on 16th October 2017 for information and will subsequently be approved by the Trustee Board. NA asked why the staff role changes were not detailed in the Audited Accounts. The Student President explained that he had to be cautious in how he responded to stay within the Staff/Student Protocol. He explained that the Trustee Board were responsible for making decisions about resourcing within the Students' Association but that he was willing to speak separately to any interested members out with this meeting.

14. **The Bigger Plan Year 1 Update Paper**

The Student President presented The Bigger Plan Year 1 Update Paper and discussed the progress made within Year 1 of the Bigger Plan 2020. The report outlined progress made towards the Key Performance Indicators (KPIs) and Big Actions, that are ambitious in order to stretch the organisation. He explained that a summary of other performance is outlined within the annual report section of the Audited Accounts 2016/17.

NA said given the under-performance of the Marketing and Communication KPIs when would the Communications Steering Group be meeting. The Chief Executive explained that the Communications Steering Group was a Working Group and was not required to constitutionally meet. He explained he would raise this feedback with relevant individuals. [Clerks Note: The Chief Executive wrote to Student President on 25th October 2017 to remind him that the Student President was the Policy Lead for Marketing and Communications and the Chair of the Communications Steering Group and asked him to contact NA]. **Action: Student President.**

15. **Full Time Officer Model Review**

The Student President presented the Full Time Officer Model Review carried out by Lucidity Solutions and gave some background on the paper. In 2014, Student Voice voted to change our Full Time Officer model and how our Full Time Officers are elected. At the time that the new process was approved, it was agreed that it would be reviewed after three election cycles, the third of which was completed in March 2017. The Review demonstrates that the new structure is working well, and has continued to cement the partnership between the Students' Association and the University. Students felt well represented overall and were satisfied with the model. Recommendations are included in the report. The Student President said the report was endorsed by the Trustee Board and circulated to stakeholders. There was a consensus from Student Voice to endorse the paper.

16. **National Student Survey (NSS) 2017**

The VP SEBE presented the NSS paper and gave some background to the NSS Survey which asks undergraduate students 27 questions, relating to 8 aspects of their learning experience. The 2017 survey had substantial changes and the students' association question was also changed from "I am satisfied with the Students' Union (Association or Guild) at my institution" (question 23) to "The students' union (association or guild) effectively represents students' academic interests" (question 26). Research has been carried out by 18 diverse unions with over 17,000 responses on question 26 which suggested that students do not understand the new question. The VP SEBE stated that our score was down this year and we were in 10th place for the ranking of Scottish Universities, whereby previously we were in 6th place. Members discussed what was meant by 'academic interests' to them. Discussions also focussed on what the impact of the NSS results means for the Students' Association in terms of reputation, politically and financially.

*Jen Broadhurst left the meeting at 6.35pm.*

17. **NUS Delegation and Full Time Officer Election Timetables 2017/18**

Student Voice members noted the Elections Timetable 2017/18 and timescales for the NUS Conference Delegation and Full Time Officer elections.

18. **Trustee Board Minutes**

Student Voice members noted the Trustee Board Minutes from the last meeting held on 22nd May 2017. NA enquired about the May Trustee Board Minutes not being on the website. This was checked online at the meeting and confirmed that the May Trustee Board Minutes had been uploaded on the website.

19. **Quality Students' Unions Report**

The Student President discussed the Quality Students' Unions report which confirms that the Students' Association have moved from Good to Very Good and we have therefore met this Big Action within the Bigger Plan 2020. The Chair thanked those involved in and the level of work put in. Student Voice members noted the Quality Students' Union report.

20. **Any Other Business**

TJ presented an Emergency Idea in relation to Radio Caley being able to broadcast in the Re:Union Bar and Grill. The Student President responded that the main barrier to Radio Caley not being able to play their music in the bar was due to the discussions around the installation of SUBTV, which is a 24/7 music channel specifically for the student market. It was noted that any decision would be made by BaxterStorey. Discussions took place about the pros and cons for having SUBTV and the Chair decided to defer the Idea until the next Student Voice meeting and an indicative informal vote of support for the Idea was noted from the members. **Vote: For: 16; Against: 0; Abstention: 1.** [Clerks Note: More information about SUBTV is available from http://www.sub.tv/about].

The Chair thanked all members of Student Voice for their attendance.

**The meeting was concluded at 6.55 pm.**

**Minutes of the 2nd Caledonian Student Voice of session 2017/18**

Meeting held on Monday, 27th November 2017, in NH208, at 5.00pm.

1. **Sign In:**

**Present**:
Jonnie England (JE, Chair); Kevin Campbell (SP); Chris Daisley (VP SEBE); Rachel Simpson (VP GSBS); Yetunde Ogendgbe (VP SHLS); Neil Alexander (NA); Kristin Bouma (KB); Lynzie Brown (LB); Amy Byrne (AB); Hannah Carmichael (HC); Maura Daly (MD); Susan Docherty (SD); Rachel Hewitt(RH); Raven Hingley (RH); Tom Jarvis (TJ); Maja Jørgensen (MJ); Sennan Mattar (SM); Declan McGallagly (DMcG); Alexandra Radoescu (AR); Tasmin Ross (TR); Robbie Stewart (RS); John Templeton(JT); Aimee Watson (AW); Ross Wilson (RW).

**Absent:** Lauren Aitken (LA); Olubunmi Ajayi (OA); Idris Akormadu (IA); Temiloye Fakunle (TF); Fraser Knight (FK); Unmair Maqsood (UM).

**Apologies**: Alan Adamson (AA); Jennifer Broadhurst (JB); Victory Nwabu-ekeoma (VN); Brendan Owen (BO); Caitlin Reid (CR); Callum Smith (CS); Keir Thomson (KT).

**In attendance**: David Carse (Chief Executive); Caroline Miller (Representation and Advice Manager); Kathryn Collins (Clerk).

**Observer:** Pelumi Daniel (attended on behalf of Victory Nwabu-ekeoma)

Members who were absent without apologies have received an automatic caution from Student Voice. Any member who receives two cautions will automatically face a vote of no confidence at which members of Student Voice may decide to remove them from their position.

1. **Welcome**

1.1 The meeting started at 5.00pm. The Chair (Jonnie England) welcomed all members to the second meeting of Student Voice for 2017/18. Members were asked to ensure they had signed in and taken a voting card to use when speaking. Observers were informed that they are not eligible to vote. Members were reminded of what conduct is acceptable during the meeting.

1.2 The Chair informed members that after the meeting all members have been invited to one free drink at the RE: Union Bar & Grill on behalf of the Students' Association. The Chair added that the Disney Society would be holding a quiz night at 7pm and all are welcome.

1.3 The Chair introduced a short video Equality and Diversity and Staff Protocol which was shown to members.

2. **Previous Minutes**

2.1 The Chair invited members to consider the minutes of the previous Student Voice meeting held on 23rd October 2017. The Chair called for a vote to approve the minutes of the meeting of the Caledonian Student Voice held on Monday, 23rd October 2017. The Chair added that only those members that were present at the previous meeting would be eligible to vote. **Vote: For: 12; Against: 0; Abstention: 0.** The previous Student Voice minutes from 23rd October 2017 were approved.

3. **Matters Arising**

3.1 **GCU Branded Clothing**

The VP SEBE said he still had to speak to the Sports Council on this matter. This matter is ongoing.

3.2 **VP SHLS – Full Time Officer Student Voice Report**

The VP SHLS produced her Full Time Officer Student Voice report to members for their approval and no questions were asked by members. The Chair invited members to take a vote to decide whether to approve the Full Time Officer Student Voice report from the VP SHLS . **Vote: For: 15; Against: 1; Abstention: 3.** The Full Time Officer Student Voice report from the VP SHLS was approved. This matter is resolved.

3.3 **VP SHLS – Individual Objectives**

The VP SHLS produced her Individual Objectives for Student Voice members for their approval and no questions were asked by members. The Chair invited members to take a vote to decide whether to approve the Individual Objectives for the VP SHLS . **Vote: For: 19; Against: 0; Abstention:1.** The Individual Objectives from the VP SHLS were approved. This matter is resolved.

3.4 **Information about posters**

The VP GSBS said that an email with a link to information about posters and the locations of the notice boards on campus had been sent out via the newsletters for sports and societies. A link had also been put on Facebook and on the website. This matter is resolved.

3.5 **Communications Steering Group**

The Student President said he was in contact with the Neil Alexander to discuss the frequency of the Communications Steering Group next week. This matter is resolved.

4. **Minutes of Student Voice Committees**

The Chair apologised and explained that at the last meeting the previous minutes of Student Voice Sub Committees had not been approved hence why there were so many minutes to approve. No questions were asked. The Chair called for a vote to approve the previous minutes of Student Voice Sub Committees. **Vote: For: 21; Against: 0; Abstention: 2.** The previous minutes of all the Student Voice Sub Committees were approved.

5. **Affiliations**

The Chair informed members of the following new societies that have affiliated with the Students' Association:

- African Caribbean Society
- Amnesty International Society
- Drawing Society
- GCU Ethical Hacking Society
- GCU Emergency Care Society
- Overwatch Society
- Vegan Society.

NA asked how the Overwatch Society fits in with the Gaming Society. The Chair responded that the Overwatch Society is independent and acts as an esports team. The Chair called for a vote to approve all the affiliations via one vote. **Vote: For: 21; Against: 0; Abstention: 2.** All the new societies affiliated with the Students' Association were approved.

6. **Election Rules**

The Chair introduced the paper on the Election Rules. The Chair explained that the Election Rules are annually revised and discussed what the key changes proposed are, which include: to change Student Bistro to Re:Union Bar & Grill; and to add in expenses for NUS Delegation Expenses. NA asked how elections campaigning works within the Re:Union Bar & Grill as previously the Student Bistro would let students running in the elections put up posters and banners. The Student President said that he didn't think there would be an issue with putting up posters and banners. However, this would next to be explored in relation to rules within the bar prior to the elections. The Chair called a vote to approve the Election Rules 2018. **Vote: For: 19; Against: 0; Abstention: 2.** The Election Rules 2018 were approved.

7. **Elections Committee**

The Chair explained that the Student Voice Returning Officer (Vice Chair) was not present at the meeting and so therefore he would invite members to stand for the vacant positions on the Elections Committee. The Chair discussed the responsibilities of the Elections Committee and that no member of the Elections Committee can take part in the Full Time Officers elections as a candidate, agent or campaigner. The Chair invited five members to put themselves forward for the Election Committee. JT; D McG and AW put themselves forward. The Chair congratulated all three on their places on the Elections Committee and informed them they will be contacted shortly by the Students' Association.

8. **Reports**

8.1 The Chair asked the Full Time Officers to provide a brief two minute verbal summary of their submitted written reports.

8.2 For the report submitted by the VP SEBE, RH asked if the VP SEBE had spoken to the Graduate School as per his objective around exploring the start dates of research students at GCU and bringing the PG induction into align with the start date of the rest of the student body and the VP SEBE said that he had spoken with the Graduate School.

8.3 For the report submitted by the Student President, RS suggested inviting along the Sports Council Chair and the Societies Council Chair to the meeting when the Student President meets with the with the new General Manager of Baxterstorey next week. The Student President agreed that this was a good idea for them to join the meeting and an invite would be sent out to the relevant parties. **Action: Student President.**

8.4 The Chair invited members to take a vote to decide whether to approve the Full Time Officer Reports. **Vote: For: 16; Against: 0; Abstentions: 6.** The Full Time Officer Reports were approved.

9. **Student Voice Officers Reports**

The Student Voice Officers were invited by the Chair to provide a brief verbal update.

**Womens' Officer**

- Have been holding meetings.
- Trying to get higher engagement for #FreePeriods Campaign.
- Doing collaborative work around Glasgow with the #FreePeriods Campaign.

**Mature and Part-Time Students' Officer**

- Planning events in May next year.

- A Facebook page has been set up.
- An event has been planned for 7th December in the Re:Union Bar & Grill.
- New leaflet for mature students.
- Film showing for mature students.
- Working on an Easter Egg Hunt in Murdoch Park to help homeless children.

**SHLS Research Student Lead**

The SHLS Research Student Lead explained that she had just been elected into post and through her induction.

- Plans to meet with the three department heads and advise a strategy.
- Reviewing the programme tomorrow.

**SEBE Research Student Lead**

The SEBE Research Student Lead said they had received their induction a week ago.

- Gave feedback on the postgraduate Christmas lunch.

**GSBS PGT Student Representative**

The GSBS PGT Student Representative said they were elected last week.

- Arranging to meet all the Class Representatives.
- Supporting the Full Time Officers.

**GSBS Research Student Lead**

- There is a lot of support for research work.
- Postgraduate part-time students are not exempt from council tax. GSBS Research Student Lead asked if this could be looked into for the students as this was causing concern for them.

**Sports Council Chair**

- Unified GCU Sports with GCU Wolves which has been successfully integrated.
- New Sports Strategy and funding model and wolf branding.
- Highest ever number of members so far at 710. Looking to have 1,000 by the end of the year.
- Sponsorship with Ease Nutrition which was founded by a former GCU member of the Basketball Club.
- Looking at merchandising and branding guidelines.
- Focus Sport – focussing on up to six sports clubs to help get more aid and this will be developed in trimester 2.
- Working with Bamboo, in relation to the free bottle of alcohol every week, and how fairly it is distributed.
- Working on getting GCU Wolves branding promotion work for Refreshers.
- Looking into Wolves mascot in time for Glasgow Taxis Cup.
- GCU Sports had two articles in The EDIT.

**Societies Council Chair**

- 7 new societies have been created.
- £110 was given out in the first month of Dragons'Den.
- A stall will be in the Campus Life tomorrow to promote both the GCU Societies Council and affiliated societies.
- Two events are planned for Christmas and January 2018.
- Over 200 people this month alone have joined societies.

**Magazine Editor**

- Christmas edition of The EDIT will be available next week.
- Editions of The EDIT will now be 32 pages long instead of 28 pages.
- Funding has been secured from Domino's and Baxterstorey.
- New space developed for The EDIT on level 2 of the Students' Association building – come and check it out.
- Social media team helping outreach.
- Student group spotlight.
- Updated The EDIT Policy submitted to Student Voice.

**Radio Station Manager**

- Radio Caley first issue held on Friday on computer broadcast non-stop.
- A lot of effort to get Away Event organised.
- £1,500 funding secured.
- Getting about £100 from events.
- Getting as many volunteers trained as possible including the VP SHLS. Both the VP SEBE and the VP SHLS have their own shows.
- Radio Caley Policy to follow as work needs to be done on this.

**Law Economics, Accountancy and Risk (LEAR) Officer**

- Timetabling issues which are affecting childcare for students.
- Timetabling Issues Survey sent out and so far only five responses have been received.
- The LEAR Officer asked for other School Officers if they could please forward the survey out to students.

**Business Management (BM) Officer**

- Timetabling issues. Not getting timetables in enough time.
- Attended the Academic Rep Gathering.
- Getting Class Representatives involved in their roles.
- Working on setting up a time to meet with Class Representatives to discuss any difficulties they may encounter.

**Nursing and Community Health (NCH) Officer**

- Engaging with Class Representatives.
- Dedicated Facebook page set up.
- Three meetings with Programme Lead.
- Meet new Head of Department for Nursing and Community Health. Date of second meeting to be scheduled.
- Facebook events on page.

The Chair invited members to take a vote to decide whether to approve Student Voice Officer Reports **Vote: For: 22; Against: 0; Abstentions: 1.** The Student Voice Officer Reports were approved.

10. **Ideas**

The Chair presented five ideas which are eligible for discussion at Student Voice.

10.1 **Idea: Radio Caley to be played in the Re:Union Bar (by Tom Jarvis – 16th October 2017)**

For Radio Caley to be played in the Re:Union Bar because it will massively increase the station's value in terms of metrics. The number of listeners will substantially increase as well as the reach to students who may not have searched for Radio Caley independently. The increased volume of listeners and audience means adverts are more valuable meaning Radio Caley are less dependent on the Students' Association. Members discussed what the bar are currently doing for playing music, what the bar are suggesting, and what license the bar has for playing music. From discussions, the Chair said two issues had arisen with two action points which relate to the music played in the bar and the license that the bar has. The Student President said he would be meeting with the General Manager of Baxterstorey next week. The Chair called for the first vote, for the Student President to have discussions with the General Manager on Radio Caley being played in the bar. **Vote: For: 21; Against: 0; Abstention: 2.** The Chair called for the second vote, for the Student President to find out what license Re:Union Bar has. **Vote: For: 21; Against: 0; Abstention: 2**. This Idea was passed.

10.2 **Idea: For GCU to provide free pads and tampons (by Emelie Alsheim – 26th October 2017)**
GCU should provide free pads and tampons, for female and male toilets, as this is a large expense for students living on student loans. RS suggested putting free condoms in the toilets. RH responded that the two were not comparable. The VP GSBS added that one of her objectives is to have Sanitary products introduced for free across the GCU Glasgow Campus and she was working on this for a pilot next year. The VP GSBS added that free condoms are available from the Advice Centre. The Chair called for GCU to provide free pads and tampons. **Vote: For: 22; Against: 0; Abstention: 1**. This Idea was passed.

10.3 **Idea: Reduce the 5 working day notice for room and equipment bookings (Neil Alexander – 30th October 2017)**
This amount of time is far too long and can prevent student groups from carrying out activities. Bookings such as just taking out a camera should not require a 5 day notice period. Newly proposed timescales were suggested by NA. NA spoke about the current timescales for booking rooms which he said were not helpful for an urgent meeting or booking out the camera. It was noted that Radio Caley would require a 3 or 4 day notice period to arrange with volunteers to set up the PA system. The Student President responded that if Student Voice passed the Idea it would be difficult to manage operationally due to the volume of requests received, as risk assessments are required, and also liaising with the university, for some room bookings and events takes longer. The Student President said that there are parts we can change and parts that can be looked at further. He added that the Trustee Board has the power to overturn the vote if they see fit to do so. The Chair called a vote for the Students' Association to look into the possibility of changing the timeframes with consultation first with the University.
**Vote: For: 22; Against: 0; Abstention: 1**. The Reduce the 5 Working Day Notice for room and Equipment Idea was agreed to be explored further.

10.4 **Idea: Revision on charging for events (Tom Jarvis – 12th November 2017)**
The student bar has now placed a blanket ban on charging entry to their space meaning societies must now go elsewhere if they want to do an event at a bar. TJ proposed having a minimum person threshold for events. Discussions focussed on the necessity of having clubs and societies charging for events to keep them going. Members discussed having conflicting conversations with Baxterstorey about charging for entry at events. The Student President said he would confirm next week when speaking with the General Manager what the protocol is for charging for entry for events in the Re:Union Bar. The Chair called for a vote for the need for Baxterstorey to revise their no charge policy within the Re:Union Bar and for the Student President to get an answer directly from the General Manager within Baxterstorey. **Vote: For: 22; Against: 0; Abstention: 1**

*At 6.25pm the Chair stepped down and the Vice President School of Engineering and Built Environment took up the role of Chair.*

10.5 **Idea: Upgrading hand dryers within SA building (Jonnie England – 31st October 2017)**
The current hand dryers within the SA building have low air pressure and take forever to completely dry hands, meaning students will often leave the toilet with wet hands, defeating the purpose of hand dryers. As there are also no paper towels made available, JE feels it is time to upgrade this aspect of the Students' Association facilities. The Chair called for a vote for the Student President to contact Facilities Management to consider replacing the hand dryers in the Students' Association building. **Vote: For: 20; Against: 0; Abstention: 2. Action: Student President.**

*At 6.29pm the Vice President School of Engineering and Built Environment stepped down as Chair and the Chair returned.*

11. **SAGE Remit**
The VP SEBE introduced the SAGE Remit paper outlining the revised terms of reference for the Education Committee, that has been recently known as SAGE. Members were asked to approve the change replacing the wording under section 3.6.2 of the Bye-Laws, which included the purpose, composition and remit. No questions were asked, no improvements were suggested by any members, and none were against the paper. The Chair called for a vote to approve the SAGE Remit. This paper requires a two 2/3 majority to be approved. **Vote: For: 18; Against: 0; Abstention: 3.** The SAGE Remit was approved.

*At 6.32pm the Chair stepped down and the Student President took up the role of Chair.*

12. **Student Carers and Care Experienced Students Representation Groups**
The Chair invited the VP GSBS to presented a proposal on the Student Carers and Care Experienced Students Representation groups and talked through the paper and recommendations seeking approval from Student Voice. The VP GSBS said that the Equality and Diversity Committee made clear to her they wanted two individual groups. The two representation groups would be for Care Experienced Students and Student Carers respectively. The Chair asked members if they had any questions; if there were any suggested improvements; if anyone wished to speak against the proposal. JE asked if the groups are similar to NUS liberation groups as he had a similar proposal in March for the creation of a Mental Health Group. The VP GSBS explained that both the groups proposed are not liberation groups but representation groups so they are different and the difference of liberation and representation groups was explained. JE asked the difference between both the new officer titles. The VP GSBS explained that a student carer is a student that provides care and a care experienced student is a student that has been through the care system. The Chair called for a vote to approve to approve the following three points - 1. The creation of a Care Experienced Students group and a Student Carers representation group within the By-Laws, within section 3.6.8. 2. For each group to create a Student Voice Officer, with similar remits to the other Student Voice Officer Remits (outlined in the By-Laws section 3.5). 3. For the Care Experience Students' Officer and Student Carers Students' Officer to become full members of Student Voice and Equality and Diversity Committee. No questions were asked, no improvements were suggested by any members, and none were against the paper. This paper requires a two 2/3 majority to be approved. **Vote: For: 19; Against: 0; Abstention: 1.** The Care Experienced Students and Student Carers representation groups paper was approved.

*At 6.39pm the Chair (Student President) stepped down and the Chair returned.*

13. **Revised The EDIT Policy**

The Editor discussed the proposed changes to The EDIT policy which he said were more updates to reflect how the magazine runs operationally. The logo and tagline are still to come to Student Voice. No questions were asked, no improvements were suggested by any members, and none were against the paper. The Chair called for a vote to approve The EDIT policy. This paper requires a two 2/3 majority to be approved. **Vote: For: 19; Against: 0; Abstention: 1.** The EDIT policy was approved.

14. **Any Other Business**

14.1 The Editor asked that for the future could the Clerk send out a notification deadline date for when papers/reports are due from all individuals/groups for Student Voice. **Action: Clerk.**

14.2 The Chair thanked all members of Student Voice for their attendance and reminded members that Student Voice members are invited for one free drink in Re:Union Bar & Grill and a chance to network with other members.

**The meeting was concluded at 6.45pm.**