

Committee Title	Student Voice						
Date of Meeting	26 th November 2018						
Item Number and Title/Subject	Full Time Officers Reports						
Paper Presenter	Rachel Simpson, Student President Eilidh Fulton, Vice President SCEBE Yetunde Ogedengbe, Vice President SHLS Moses Apiliga, Vice President GSBS						
Brief Summary of Issues/Topic	The Constitution outlines that 'Student Voice has the power to scrutinise the work of the Executive Committee'. The reports outlined progress made against remits and Team and Individual Objectives.						
Recommendation(s)	Information		Discussion		Approval	Х	
Who have you consulted when	Any member can ask a question by raising their voting card and being recognised by the Chair to speak. Student Voice is asked to approve the Full Time Officers Report. Executive Committee						
developing the paper?							
Staff/Student Protocol	Yes		No	Χ	N/A		
Will any decision approved directly affect the work of staff?	The Chief Executive has been consulted in the development of the team and individual objectives and remits.						
Should the paper be submitted to any other committee following its consideration/approval at this meeting? If yes, please state the committee and proposed date of submission.	No The Full Time Officer reports are made available to the membership on the Students' Association website.						
proposed date of submission.							

Report by Student President

Author: Rachel Simpson

Date Produced: 22/11/18

Committees: Student Voice

Action: Approve

Full Time Officer Individual Objectives

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	Develop work on the NUS Think Positive Student Mental Health Agreement 2018- 19	Held a meeting with NUS Scotland Think Positive and the University to discuss feedback from last year's agreement, and to look ahead at this year's working criteria
		Arranging a plan to finalise a draft version of the SMHA working criteria
		Working towards developing a launch for the SMHA 2017-18, alongside this year's criteria, to develop staff and student awareness and participation with the project
		I have also been invited to be the only Sabbatical Officer and Student Board Member at NUS Scotland's Think Positive about Student Mental Health Advisory Board.
2.	Implement 'Let's Talk' Preventing and Responding to Gender Based Violence	Working with Rape Crisis Scotland to update the content of the workshops
	Workshops at GCU Students' Association.	Working in partnership with the University to examine the possibility of embedding the RFKUK Human Rights Curriculum into the Let's Talk workshops.
3.	Negotiating a potential relocation of GCU Students' Association on campus	Working to develop a building statement to be published on the GCU Students website
		Facilitated a tour of a proposed location for Trustee Board

Full Time Officer Team Objectives

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	Undertake the NUS Healthy Body Healthy Mind Award Accreditation	Worked to include the HBHM in the discussion at prominent committees in the university, including University Court
		Updated the evaluation folder for evidence for NUS

		Scotland
		Set working actions for HBHM for working group
		Participated in university discussions and focus group regarding smoking on the university campus
2.	Evaluate and relaunch Student Partnership agreement	Work is ongoing in this area.
3.	Evaluate and Implement a review of the representative structure	Participated in an internal audit within GCU with Ernest and Young regarding student representation structures
		Worked with university to finalise an interim structure for PGR Students for 2018-19 with an ongoing review in progress
		Mapped department courses into the academic schools
		Participated in a review of the terms of reference for academic school boards
		Gathered feedback on potential barriers to engaging with the student representation model – expanded upon further under community engagement for the students summit.

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	GCU London	Attended the GCU London Graduations
		Partook in a listening event with GCU London Students to learn more about their student experiences
		Attended the GCU London School Board
		Attended a Strategy Day at GCU London
2.	GCU Caledonian New York College	In December I will be travelling to the New York Campus with VP SCEBE to attend the GCNYC Graduations, and review the student representation structure at NYC.
3.	Estates (excluding Caledonian Court)	Work is ongoing in this area regarding the potential move as mentioned previously under my objectives.

4.	Library	Work is ongoing in this area.
5.	Marketing and Communications	Organised and promoted the first Principle Listening Event
6.	Student Voice and Ideas Process	Work is ongoing in this area to develop an ideas KPI for the Association, and an action plan to encourage students to become more actively engaged in this area. We've since met to discuss further the KPI and proposed several objectives around the area.
7.	GCU Wellbeing (Campus Life Desk, Faith and Belief and Gender Based Violence)	Gender Based Violence Developed an updated section for the GCU Students' website which outlines what projects have occurred, and support information for GCU students and staff https://www.gcustudents.co.uk/gbv
		Let's Talk Workshops Discussed above under individual objectives.
		Working with the policy lead for Nightline to organise a Let's Talk Workshop session for Nightline Volunteers.
		National Work Continue to be a member of the NUS Scotland Committee to work to prevent and respond gender based violence in higher and further education institutions across Scotland.
		Co-Presented at the Scottish Funding Council's National Gender Conference with the University on our work preventing and responding to gender based violence at GCU.
		16 Days of Action The 16 Days of action is an international campaign to prevent and respond to gender based violence. This year, I've been working with the university on various projects for the days – including production of a video outlining the work that the PRGBV Working Group has produced throughout the previous few years.
		Working with the SRC at Glasgow University to potentially host a 'Chai Day' event in partnership with the Circle (which is a charity which works to empower Women and Girls internationally).

		Working with a PhD Student and lecture who is part of the PRGBV Working Group to have an event on campus looking at GBV in Society during the 16 days. University Projects Continue to attend the GCU and GCU/GU Joint Working group to develop our joint work. This includes supporting the Universities introduction of Erase the Grey Ambassadors, and working on other initiatives to prevent and respond to gender based violence. Mental Health Work ongoing on the student mental health agreement and healthy body, healthy mind accreditation as per above. Working to develop a proposal for a Student Mental Health Representation Officer and Group, which is Being brought to several student voice sub-committees before the third student voice for student engagement and feedback. Working with the university to promote and develop mindfulness courses for students as per an outstanding action for the previous student voice meeting. Involved in developing a One Young World mental health working group (discuss further under community engagement) Participated in a project known as INCLUDE which is looking to re-shape the curriculum at GCU to benefit GCU Student wellbeing Invited to become a member of the GCU Mental Health at Work Committee which is looking to establish more holistic support structures for GCU Staff's mental
8.	Champion: Disabled Students' Group	wellbeing Actively involved in promoting the position for a
	,	Disabled Students Officer Working with the university and several external speakers to host an event in December for Disabled History Month (which began on the 22 nd of November)
9.	Glasgow Student Forum	First GSF Meeting is Scheduled to occur on the 26 th of

		Navambar
		November.
10.	Community Engagement	World Aids Day Worked with the university on multiple projects for World Aids Day, including organising team efforts for various projects, working with THT and Waverly Care, and facilitating stalls and other ongoing activities.
		One Young World This year I was able to travel to Holland to attend the One Young World Conference. The conference looks to bring together young leaders from all over the world to learn how to tackle social issues, climate change, and other topics.
		The conference was an outstanding opportunity, and I'm so grateful to have been able to attend. Following the conference, myself and several other ambassadors have been working to establish an international working group on mental health, to see how we can positively impact our local communities with a partnership project across various industries.
		Santa Sacks I've been working with Help the Homeless Glasgow to assist in efforts to get donations this Christmas, as I led the project last year also. The donations consist of clothing; toiletries; etc. with the opportunity for students to get involved in all aspects of the drive – even handing these out to individuals in the city centre at the end of the drive (the 14 th of December)
		I've also been working hard to re-run our Santa Sacks Initiative. This is in collaboration with Glasgow University's 4 Unions and Strathclyde Union. As part of this I travelled to Glasgow University and met the other sabbatical officers managing the project at their respective unions with VP GSBS.
		There is also a blog, website page, article, radio interview, various social media posts and university communications regarding the appeal. https://www.gcustudents.co.uk/articles/santa-sack-donation-appeal
		Attended INTOs 10 th Birthday Event
		Student Summit

		Co-Hosted and developed this trimester's academic summit which was on the topic of the Student Representation Structure, and the student engagement framework. City Discussion Attended and contributed to a strategic discussion about the future of Glasgow as a city with the Principal
11.	University Court	Attended strategy days in both the Glasgow and London Campuses, will be involved in the discussion at the GCNYC Campus also. Met with the GCU Students' Association lay Governor link at GCU Court. Attended all Court Sub-Committees Presented our finances to the University Court Developed and presented a presentation to the University court on the Student Experience
12.	Other	Signed the University Fairtrade Policy Attended GCU Students' Association Health and Safety committee Attended GCU Students' Association NSS Working Group Attended University Senate Attended and distributed funding as part of the Common Good Fund Panel

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact
		What difference will this meeting or event make?
1.	Mental Health Agreement (Support Booklet)	Finished version of the Student Support booklet
2.	HBHM Actions	Complete assigned tasks for the HBHM one star action plan
3.	Submit application to be trained as a SMHFA instructor	This will enable GCU Students' Association to deliver the course to a wider audience than current resources allow

Report by Vice President SCEBE

Author: Eilidh Fulton	
Date Produced: 25/09/2018	
Committees:	Student Voice
Action:	Approve

Full Time Officer Individual Objectives

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	Work with University on implementing and evaluating Outdoor Learning Space	 Sitting on a working group with Security Manager and Library Services to discuss security measures surrounding roof top garden. Tables and chairs out on roof top garden. Security cameras in place, waiting to discuss opening times.
2.	Work with SCEBE on implementing NSS Action Plan	 Have held 3 student-led listening events with Computer Games Design, Computer Games Development, and Computing. Currently have received write up of notes. Met with programme leads of above programmes to discuss outcomes of meetings, have assigned actions to take from notes, producing feedback to give to class to close feedback loop. Set up meetings with Heads of Departments to discuss involvement with departments.
3.	Work with University on reviewing articulation student experience	Have been in discussions with colleges about the possibility of involving Pathways students in review.

Full Time Officer Team Objectives

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	Work with the University on an	 Recruiting/ed department reps.
Acad	cademic Rep Structure review	 Interviews for department reps.
		 Recruiting/ed PGT reps.
		 Interviews for PGT reps.
2.	Work with the University to evaluate Student Partnership Agreement and Re-Launch	 Work is ongoing regarding the evaluation of current knowledge of the partnership agreement, and once the agreement has been

		re-developed, a campaign will occur to launch this to students.
3.	Achieve Healthy Body Healthy Minds award	Established a working group to discuss plans/actions around HBHM. Creating Action Plan to lay out responsibilities, aims, and actions for award.

	Main Priorities	Progress
	20777	What have you achieved since the last meeting?
1.	SCEBE	 Promotion around representative positions available.
		 Interviewed department reps and PGT reps.
		 Department reps in place have received their emails along with class rep list.
		Have secured funding from Dean of school for academic rep gathering.
		 Have met with ADLTQ to discuss outcomes of listening events.
		 Have met with ADLTQ and Programme leads from listening events to discuss outcome of
		events along with actions to take forward and
		response to student to close the feedback
		loop.
		 Have arranged for meetings with new Head of
		Departments around involvement of reps
		within the department.
2.	Freshers, Induction & GCU Students	Have attended Freshers debrief and submit
	Events	summary of Freshers week.
		 Freshers blog is up on SA website.
		Starting discussions around Re-Freshers.
3.	Societies	Attended Societies Council meeting.
		Attended Dragons' Den.
		 Put 'Initiations' into Society policy document.
		 Working to secure consistent catering for
		society/club events.
		 Opened nominations for Societies Council
		positions.
		 Opened voting for Societies Council positions.
4.	Articulation Students	 Have met with College Connect team to
		discuss experience of articulation students
		and pathways students.
		Have met with Academic Quality to begin a
		Thematic Review of Articulation students'
		experience.
		Have met with College Connect team to
		discuss what the remit would look like for
		representation for articulation students.
		 Have discussed with partner colleges the

		involvement of Pathways students in thematic review.
5.	Nightline	 Have attended committee meeting. Have discussed plans for Nightline awareness week. Trying to get promotion on university screens for Nightline awareness week. Have taken part in events for Nightline awareness week. Talking with BaxterStorey surrounding getting involved with Nightline and Wellbeing campaigns.
6.	Student Medias	 Have attended joint Radio Caley and The EDIT meeting. Meeting with communication officer from the university to discuss future of Student Media training. Submitting Christmas message to The EDIT for publishing. Done FTO Radio Show.
7.	Teaching Awards (TA)	 Have decided on dates for TA nominations open, nominations close, and ceremony. Have confirmed new categories. Have sent for posters to be printed. Will arrange for volunteers to help distribute posters. Looking into costings of ceremony. Have written blog on teaching quality at GCU which features information on Teaching Awards.
8.	Glasgow Student Forum	Meeting has been arranged for GSF.
9.	Catering	 Have been invited to monthly and weekly catering meetings. Have been discussing catering in bar for sports clubs and societies. Discussing promotion of healthier options at outlets.
10.	I.T.	 Have been informed work is being done on WiFi throughout campus. Will seek follow up meeting.

11.	Champion: LGBT+ Group	 Will be speaking at Trans Day of Remembrance Vigil. Looking to get LGBT+ group involved with World Aids Day.
12.	Enhancement Themes	Attending second Enhancement Theme event on December 6 ^{th.}
13.	Other	 Have sat on Programme Review Panel. Have attended and facilitated at Student Summit. Have attended ETSE. Have attended APPC. Have met with SHLS Dean to discuss health clinics. Have met with new SCEBE Student Comms officer from Student Life to discuss plans for the year. Have attended Principal student listening event. Have done FTO Radio Show on Radio Caley. Have attended LTSC.

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact What difference will this meeting or event make?
1.	Outdoor Learning Spaces implementation	 Meet to decide on opening times/plans for rooftop garden.
2.	Meet with SCEBE HoDs	 Meet with SCEBE HoDs and invite along department reps for that specific department.
3.	Fill representation roles within SCEBE	 Appoint new department reps for SCEBE. Work with school on promoting all department reps/PG reps for school.
4.	Teaching Awards	 Work on comms plan for TA. Discuss with catering our options for awards ceremony.
5.	Nightline	Have successful Nightline Awareness week.

Report by VPSHLS

Author: Yetunde Ogedengbe

Date Produced: 19/11/2018

Committees: Student Voice

Action: Approval

Individual Objectives

Main Priorities	Progress What have you achieved since the last meeting?
Career support/employability Improve student's career support and employability through four main events for students.	 Attended meeting with career department on improving students engagement for future events. Started plans toward the next two events (Pop-up Career centre at Library and the Career space event). Career café /quiz event was done. There was amazon voucher gift presented to quiz winners. Designed career quiz posters. Ensured social media promotion for quiz event. Meet with GSBS Dean on careers. An action of including postgraduate opportunity into graduation brochure was agreed to be taken forward for the next graduation.
Work with SHLS on NSS Action Plan and improve academic support students	 Attended working group to develop diversity training to SHLS staffs. Presented the SHLS new SSCG template during student summit on 12th November, 2018. Meet with SHLS Associate Dean International to discuss support for international students in SHLS. Department rep shortlisting and interview was conducted with the Associate Dean LTQ.
Work with University to embed intercultural skills workshop for students across campus (SHLS, GSBS, and SCEBE) a form to embed internationalisation into the curriculum.	 Meet with intercultural skills working group to review newly developed online resource before launching. Workshop will be launched on 20th November 2018 to start with environmental management year one students. There are over 2800 year one students registered to take the workshop. Attended meetings with University equality advisor, Blended learning technologist and Liaison, Link and Support Coordinator, Biological & Biomedical sciences to plans evaluation of the pilot.

Team Objectives

1.	Main Priorities Work with the University on an Academic Rep Structure review	 Intended Outcome/Impact What difference will this meeting or event make? Work with other FTOs to review University rep structures. Re-structuring is now successfully organised and recruitment of departmental reps have been done.
2	Work with the University to evaluate Student Partnership Agreement and Re-Launch	Work is still ongoing regarding the evaluation of the current partnership agreement and all FTOs will be involved in campaign plans and discussions to re-launch the agreement.
3	Healthy Body Healthy Minds award	 Signed up for the Ash Scotland training as part of the criteria for the award. Attending HBHM working group meeting with FTOs to plan achieving of the award.

	Other Priorities	Progress
		What have you achieved since the last meeting?
3.	Student leaders programme	 Attended SLP steering group meeting to plan trimesters two workshop and updates. In SLP it was considered to run joint workshop in partnership with the women's group. Designed social media Comms and promote trimester one workshops to increase student engagement. Student engagement was progressive as there was good student attendance.
6	Alumni	 Met with the Alumni staff to discuss engagement activities for Alumni. Organised the printing of a new engagement poster for November graduation. Secured another funding for November graduation posters. July graduation poster is already up in George Moore building. This will help encourage students and increase engagement in November graduation.
7	Equality and diversity	Completed drafted of Anti- bullying policy, this will be sent out to committees and staff for feedback.

9 School of work based and education 9 School of work based and education • Designer recognifier for feed • Review reps. 10 Postgrad research and taught • Attendation event will help review.	ed catch-up meeting with Women and deputy to finalise event for the will be working in collaboration with dent leader's programme, NUS women on a joint event in trimester two. If with the group on promotional video is awareness and improve student ment.
Postgrad research and taught Postgrad research and taught Attendative event with a contract of the contract	
Postgrad research and taught • Attend event w • Man stadoctora • Organis Univers will hely review/	ed certificate for SWBE class reption. Design is already sent to SWBE back. Ing online training for SWBE class
PGR Vacuum nomina Sent proto improvacancy	Postgraduate and partime open day ith VPGSBS. Il and engaged with prospective te students. ed PGR student workshop with ity academic quality department. This of the group reflect on thematic PGR survey and how to improve is engagement. cancy extended to increase student tion/engagement. comotional emails to existing PGR reps ove student engagement for rep
International students the first • First int	h the international officer to organise international student group meeting. The sernational student group meeting will 3rd November 2018.

		 officer and meeting invite to committee members. International student group objectives and composition already approved to go into SA Bye-Law. I.N.T.O Students reps membership approval into international student committee. Achieved I.N.T.O students rep training. Attended the Post-Study-Work-Visa now event, organised by the NUS international students representative in Edinburgh (18th November 2018) Was part of the student panel for the Post study work visa event Feedback students concern to political reps presents at the Post study visa event.
12	University Court	 Attended pre-briefing meeting with the Student president. Attended University court meeting with the Student president (Third meeting meeting attended).
13	Others	 Organised Volunteers for World AIDS day video campaign. Drafted blurb for World AIDS day video. Promoted Anti-bullying week on social media

Plans before the Next Meeting

	Main Priorities	Intended Outcome/Impact What difference will this meeting or event make?
1.	Intercultural skills workshop launch	Start early evaluation of the workshop and the online resource on GCU learn.
	Improve academic support for SWBE	 Review online training materials for SWBE class reps.
	World AIDS day	 Promote video on campus screens and social media.

Report by Vice President GSBS

Author:Moses ApiligaDate Produced:15/11/2018Committees:Student VoiceAction:Approve

Full Time Officer Individual Objectives

	Main Priorities	Progress What have you achieved since the last meeting?	
1.	Research into barriers for liberation students engaging with GCU Sports Clubs	 Currently reviewing statistics on the number of participants in the Liberation groups. 	
2.	Work with GSBS on NSS Action Plan	 Meetings with Dean, Associate Dean and new Head of Departments. Attended Times Higher Education University Impact Rankings meeting. Attended NSS Action Group meetings. 4th Year NSS Lecture Shouts. 	
3.	Action on Sustainability Development goals (TBC)	 Meetings with Senior Lecturer GSBS Meeting with Chair of the PRME Regional Chapter for UK and Ireland 	

Full Time Officer Team Objectives

	Main Priorities	Progress What have you achieved since the last meeting?	
1.	Healthy Body Healthy Minds award	 Attended meetings with FTO team Attended HBHM Working Group Attended Healthy Body Healthy Mind – Reflecting and Planning event. 	
2.	Work with the University to evaluate Student Partnership Agreement and Re-Launch	 Attended meetings with FTOs Attended meeting with University Policy and Development Officer 	
3.	Work with the University on an Academic Rep Structure review	 Regular meetings with FTOs Attended meetings with Student Voice Team Leader. 	

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	Sports Clubs	 Attended Regional sports Forum 2.
		 Attended sport council meetings.
		 Held regular meetings with Activities

		 Manager and new Sports Co-ordinator. Attended SSS Meetings. Attended GTC Meeting. Attended Baxterstorey Meeting (Societies/Sports at Re:Union Bar & Grill)
2.	ВМЕ	 Regular meetings with GCU equality and diversity Advisor, Meetings with University secretary and SLP staff coordinator. Regular meetings with BME officer, members and societies associated with BME students to look at ways to increase membership within the liberation group. African women climate change initiative
• 3.	Ethical and Environmental	 Attended university committee meetings. Attended Sustainability Working Group. Held meetings with Sustainability Officer. Held meetings with Head of campus services. Attended go green week meeting. Regular Meetings with Ethical and Environmental Officer. Green Impact and ethical and Environmental Group Planning.
• 4.	Mature and Part-time students	 Regular meetings with Mature and Parttime Officer. Attended meet and greet event.
• 5	Wellbeing Volunteering	 Held meetings with staff policy lead Action plan drawn up for campaigns Delivered training for Wellbeing Volunteers Sugar campaign awareness session. Run Sugar campaign awareness campaign
• 6	GSBS	 Meeting with GSBS Dean and Associate Dean. Department Rep & PGT Rep Shortlisting Interviews for Department Rep Interviews for PGT leads Open day talks Lecture shout outs Meeting Student Communications and Engagement Assistant Ask the Officer.

• 7	Campus Trade Union	Held meetings with Campus Trade Unions
• 8	Care experience students and student Cares	 Meetings scheduled Held meeting with Student Wellbeing Adviser.
• 9	Accommodation	Attended Caledonian Court meetingsAccommodation - Shelter meeting
• 10	SAGE and Academic Quality	 Chaired the first SAGE meeting Reviewed the SAGE meeting dates for 2018/19 Attended Assessment Regulations Working Group Attended Academic Quality and Development Working Group Meeting.
• 11	Staff committee	Chaired Staff meetings
• 12	Others	 WAD 18 Planning Meeting Attended Senate Disciplinary Committees Attended GCU Social media meetings Participated in meet the officer. Participated (RemCo) Senior Staff Remuneration Consultation. Attended Student Summit Planning meetings. Attended student mental health project team meeting. Participated in programme review CEE Building Tour with Director of Estates Participated in re-validation of the BA (Hons) International Business. Attended NUS Scotland Zone Conference.

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact What difference will this meeting or event make?
1.	Wellbeing Volunteering	 Awareness of self-care. As part of health promotion, the campaign will highlight the benefits of healthy life style will have on current and future health.
2.	BHM events	 To highlight the diversity of the students on campus
3.	GSBS meetings with Dean and Associate Dean.	 To increases Student engagement and enhance student experience.
4.	SDGs	Raise quite a lot of awareness

		•	Celebrate the work GCU students are doing
5.	Sports Clubs	•	Show support by attending games/ training sessions Increase participation with non-active members Participate in Equality and Diversity video
6.	Healthy Body Healthy Minds award	•	Action plans agreed