

Committee Title	Student Voice					
Committee Hale	Stadent Voice					
Date of Meeting	26 th March 2018					
Item Number and Title/Subject	Full Time Officers Reports					
Paper Presenter	Kevin Campbell, Student President Chris Daisley, Vice President SEBE Yetunde Ogedengbe, Vice President SHLS Rachel Simpson, Vice President GSBS					
Brief Summary of Issues/Topic	The Constitution outlines that 'Student Voice has the power to scrutinise the work of the Executive Committee'. The reports outlined progress made against remits and Team and Individual Objectives.					
Recommendation(s)	Information		Discussion		Approval	Х
	Any member can ask a crecognised by the Chair to	spe	ak.			eing
Who have you consulted when developing the paper?	Executive Committee					
Staff/Student Protocol	Yes		No	Х	N/A	
Will any decision approved directly affect the work of staff?	The Chief Executive has been consulted in the development of the team and individual objectives and remits.					
Should the paper be submitted to any other committee following its consideration/approval at this meeting? If yes, please state the committee and	No The Full Time Officer reports are made available to the membership on the Students' Association website.					
proposed date of submission.						



Report by President

Author:	Kevin Campbell
Date Produced:	05/02/2018
Committees:	Student Voice
Action:	Approve

Full Time Officer Individual Objectives

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	Establish SAGE as the primary	ACHIEVED
	consultative body for all academic	
	policy	Planning meeting dates for next academic term
2.	Review Academic Advisor system	COMPLETED
		(Recommendations being produced)
3.	Secure Student seat on Court	ACHIEVED
	Remuneration Sub-Committee	

Full Time Officer Team Objectives

	Main Priorities	Progress What have you achieved since the last meeting?
1.	Review Academic Rep structure	No substantive work since last meeting
2.	Reduce Graduation fees	No substantive work since last meeting
3.	Increase NSS ranking of SA	No substantive work since last meeting

	Main Priorities	Progress	
		What have you achieved since the last meeting?	
1.	Accommodation	Secured commitment from Principal to increase emergency accommodation stock.	
		Working to establishe University as consultative body for planning permissions process for new Halls	
2.	Marketing & Comms	Liasing with new student marketing teams to lay out Election rules, routes forward and direct communication channels (snow)	
3	GCU London	No work undertaken on London campus since last meeting of Voice	
4	School for Work Based Education	Hosted & organised event with South African	
		Consulate & several world leaders to celebrate the	

		launch of the Mandela Memorial Foundation. Undertaking work to form a Society to fundraise & host guest speakers related to Mandela.
5	Estates	Continuing meetings with Director of Estates to pursue matters of importance to the future of the Students Association.
		Negotiating possible replacements for John Smiths bookshop with University.
6	Student Voice & Ideas Process	Working to review No Confidence process, ensuring it is smoother and less complicated than before & ensuring the University cannot intervene unecesarilly.
7	Catering	Ongoing issues with the bar.
		Secured running calendar of events (Manic Mondays, Pub Quiz etc)
		Setting up "Users Group" of staff & students to provide continuous and regular communication between all parties regarding catering.
8	LGBT+	Continuing to keep up to date with and offer support to LGBT+ Officer and advocate on their behalf in national committees.
		Got the LGBT+ flag back from Britannia Building (WIN WIN)
9	Glasgow Student Forum	Continuing to progress on Fairer Transport campaign, working with NUS to encourage Glasgow & GSA to affiliate with
		In process of electing new Chair & Deputy-Chair.
10	Other University work	Doubled the funding available to clubs & societies via Common Good Fund.
		Working to tackle the issue of the Universities interference in the Students Association's democratic structures.
		Runner up for NUS Diversity Awards & Students Association of the Year 2018.

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact	
		What difference will this meeting or event make?	
1.	FTO Handover	Ensuring an effective, working team for 2018	

2.	Honorary Degrees Committee	Submitting motion on behalf of students for honorary
		degree.

Report by VP SEBE



Author: Chris Daisley

Date Produced:	23/03/18
Committees:	Student Voice
Action:	Approve

Full Time Officer Individual Objectives

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	Achieve recommendations from Supporting PhD Journey Transitions research	 I have met with the chair of research degrees committee to explore the start dates of research students at GCU. The aim is to bring PG induction into align with the start date of the rest of the student body.
2.	Survey Students with Disabilities to establish effectiveness of needs assessment process.	
3.	Review the effectiveness of Student involvement in GCU Programme Reviews	• I have met with 5 students that took part in the Programme approval and review process and still awaiting to meet with the Student President. The report is have begun to be formulated and will be brought to Executive committee.

Full Time Officer Team Objectives

	Main Priorities	Progress What have you achieved since the last meeting?
1.	Improve the NSS 2018 students' association score to at least Scottish sector average	No work has been done since the last meeting of SV
2.	Review academic Class rep structure within GCU.	I am awaiting the feedback from the three academic school ADLTQ s on the role descriptions of the PGT School Rep.
	Work with the Department of Academic Quality and Development and academic schools to:	I am awaiting the feedback from the graduate school and academic schools on the feedback on the role descriptions of the Research Student Lead (School and Departmental)
	Review the role descriptions for Class Reps	
	Review recruitment process for academic reps	
	Establish centralised point of contact with academic schools for academic	
	reps	

3.	Reduction of students' fee for those graduating in absentia.	•	Work is ongoing and will be brought to executive committee.
	Review current costs associated with graduations & Meet with relevant staff members to discuss a reduction in costs		

	Main Priorities	Progress What have you achieved since the last meeting?
1.	School of Engineering and Built Environment	 I have secured funding to hold a trimester B School class Rep gathering. The event will take place on 27th of March 2018. The purpose of the event is to provide an informal opportunity for Class Reps with the school to come along and meet with the School Dean. Work has been on going in supporting the School Officers with issues at a department level.
2.	Postgraduate Students	 The construction of the PG Space on Campus will begin at the end of March. The location has been confirmed as the 4th floor of the saltire library. Working with estates, I have successful secured furniture for the Social Space and funding to re-furbish existing seating. I have worked with Strategy and planning on developing the Universities internal PGT and PGR Student experience surveys that will be used to gather student satisfaction between the PTES and PRES cycle. Supported the SEBE Research Student Lead in feedback student on the ongoing TTB issue. The feedback now has been forwarded to the ADR R (SEBE) and the PVC R for a decision on what is the next stage on resolving the issue for Students.
3.	University IT	 Supported Radio Caley by working with University IT to ensure that the Network attached Storage is configured. This allows students to access their show recordings off campus. Currently working with University IT to move the VMs within the 24hr from the all in one computer to the desktop computers. This will result in the VMs running faster.

4.	Executive Champion (Disabled Students)	Unfortunately, the disabled students' campaign has been inactive since the last meeting of Student Voice.
5.	Fitness to Study policy	 I have ensured that the student voice has been communicated to the wellbeing department following the policy being brought to SAGE.
6	Academic Quality	 Working on my submission for the ELIR 4 cycle. Further, supporting Reps to get involved in the process. Wort and presented the Students' Association motion on the change to the UK quality code. The motion was accepted by conference.
7	Points of Pride and Star Awards	Working with VP GSBS on organising this year's Star Awards. The event is also including the GCU Student points of Pride exhibition. I have working on the media and communication for the event.

${\bf *Attendance\ at\ Meetings\ and\ Events\ (Students'\ Association,\ GCU,\ NUS\ or\ in\ the\ Community)}$

For Executive Committee only

	Name of Meeting or Event	Outcome/Impact of Meeting or Event What difference did this meeting or event make?
1.	Scottish Higher Education Enhancement committee	On the 13 th of February, I attended SHEEC and worked with colleagues across the Scottish sector on the Enhancement themes cluster projects.
2.	NUS Scotland Conference	 On the 15ht and 16th of March, I attended the NUS Scotland Conference.
3	Annual Student Summit	The Annual Student Summit took place on the February 2018. The focus of the summit was student mental wealth. My role was to set the scene and proved context to the motivation behind this year's theme. I also jointly presented the clicker question section of the event with the VP GSBS.
	Scottish Mandela Foundation Event	On the 13 th of March, attended the Nelson Mandela foundation event at GCU. I announced the foundation that the Students' Association is in the process of launching the Mandela society. (Deputised for SP)



Report by VPSHLS

Author: Yetunde Ogedengbe

Date Produced: 17/03/2018

Committees: Student Voice

Action: Approve/For Information

Individual Objectives

Main Priorities	Progress	
	What have you achieved since the last meeting?	
Improve diversity and internationalisation among students (Home and International) through intercultural events, workshops/trainings	 Organised and attended meeting with the intercultural skills-sessions working group, on implementing intercultural-skills proposal into all GCU programmes (19 March). Group consists of Director of Academic Quality and Development, Head of Academic Quality and Prof. of Learning & Teaching and all Learning, Teaching and Quality University staff of SHLS/GSBS/SEBE. Potential academic modules across all schools (SEBE, SHLS, GSBS), where the skill session will be taught have been identified. Through this proposal, Staff workshops and online resources on intercultural skills have been proposed. This will enable staff to be equipped on teaching students effectively to achieve the goal of the proposal. This proposal will be piloted for the upcoming session for all year one students. 	
Improve International students university experience academically and ensure regular listening events for them	 Trimester two listening event for GCU Glasgow students with the University's Pro-vice chancellor-international was successful with over 20 students (Erasmus and Non-EU) students representing different nationalities in attendance (held February 13th 2018). Follow up action of feedback for the listening event with the pro-vice chancellor from the trimester 2 event. GCU London listening event was well attended by students of different nationality from; international management and business development, international fashion marketing, public health and other departments. Issue raised was on staff support, development of a different module handbook, library support and expansion and feedback was communicated effectively to the Pro-vice chancellor for further action (event held on February 28th 2018). Positive feedback achieved from the University on provision of call back service for international students on admission 	

enquires which gave positive effect on local call enquiries. Ensure student voices/opinions are Attended school board meetings and organised catch-ups acknowledged through listening events. with SHLS exec staff to follow-up concerns raised by Ensure Improvement in student's academic students and actions taken on SHLS working progress to studies, wellbeing and regular listening restructure Inter-professional module to favour students events across School of health and life based on feedback. sciences. Another SHLS Association Dean international trimester 2 listening event to hold 21st March 2018. Planning of SHLS Staff student gathering/social event Regular catch-up and contact with SHLS's Dean, Associate Dean, School representatives, head of departments, University Alumni department and university catering services on organisation of the upcoming staff-student event to hold April 4th 2018. The event is to further build staff-student relationship. Worked with the SHLS school officers to provide a standardise Student Staff Consultative Group (SSCG) report format for SHLS school board meetings.

Team Objectives

	Main Priorities	Intended Outcome/Impact What difference will this meeting or event make?
1.	Improve the NSS 2018 students' association score to at least Scottish sector average	 Partook in NSS lecture shout out to year four students at SHLS. To ensure student effective participation in the NSS survey.
3	Review academic Class rep structure within GCU.	 Worked with class rep assistant to restructure class rep recognition certificate Achieved additional signatory from the DVC-academic on Class Rep certificates. This is to give additional value to the recognition of students' academic volunteer role.

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	Student leaders programme	 Continuous promotion of students/ volunteers to take part in the Student leaders program verbally via listening events and NSS lecture shout-outs. Catch-up meetings with social innovation Part-time staff on progress of social innovation trainings, trips for students and collation of impact on students.
2.	Media group	 Partook and hosted two team media show with the other Full time officers. Attended the EDIT Committee election husting.
3.	Mature and part-time students	

		•	Continuous promotion of the group to improve mature and part-time students' involvement across the University. Worked with the staff support for mature and part time to finish mature students' Leaflet design. Ensured University promotion and support for the Easter egg appeal for the Mature and partime group. To rapidly increase active staff-student involvement. Emailed class representatives across all schools, University communication department, Campus life, Career to promoted event. Work with Mature and part-time officer and staff support to ensure availability of materials for age awareness stall (April 9 th 2018).
6	Careers	•	Trimester two drop-in session was successful with students who came for support (CV and job application process enquiry). Further promoted Career/job fair and networking events via social media to improve students' engagement. Received and communicated students' feedback to the career department after emailing all Class reps in the university to get feedback on support from career service. Met with the staff of career department to discuss more career support system for students and increase in staff strength to improve student support.
7	BME Group	•	Collaboration event (multicultural Afro beat) event of BME students with GCU African Caribbean society went well with all organisational planning and policy rules abide to, throughout the event.
8	Campus life (excluding GCU event)	•	Advocated and submitted a proposal for free phone call service for students (Home and international) use. This will be used for emergency local and international calls for students. Attended a meeting with the Student Enquiries Advice and Events Manager to formalise and take further action to actualise the proposal. Proposal conclusion is to setup the telephone at the security office to monitor and prevent abuse use.
9	Alumni	•	Fellow up with the Alumni department on Alumni group and contact to provide Alumni for SHLS upcoming gathering event.
10	Others	•	Attended NUS Scotland Conference as GCU delegate. Participated and facilitated a group session in student's summit event. Organised and attend catch-up meeting with the Provice chancellor-international, SHLS Associate Dean SHLS on student feedback and progress. Catch up meeting with Head of academic quality

department to organise more meetings on recognising students' volunteer roles • Attended meeting for the planning of point of pride for students in April. • Attended and actively engaged in SHLS School Learning, Teaching & Quality Enhancement
Committee meeting.

Plans before the Next Meeting

	Main Priorities	Intended Outcome/Impact
		What difference will this meeting or event make?
1.	Organise and attend meeting to set up workshop for staff on embedding intercultural skill session.	 This is to discuss with the working group to actualise workshop setup to better equip staff in integrating the proposal of intercultural skills session in all GCU programs across the University. This will enable students to have equal opportunities to learn and improve their intercultural awareness, skills and overall internationalisation for both home and international students.
	Set up more meeting toward planning SHLS staff student gathering event	 To better improve staff-student relationship and good student feedback outcome. Increase Alumni engagement in SHLS.
	Catch meeting with the new Student leaders coordinator	 This meeting was organised to ensure necessary preparation for the SLP award, which is part of the STAR award.
	NUS UK conference	Enable myself to partake in the discussion, debate and vote on Student union motions that covers issues regarding students across United Kingdom.

Report by VP GSBS



Author: Rachel Simpson

Date Produced: 19/03/18

Committees: Student Voice

Action: Approve

Full Time Officer Individual Objectives

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	Promote greater wellbeing within the Student Population	 facilitate the organisation of, promotion and hosted the Annual GCU Student Summit which was on the topic of Mental Wellbeing. During which I lead on key sessions throughout the event and was the only SA representation on the Q&A Panel; which facilitated open discussions around student support for mental wellbeing and engaged with a variety of student and staff.
		- Provided a report to the university on the outcomes of the student summit event which will now be incorporated into the university's mental health action plan
		- Re-drafting the mental health partnership policy between GCU and GCU Students' Association – liaising with NUS and arranging meeting with staff support in the sector to gain support.
		- Incorporated new sections into Student support booklet
		- Lobbied for funding for student support booklet
		- Attending NUS Scotland Conference to discuss nationally what is being done for Mental health, and voting on motions which prioritise this
2.	Implement a variety of extra-curricular programmes to Students across GCU and	- SMHFA courses have concluded, objective achieved.
	GCUSA. 1. SMHFA,	- Unconscious bias training has been delivered multiple times to students through the SLP, objective achieved.
	 Unconscious Bias Training, Preventing and Responding to Gender Based Violence, Sewing Workshops. 	 P&R GBV Training has occurred throughout the academic year – evaluation of the project is currently in process, with plans being implemented for the training to occur next academic year. Sewing workshop booked for week 11, on completion objective will be achieved.

3.	Have Sanitary products introduced for free across the GCU Glasgow Campus	 Sanitary products are available from the saltire centre toilets for March, and from the Advice Centre and Wellbeing Service in April. Data from the pilot will be put into a report which will be used to lobby for the initiative to be sustainably implanted at GCU. Objective is achieved.

Full Time Officer Team Objectives

	Main Priorities	Progress
		What have you achieved since the last meeting?
1.	Improve the NSS 2018 students' association	- Alongside other FTOs have continued to promote
	score to at least Scottish sector average	importance of filling out NSS through various lecture shouts
	Form NSS Working Group to create action plan and feed into GCU NSS Working Group.	- Have worked to promote SA services and opportunities to help increase awareness as these are concepts which are questioned in the NSS
2.	Reduction of students' fee for those graduating in absentia.	- Collated a report with all the current associated costs to graduation.
	Review current costs associated with graduations &	 Spoke with other university departments regarding impacts for their respective student groups in regard to graduation fees
	Meet with relevant staff members to discuss a reduction in costs	
3.	Review academic rep structure within GCU.	- Reviewed current role description for School Officers
	Work with the Department of Academic Quality and Development and academic schools to:	- Report being produced which details responses from Deans, ADLTQs, SO's, FTOs, Class Reps, Students, HoDs
	Review the role descriptions for school officers	- Work will be integrated with the reviews conducted by VP SEBE, VP SHLS, and the Student President to created
	• Review recruitment process for academic reps	robust recommendations for the current representation structure.
	Establish centralised point of contact with	
	academic schools for academic reps	

	Main Priorities	Pro	ogress
		WI	hat have you achieved since the last meeting?
1.	GSBS	-	Appointed SSMJ School Officer
		-	Partook in various interviews for SSMJ students' coursework
		-	Contributing to an upcoming EPAS accreditation within Business Management

In the process of planning and collecting resources for an upcoming Representation Gathering for GSBS. Wellbeing Volunteering		T	1	
2. Nightline Volunteering - Second intake of volunteers have been successfully trained - Attended general meetings and committee meetings - In process of negotiating with university the process of advertising Nightline on GCU Learn Sexual Health Campaign - Sexual Health Campaign - Sexual Health Campaign occurred in February and engaged with several hundred students. All condom valentines cards were distubuted with additional ones having to be created during the week. Student feedback from the campaign was positive. Wellbeing Fayre - Wellbeing Fayre planning has concluded – with photo competition "Happy Snaps" being introduced this year. This has been fully communicated out and participated in by students. 4. Equality and Diversity - Work for equality and diversity this year was submitted in an application for a national award. This work was then shortlisted for the NUS Diversity Award 2018. - Glasgow Council on Alcohol came to campus and delivered an information and awareness campaign to students on how to drink responsibly. Council reported back that students positively engaged with the campaign. - Engaged with sustainability society in GCU London through skype – offered support and shared ethical and environmental campaign resources - Updated SMART action plan on ethical and environmental campaign resources - Updated SMART action plan on ethical and environmental and environmental campaign resources - Designed and have distubuted the "Wee Green Changes" campaign which aims to help students make small choices to work towards reducing their carbon impact - Engaged with conversations at NUS Conference regarding the Straw Ban Campaign and how to make this inclusive for students at GCU			-	In the process of planning and collecting resources for an
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inclusive for students at GCU				
- Students engaged with Go Green Week during February				inclusive for students at GCO
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		and the Glasgow Goes Green Festival	
6.	Campus Trade Unions	Continue to meet and foster relationships between the Association and Trade Unions.	
7.	Community Engagement	- Partook in the officer radio show in radio caley	
		- Attending NUS Scotland Conference as a GCU Delegate where we represented students nationally	
8.	Societies	- Have attended various societies council meetings to discuss various society related issues.	
		 Reached out too and are currently supporting GCU London societies through online platforms 	
		- Attending GCU Psychology Society & GCU Engineering Societies joint event by Euan Gardner	
		 Assisted CSI Society in their murder mystery night – featured as the victim 	
9.	Fresher's (including GCU Events)	- Nothing to report as no freshers committees have occurred	
10.	Liberation Champion (Women's Group)	- Continue to support the group in their work	
		- Have actively tried to increase membership to the liberation group via lecture shouts; speaking to students, and social media posts about the group.	
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11.	Other	Hosted the Glasgow Student Forum at GCU	
		Involved in interviews for the Rugby Assistant Post	
		Taking an active role with VP SEBE to co-ordinate a student points of pride celebration to highlight students and student groups who showcase the values and ethos of both GCU and GCU Students' Association	