

Minutes of second meeting of Caledonian Student Voice meeting held on Monday 27th November 2017, in NH208, at 5.00pm.

Members:

Present:

Jonnie England (JE, Chair); Kevin Campbell (SP); Chris Daisley (VP SEBE); Rachel Simpson (VP GSBS); Yetunde Ogendgbe (VP SHLS); Neil Alexander (NA); Kristin Bouma (KB); Lynzie Brown (LB); Amy Byrne (AB); Hannah Carmichael (HC); Maura Daly (MD); Susan Docherty (SD); Rachel Hewitt (RH); Raven Hingley (RH); Tom Jarvis (TJ); Maja Jørgensen (MJ); Sennan Mattar (SM); Declan McGallagly (DMcG); Alexandra Radoescu (AR); Tasmin Ross (TR); Robbie Stewart (RS); John Templeton (JT); Aimee Watson (AW); Ross Wilson (RW).

Absent: Lauren Aitken (LA); Olubunmi Ajayi (OA); Idris Akormadu (IA); Temiloye Fakunle (TF); Fraser Knight (FK); Unmair Maqsood (UM).

Apologies: Alan Adamson (AA); Jennifer Broadhurst (JB); Victory Nwabu-ekeoma (VN); Brendan Owen (BO); Caitlin Reid (CR); Callum Smith (CS); Keir Thomson (KT).

Observer: Pelumi Daniel (PD)

In attendance: David Carse (Chief Executive); Caroline Miller (Representation and Advice Manager); Kathryn Collins (Clerk).

Members who were absent without apologies have received an automatic caution from Student Voice. Any member who receives two cautions will automatically face a vote of no confidence at which members of Student Voice may decide to remove them from their position.

1. Welcome

1.1 The meeting started at 5.00pm. The Chair (Jonnie England) welcomed all members to the second meeting of Caledonian Student Voice for 2017/18. Members were asked to ensure they had signed in and taken a voting card to use when speaking. Observers were informed that they are not eligible to vote. Members were reminded of what conduct is acceptable during the meeting.

1.2 The Chair informed members that after the meeting all members have been invited to one free drink at the Re:Union Bar & Grill on behalf of the Students' Association. The Chair added that the Disney Society would be holding a quiz night at 7pm and all are invited.

1.3 The Chair introduced a short video Equality and Diversity and Staff Protocol which was shown to members.

2. Previous Minutes

2.1 The Chair invited members to consider the minutes of the previous Student Voice meeting held on 23rd October 2017. The Chair called for a vote to approve the minutes of the meeting of the Caledonian Student Voice held on Monday, 23rd October 2017. The Chair added that only those members that were present at the previous meeting would be eligible to vote. **Vote: For: 12; Against: 0; Abstention: 0.** The previous Student Voice minutes from 23rd October 2017 were approved.

3. **Matters Arising**

3.1 **GCU Branded Clothing**

The VP SEBE said he still had to speak to the Sports Council about branded ties on this matter. This matter is ongoing.

The Students' Association is reviewing the clothing and kit supplier. It is proposed that the branded clothing is reviewed as part of this exercise. This matter is resolved.

3.2 **VP SHLS – Full Time Officer Student Voice Report**

The VP SHLS produced her Full Time Officer Student Voice report from 23rd October 2017 to members for their approval and no questions were asked by members. The Chair invited members to take a vote to decide whether to approve the Full Time Officer Student Voice report from the VP SHLS. **Vote: For: 15; Against: 1; Abstention: 3.** The Full Time Officer Student Voice report from the VP SHLS was approved. This matter is resolved.

3.3 **VP SHLS – Individual Objectives**

The VP SHLS produced her Individual Objectives for Student Voice members for their approval and no questions were asked by members. The Chair invited members to take a vote to decide whether to approve the Individual Objectives for the VP SHLS. **Vote: For: 19; Against: 0; Abstention: 1.** The Individual Objectives for the VP SHLS for 2017/18 were approved. This matter is resolved.

3.4 **Information about posters**

The VP GSBS said that an email with a link to information about notice board poster locations had been sent out via the newsletters for sports and societies. A link had also been put on Facebook and on the website. This matter is resolved.

3.5 **Communications Steering Group**

The Student President said he was in contact with the Neil Alexander to discuss the frequency of the Communications Steering Group. This matter is resolved.

4. **Minutes of Student Voice Committees**

The Chair apologised and explained that at the last meeting the previous minutes of Student Voice Sub Committees had not been approved hence why there were so many minutes to approve. No questions were asked. The Chair called for a vote to approve the previous minutes of Student Voice Sub Committees. **Vote: For: 21; Against: 0; Abstention: 2.** The previous minutes of all the Student Voice Sub Committees were approved.

5. **Affiliations**

The Chair informed members of the following new societies that have affiliated with the Students' Association:

- African Caribbean Society
- Amnesty International Society
- Drawing Society
- GCU Ethical Hacking Society
- GCU Emergency Care Society
- Overwatch Society
- Vegan Society

NA asked how the Overwatch Society fits in with the Gaming Society. The Chair responded that the Overwatch Society is independent and acts as an esports team. The Chair called for a vote to approve all the affiliations via one vote. **Vote: For: 21; Against: 0; Abstention: 2.** All the new societies affiliated with the Students' Association were approved.

6. **Election Rules**

The Chair introduced the paper on the Election Rules. The Chair explained that the Election Rules are annually reviewed and presented to Student Voice for approval. The following changes were proposed: to rename Student Bistro to Re:Union Bar & Grill; and to add in expenses for NUS Delegation Expenses. NA asked how elections campaigning works within the Re:Union Bar & Grill as previously the Student Bistro would let students running in the elections put up posters and banners. The Student President said that he didn't think there would be an issue with putting up posters and banners. The Chair called a vote to approve the Election Rules 2018. **Vote: For: 19; Against: 0; Abstention: 2.** The Election Rules 2018 were approved.

7. **Elections Committee**

The Chair explained that the Student Voice Returning Officer (Vice Chair) was not present at the meeting and so therefore he would invite members to stand for the vacant positions on the Elections Committee. The Chair discussed the responsibilities of the Elections Committee and that no member of the Elections Committee can take part in the Full Time Officers elections as a candidate, agent or campaigner. The Chair invited five members to put themselves forward for the Election Committee. JT; D McG and AW put themselves forward. The Chair congratulated all three on their places on the Elections Committee.

8. **Reports**

8.1 The Chair asked the Full Time Officers to provide a brief two minute verbal summary of their submitted written reports.

8.2 For the report submitted by the VP SEBE, RH asked if the VP SEBE had spoken to the Graduate School as per his objective around exploring the start dates of research students at GCU and bringing the PG induction into alignment with the start date of the rest of the student body and the VP SEBE said that he had spoken with the Graduate School but that this matter was ongoing. **Action: VP SEBE.**

8.3 For the report submitted by the Student President, RS suggested inviting along the Sports Council Chair and the Societies Council Chair to the meeting when the Student President meets with the with the new General Manager of BaxterStorey, the GCU Catering Provider. The Student President agreed that this was a good idea for them to join the meeting and an invite would be sent out to the relevant parties. **Action: Student President.**

8.4 The Chair invited members to take a vote to decide whether to approve the Full Time Officer Reports. **Vote: For: 16; Against: 0; Abstentions: 6.** The Full Time Officer Reports were approved.

9. **Student Voice Officers Reports**

The Chair asked the Student Voice Officers to provide a brief two minute verbal summary of their submitted written reports. The Chair asked all Officers to ensure that they provide a written report, when request, but he acknowledged that many Officers were new to post.

Womens' Officer

- Have been holding meetings.
- Trying to get higher engagement for **#FreePeriods Campaign**.
- Doing collaborative work around Glasgow with the **#FreePeriods Campaign**.

Mature and Part-Time Students' Officer

- Planning events in May next year.
- A Facebook page has been set up.
- An event has been planned for 7th December in the Re:Union Bar & Grill.
- New leaflet for mature students.
- Film showing for mature students.
- Working on an Easter Egg Hunt in Murdoch Park to help homeless children.

SHLS Research Student Lead

The SHLS Research Student Lead explained that she had just been elected into post and through her induction.

- Plans to meet with the three department heads and advise a strategy.
- Reviewing the programme tomorrow.

SEBE Research Student Lead

The SEBE Research Student Lead said they had received their induction a week ago.

- Gave feedback on the postgraduate Christmas lunch.

GSBS PGT Student Representative

The GSBS PGT Student Representative said they were elected last week.

- Arranging to meet all the Class Representatives.
- Supporting the Full Time Officers.

GSBS Research Student Lead

- There is a lot of support for research work.
- Postgraduate part-time students are not exempt from council tax. GSBS Research Student Lead asked if this could be looked into for the students as this was causing concern for them.

Sports Council Chair

- Unified GCU Sports with GCU Wolves which has been successfully integrated.
- New Sports Strategy and funding model and wolf branding.
- Highest ever number of members so far at 710. Looking to have 1,000 by the end of the year.
- Sponsorship with Ease Nutrition which was founded by a former GCU member of the Basketball Club.
- Looking at merchandising and branding guidelines.
- Focus Sport – focussing on up to six sports clubs to help get more aid and this will be developed in trimester 2.
- Working with Bamboo, in relation to the free bottle of alcohol every week, and how fairly it is distributed.
- Working on getting GCU Wolves branding promotion work for Refreshers.
- Looking into Wolves mascot in time for Glasgow Taxis Cup.
- GCU Sports had two articles in The EDIT.

Societies Council Chair

- 7 new societies have been created.
- £110 was given out in the first month of Dragons'Den.
- A stall will be in the Campus Life tomorrow to promote both the GCU Societies Council and affiliated societies.
- Two events are planned for Christmas and January 2018.
- Over 200 people this month alone have joined societies.

Magazine Editor

- Christmas edition of The EDIT will be available next week.
- Editions of The EDIT will now be 32 pages long instead of 28 pages.
- Funding has been secured from Domino's and Baxterstorey.
- New space developed for The EDIT on level 2 of the Students' Association building – come and check it out.
- Social media team helping outreach.
- Student group spotlight.
- Updated The EDIT Policy submitted to Student Voice.

Radio Station Manager

- Radio Caley first issue held on Friday on computer broadcast non-stop.
- A lot of effort to get Away Event organised.
- £1,500 funding secured.
- Getting about £100 from events.
- Getting as many volunteers trained as possible including the VP SHLS. Both the VP SEBE and the VP SHLS have their own shows.
- Radio Caley Policy to follow as work needs to be done on this.

Law Economics, Accountancy and Risk (LEAR) Officer

- Timetabling issues which are affecting childcare for students.
- Timetabling Issues Survey sent out and so far only five responses have been received.
- The LEAR Officer asked for other School Officers if they could please forward the survey out to students.

Business Management (BM) Officer

- Timetabling issues. Not getting timetables in enough time.
- Attended the Academic Rep Gathering.
- Getting Class Representatives involved in their roles.
- Working on setting up a time to meet with Class Representatives to discuss any difficulties they may encounter.

Nursing and Community Health (NCH) Officer

- Engaging with Class Representatives.
- Dedicated Facebook page set up.
- Three meetings with Programme Lead.
- Meet new Head of Department for Nursing and Community Health. Date of second meeting to be scheduled.
- Facebook events on page.

The Chair invited members to take a vote to decide whether to approve the Student Voice Officer Reports. **Vote: For: 22; Against: 0; Abstentions: 1.** The Student Voice Officer Reports were approved.

10. **Ideas**

The Chair presented five ideas which are eligible for discussion at Student Voice.

10.1 **Idea: Radio Caley to be played in the Re:Union Bar (Tom Jarvis)**

For Radio Caley to be played in the Re:Union Bar because it will massively increase the station's value in terms of metrics. The number of listeners will substantially increase as well as the reach to students who may not have searched for Radio Caley independently. The increased volume of listeners and audience means adverts are more valuable meaning Radio Caley are less dependent on the Students' Association. Members discussed what the bar are currently doing for playing music, what the bar are suggesting, and what license the bar has for playing music. From discussions, the Chair said two issues had arisen with two action points which relate to the music played in the bar and the music license that the bar has. A brief discussion took place on SUB TV but it was established that no party knew much information on the proposal. The Student President said he would find out more. **Action: Student President.** The Student President said he would be meeting with the General Manager of BaxterStorey next week. The Chair called for the first vote, for the Student President to have discussions with the General Manager on Radio Caley being played in the bar. **Vote: For: 21; Against: 0; Abstention: 2.** The Chair called for the second vote, for the Student President to find out what license Re:Union Bar has. **Vote: For: 21; Against: 0; Abstention: 2.** This Idea was passed.

10.2 **Idea: For GCU to provide free pads and tampons (Emelie Alsheim)**

GCU should provide free pads and tampons, such as in toilets, as this is a large expense for students living on student loans. RS suggested also putting free condoms in the toilets. RH responded that the two were not comparable. The VP GSBS added that one of her objectives is to have Sanitary products introduced for free across the GCU Glasgow Campus and she was working on this for a pilot next year. The VP GSBS added that free condoms are available from the Advice Centre. The Chair called for GCU to provide free pads and tampons. **Vote: For: 22; Against: 0; Abstention: 1.** This Idea was passed.

10.3 **Idea: Reduce the 5 working day notice for room and equipment bookings (Neil Alexander)**

This amount of time is far too long and can prevent student groups from carrying out activities. Bookings such as just taking out a camera should not require a 5 day notice period. Newly proposed timescales were suggested by NA. NA spoke about the current timescales for booking rooms which he said were not helpful for an urgent meeting or booking out the camera. It was noted that Radio Caley would require a 3 or 4 day notice period to arrange with volunteers to set up the PA system. The Student President responded that if Student Voice passed the Idea it would be difficult to manage operationally due to the volume of requests received, as risk assessments are required, and also liaising with the university, for some room bookings and events takes longer. The Chair called a vote for the Students' Association to look into the possibility of changing the timeframes, through internal consultation and consultation with the University. **Vote: For: 22; Against: 0; Abstention: 1.** The Reduce the 5 Working Day Notice for room and Equipment Idea was agreed to be explored further. **Action: Student President.**

10.4 **Idea: Revision on charging for events (Tom Jarvis)**

The student bar has now placed a blanket ban on charging entry to their space meaning societies must now go elsewhere if they want to do an event at a bar. TJ proposed having a minimum person threshold for events. Discussions focussed on the necessity of having clubs and societies charging for events to keep them going. Members discussed having conflicting conversations with Baxterstorey about charging for entry at events. The Student President said he would confirm next week when speaking with the General Manager what the protocol is for charging for entry for events in the Re:Union Bar. The Chair called for a vote for the need for Baxterstorey to revise their no charge policy within the Re:Union Bar and for the Student President to get an answer directly from the General Manager within Baxterstorey. **Vote: For: 22; Against: 0; Abstention: 1. Action: Student President.**

At 6.25pm the Chair stepped down and the Vice President School of Engineering and Built Environment took up the role of Chair.

10.5 **Idea: Upgrading hand dryers within Students' Association Building (Jonnie England)**

The current hand dryers within the SA building have low air pressure and take forever to completely dry hands, meaning students will often leave the toilet with wet hands, defeating the purpose of hand dryers. As there are also no paper towels made available, JE feels it is time to upgrade this aspect of the Students' Association facilities. The Chair called for a vote for the Student President to contact Facilities Management to consider replacing the hand dryers in the Students' Association building. **Vote: For: 20; Against: 0; Abstention: 2. Action: Student President.**

At 6.29pm the Vice President School of Engineering and Built Environment stepped down as Chair and the Chair returned.

11. **SAGE Remit**

The VP SEBE introduced the SAGE Remit paper outlining the revised terms of reference for the Education Committee, that has been recently known as SAGE. Members were asked to approve the change replacing the wording under section 3.6.2 of the By-Laws, which included the purpose, composition and remit. No questions were asked and no improvements were suggested by any members. The Chair called for a vote to approve the SAGE Remit. This paper requires a two 2/3 majority to be approved. **Vote: For: 18; Against: 0; Abstention: 3.** The SAGE Remit was approved and the By-Laws will be updated accordingly.

At 6.32pm the Chair stepped down and the Student President took up the role of Chair.

12. **Student Carers and Care Experienced Students Representation Groups**

The Chair invited the VP GSBS to present a proposal on the Student Carers and Care Experienced Students Representation groups and talked through the paper and recommendations seeking approval from Student Voice. The VP GSBS said that the Equality and Diversity Committee made clear to her they wanted two separate groups. The two representation groups would be for Care Experienced Students and Student Carers respectively. The Chair asked members if they had any questions. JE asked if the groups are similar to NUS liberation groups as he had a similar proposal in March for the creation of a Mental Health Group. The VP GSBS explained that both the groups proposed are not liberation groups but representation groups. JE asked the difference between both the new officer titles. The VP GSBS explained that a student carer is a student that provides care and a care experienced student is a student that has been through the care system. The Chair

called for a vote to approve the following three points - 1. The creation of a Care Experienced Students group and a Student Carers representation group within the By-Laws, within section 3.6.8. 2. For each group to create a Student Voice Officer, with similar remits to the other Student Voice Officer Remits (outlined in the By-Laws section 3.5). 3. For the Care Experience Students' Officer and Student Carers Students' Officer to become full members of Student Voice and Equality and Diversity Committee. No improvements were suggested by any members. This paper requires a two 2/3 majority to be approved. **Vote: For: 19; Against: 0; Abstention: 1.** The Care Experienced Students and Student Carers representation groups paper recommendations were approved and the By-Laws will be updated accordingly.

At 6.39pm the Chair (Student President) stepped down and the Chair returned.

13. **Revised The EDIT Policy**

The Editor discussed the proposed changes to The EDIT policy which was revised to better reflect how the magazine runs operationally. The logo and tagline are still to come to Student Voice. No questions were asked and no improvements were suggested by any members. The Chair called for a vote to approve The EDIT policy. This paper requires a two 2/3 majority to be approved. **Vote: For: 19; Against: 0; Abstention: 1.** The EDIT policy was approved.

14. **Any Other Business**

14.1 The Editor asked that for the future could the Clerk send out a notification of the deadline date for when papers/reports are due from all individuals/groups for Student Voice. **Action: Clerk.**

14.2 The Chair thanked all members of Student Voice for their attendance and reminded members that Student Voice members are invited for one free drink in Re:Union Bar & Grill and a chance to network with other members.

The meeting was concluded at 6.45pm.