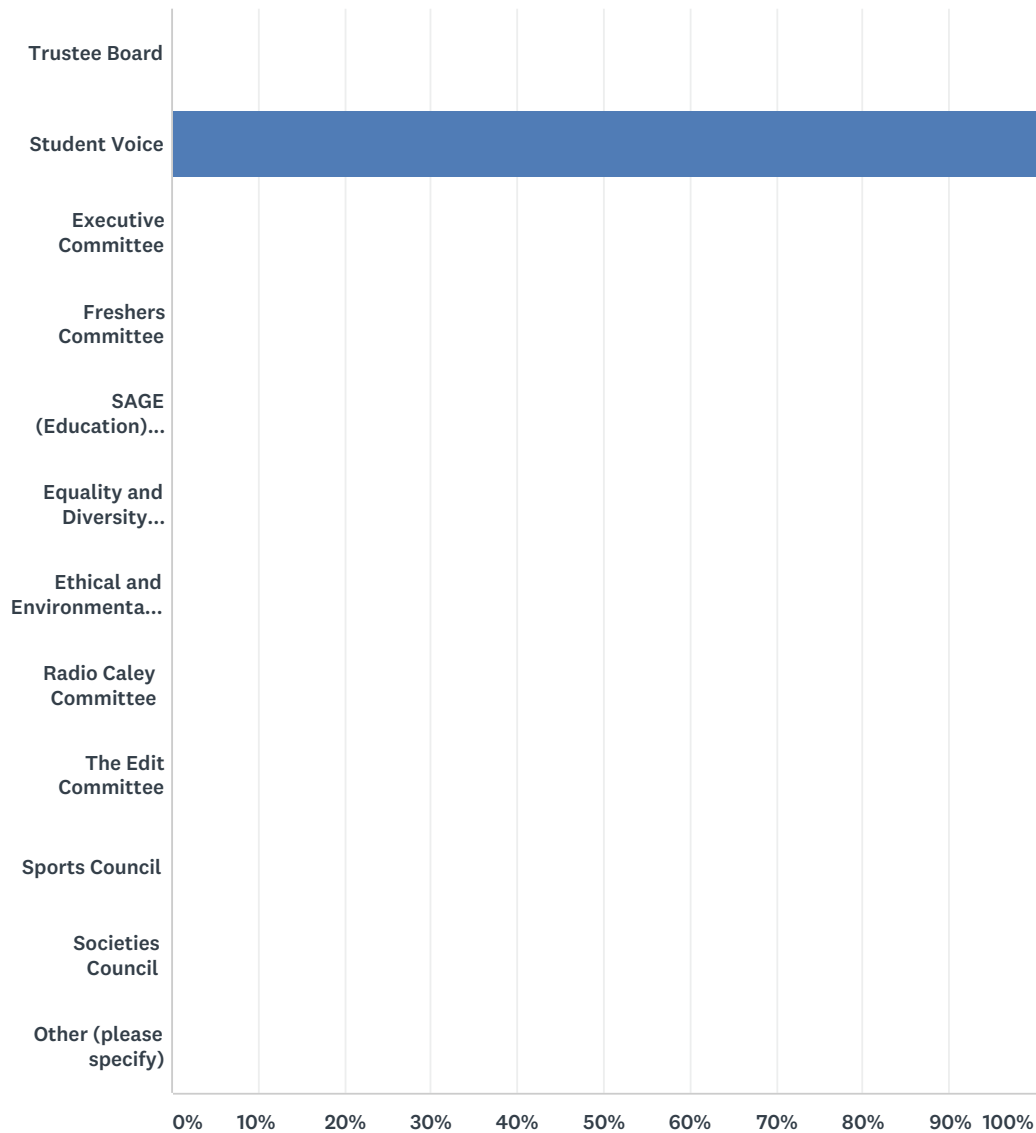


Committee Title	Student Voice					
Date of Meeting	12 th February 2018					
Item Number and Title/Subject	Chair Performance Review					
Paper Presenter	Kathryn Collins, Clerk to Student Voice					
Brief Summary of Issues/Topic	<p>Members of Student Voice were asked to complete an online Chair Performance Review for the Chair of Student Voice between 1st December 2017 and 2nd February 2018. The results of the survey are attached. There was a total of 11 responses.</p> <p>The Chair will be invited to meet with Students' Association staff to discuss the outcome and establish any actions.</p>					
Recommendation(s)	Information	<input checked="" type="checkbox"/>	Discussion	<input type="checkbox"/>	Approval	<input type="checkbox"/>
	Student Voice is asked to note the outcome of the Chair Performance Review.					
Who have you consulted when developing the paper?	N/A					
Staff/Student Protocol	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Will any decision approved directly affect the work of staff?						
Should the paper be submitted to any other committee following its consideration/approval at this meeting?	N/A					
If yes, please state the committee and proposed date of submission.						

Chair Performance Review

Q1 From the dropdown list select the Committee you attend.

Answered: 11 Skipped: 0



ANSWER CHOICES	RESPONSES	
Trustee Board	0.00%	0
Student Voice	100.00%	11
Executive Committee	0.00%	0
Freshers Committee	0.00%	0
SAGE (Education) Committee	0.00%	0
Equality and Diversity Committee	0.00%	0
Ethical and Environmental Committee	0.00%	0
Radio Caley Committee	0.00%	0
The Edit Committee	0.00%	0
Sports Council	0.00%	0

Chair Performance Review

Societies Council	0.00%	0
Other (please specify)	0.00%	0
TOTAL		11

#	OTHER (PLEASE SPECIFY)	DATE
	There are no responses.	

Chair Performance Review

Q2 How much do you agree with the following statements about the Chair of the meeting?

Answered: 11 Skipped: 0

	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	N/A	TOTAL
The Chair is an effective leader, ably demonstrating the skills necessary for the role.	27.27% 3	45.45% 5	9.09% 1	18.18% 2	0.00% 0	11
The Chair ensure that appropriate (strategic) issues are brought to the meeting.	27.27% 3	45.45% 5	9.09% 1	18.18% 2	0.00% 0	11
The Chair makes everyone feel welcomed at the meeting.	27.27% 3	63.64% 7	0.00% 0	9.09% 1	0.00% 0	11
The Chair starts the meeting on time and explains the length of the meeting.	18.18% 2	63.64% 7	18.18% 2	0.00% 0	0.00% 0	11
The Chair follows the agenda and if required asked members consent to change the order.	36.36% 4	63.64% 7	0.00% 0	0.00% 0	0.00% 0	11
The Chair ensures that all Conflicts of Interests are declared and managed at meetings.	36.36% 4	36.36% 4	18.18% 2	0.00% 0	9.09% 1	11
The Chair provides a brief introduction to each agenda item without dominating the discussion.	45.45% 5	36.36% 4	9.09% 1	9.09% 1	0.00% 0	11
The Chair encourages and ensures that everyone has had the opportunity to speak.	36.36% 4	36.36% 4	0.00% 0	18.18% 2	9.09% 1	11
The Chair keeps discussions to the point.	27.27% 3	54.55% 6	0.00% 0	18.18% 2	0.00% 0	11
The Chair manages 'group dynamics' effectively (ie dominate members, group tensions, side conversations taking place).	9.09% 1	54.55% 6	9.09% 1	18.18% 2	9.09% 1	11
The Chair ensures the Students' Association policies are observed throughout the meeting (ie Trustee Code of Conduct, Equality and Diversity Policy and Constitution, Schedules and Bye-laws).	27.27% 3	63.64% 7	0.00% 0	9.09% 1	0.00% 0	11
The Chair recognises when decisions require a vote.	45.45% 5	54.55% 6	0.00% 0	0.00% 0	0.00% 0	11
The Chair summarises decisions made after each item, any actions, who will deliver these actions and the timeframe for these actions.	18.18% 2	54.55% 6	18.18% 2	0.00% 0	9.09% 1	11
The Chair finishes the meeting on time.	27.27% 3	36.36% 4	0.00% 0	0.00% 0	36.36% 4	11
The Chair has an effective and productive relationship with the Clerk.	27.27% 3	54.55% 6	0.00% 0	0.00% 0	18.18% 2	11
The Chair has an effective and productive relationship with the Chief Executive [Trustee Board members only].	10.00% 1	40.00% 4	0.00% 0	10.00% 1	40.00% 4	10
The Chair ensures (with the support of staff) that members of the meeting undertake a self-assessment of its performance and processes and outcomes are acted upon.	9.09% 1	54.55% 6	9.09% 1	0.00% 0	27.27% 3	11
Where necessary, the Chair (with the support of staff) discusses matters of attendance, performance or conduct with meeting members.	18.18% 2	54.55% 6	0.00% 0	0.00% 0	27.27% 3	11

Q3 How might the Chairs performance be improved?

Answered: 4 Skipped: 7

#	RESPONSES	DATE
1	-	1/30/2018 10:54 AM
2	The chair needs to realise that sometimes root causes are highlighted, they can't just be brushed aside as the chair has done on several occasions.	12/11/2017 1:58 PM
3	-	12/8/2017 11:14 AM
4	When an issue is brought up, discussion occurs. This discussion often highlights the root causes of the issues. The chair seems to think identifying and highlighting root causes is "off-topic". If you are walking alongside someone and they stab you, do you just plaster up the wound while continuing to walk with them? Running away may be a bit off topic if you are focussing solely on the blood, however further stabbings (and therefore blood) can be mitigated by cheesing it and vacating the scene. I think it is essential that instead of patching up the issues when they occur, the chair strongly needs to realise that these issues won't reoccur if the root cause is eliminated. I can certainly understand that often asking to solve the root cause of an issue may go "off topic" from the student voice idea submitted, however the infrequency of student voice, and the evolving membership means that these issues will otherwise, never get resolved. I think it is paramount that the chair does not dismiss people asking for actions to resolve these root issues, because it is frustrating and has happened numerous times, to numerous student ideas.	12/2/2017 2:12 AM