

Committee Title	Student Voice					
Date of Meeting	6 th December 2021					
Item Number and Title/Subject	Student Voice Officers Reports					
Paper Presenter	Student Voice Officers					
Brief Summary of Issues/Topic	Student Voice received a written report from each Student Voice Officers once a Trimester.					
Recommendation(s)	Information		Discussion		Approval	X
	<p><i>Any member can ask a question by raising their virtual hand and being recognised by the Chair to speak.</i></p> <p>Student Voice is asked to approve the Student Voice Officers Report.</p>					
Who have you consulted when developing the paper?	Executive Committee					
Staff/Student Protocol	Yes		No	X	N/A	
Will any decision approved directly affect the work of staff?						
Should the paper be submitted to any other committee following its consideration/approval at this meeting? If yes, please state the committee and proposed date of submission.	No					

Department Representative for Psychology Dep

- Sent out an introductory e-mail to all class reps in my department, introducing myself whilst providing the opportunity to arrange a meeting with me if they wanted to
- Following the email, a couple of responses came back
- A meeting was arranged and but cancelled due to positive covid test of the 3th Year Daniel McLachlan Class Rep (November 2021), phone call was scheduled instead
- A meeting was arranged and held between myself and the 4th year Class Reps Zainab Ali (25 November 2021) but Class Rep asked to reschedule for 06 December 2021
- Attended and contributed to the student voice meeting
- Attended BPS department meeting in October 2021
- Spoken to the 4th years regarding overlapping deadlines, as well not having sufficient time to write the coursework which was brought to the year coordinator and module leader and resolved in extended deadline.
- Joined the “GSBS All Student Reps” group chat and engaged with Class Reps and Department Reps within the group.
- Spoken to 3rd year class rep and directed to appropriate departments for further assistance.
- Worked with 3rd year class rep in establishing peer support group for 3rd year psychology students.

Department Representative for Media and Journalism

- Received the details of just 4 reps out of total 10 only in the Media Communication course
- Emailed programme leader Angus Dixon to request for details of reps in Journalism programme
- Programme leader provided me with names, however the reps were already registered with the Students Association, but strangely their details were not passed to me
- Emailed Media Communications programme leader Andrew McWhirter for details of class rep in 1st year class
- Programme leader Andrew McWhirter replied stating that there was no class rep for the year group although the position was advertised strongly, targeted students turned down the role
- Sent out an introductory e-mail to all class reps in my department, introducing myself and requesting for Facebook profiles to create a Messenger group chat where communication will be facilitated

- Following the email, all reps replied apart from one in the Journalism course, still waiting for a reply as of now
- Messenger group chat was created and reps were advised of the coming Student voice meeting, I encouraged them to let me know if there were any concerns they had, none reported concerns as of now
- Reps were also made aware of the upcoming The EDIT Christmas edition in case classmates or themselves wanted to contribute as many interested students approached me prior in the capacity of News and Features editor of The EDIT
- Due to the absence of a class rep in 1st year Media Communications, I have concerns about the students receiving appropriate support and feeling comfortable with sharing concerns as they just started university, will liaise with other reps in Media Communications to support students and organize a visit to the class to talk to them

Ethnic Diversity Officer

- Attended introductory meeting with representation officer and Vice President Tabitha to discuss plans for the academic year
- Attended action plan meeting with representation staff to discuss two major ideas: a cultural festival for next semester called FUSION and a language café
- Attended Equality and Diversity Committee meeting where collaboration between me and the International Students Officer for the FUSION festival was agreed, I also suggested participation in upcoming event for international students to introduce myself and gather interested people in the FUSION and language café ideas
- Sent emails and Instagram dms to several societies at GCU such as ACS and Nordic Society to ask for collaboration in preparing the FUSION event
- Received replies from Marketing Society and CISA
- Awaiting for other replies as of now

Department Representative for Radiography and Podiatry

- Sent out introductory email to introduce myself and pass on my contact details
- Set up a Whatsapp group and asked all reps to join
- Arranged a drop-in hour on Microsoft teams for people to come and say hello or approach with any concerns, I intend to complete this monthly.

Department Representative for Economics and Law

- Sent out an introductory email to all class reps, explaining my role to them and urging them to contact me in relation to any issues faced by themselves or fellow students.
- No responses
- Consulted fellow 2nd year LLB students in absence of class rep feedback, found that a number of them felt clarification given regarding word count in a compulsory module's coursework
- Sent out catchup email to class reps, reminding them to contact me should they have any feedback
- Enquired about starting a Whatsapp groupchat to allow for easier and more cohesive communication
 - All responses positive, at the time of writing in the process of collecting contact details for class reps in order to make the group
- Discussed engagement with class reps with fellow department reps on Whatsapp

Department Representative for Mechanical Engineering

- Sent out an introductory e-mail to all class reps in my department, introducing myself whilst providing the opportunity to arrange a meeting or get in contact with me.
- Following the email, I did not receive any responses.
- Attended and contributed to the SECBE SSCG-UG meeting on the 27th of October 2021. I was the only student rep to attend this meeting. A few of the class reps has emailed in reports which were read and discussed at the meeting.
- Message from me as 4th year MSE Student I think that participation is quite low. In terms of coming to meetings as well as classes, recently with the online CAE classes (during COP26) attendance was low and further this week attendance at live online tutorial for EDA was low. Students can have the option to watch recordings, but I think the reason for the low attendance is linked to the constantly changing format of how lectures, tutorials and labs are being delivered, alternating between Recorded online, Live online and in person. I think increased communication to act as reminders of both what classes are on and where and the importance in engaging with material for success in modules.

LGBT+ Officer

- Held a small meeting for trans day of remembrance on Friday, November 19th.
- Focusing more on social media at the moment due to being very busy with exams.

- Working on social media posts for World AIDS Day, which will be celebrated on December 1st.
- Attended Equality and Diversity committee meetings, including for 16 days of action against GBV.

Applied Science Department Rep

- Created a private facebook group for class reps to join in order to voice concerns to me.
- Met with Head of Department about student concerns about on-campus exams. We came to a compromise of bringing one sheet of notes into the exams, but they are still on campus.
- Attended SSCG in place of a year 4 class representative.
- Attended programme board on behalf of Forensic Investigation class reps.

Student Mental Health & Wellbeing Officer

- Friday 22 Oct 2021 at 9 A.M. to 11A.M., Took training and catch-up session on titles named 'Making Change at GCU' and 'Creating a Narrative and Blogging' with Student Voice Team Leader.
- Attended and observed Student Voice Induction Session on Friday 22nd October from 1 P.M. to 3 P.M. by Student Voice Team Leader.
- Actively Participated into Student Voice Meeting 1: Monday 25th October 2021 from 5 P.M. to 7 P.M..
- Attended and contributed first meeting of the year from Equality and Diversity Committee on Wednesday 27th October at 3pm. Topics covered like increasing support & Title/Subject Revision to By-laws to accompany lib/rep group review were key interest. Chaired by Vincent water
- On 9th Nov 2021 3:30 P.M. to 4:30P.M. Discussed my prospective and plans to lead next term as an officer in introductory meeting to the role of Student Mental Health & Wellbeing Officer role with Student Voice Leader and Lauren Scott.
- Joined the first Lib/Rep Officer network social interaction on Tuesday 16th November at 5pm in the Re:Union bar on level 1 of the Students' Association.
- Actively Polled and supported/retarded the agenda E-D 2nd meeting and papers updates on topics like redrafting liberation representation group, redrafting student association equality and diversity policy updates, upcoming campaigns and creating a whatsapp group for the networking sessions for the Next E&D committee on Wednesday 17 November at 1pm chaired by Priscilla Otuagoma.

Learning Enhancement Sub-Committee PGT Rep for SCEBE

- Attended an inaugural meeting of LESC on 24th November 2021 from 10A.M. to 12P.M.
Discussed a wee alternative during meeting like “on assessment as a design for examination to create an "internal blog", where collaboration of each individual can be considered, and learning should put progressive on-practical application” in front of respective members.

Department Representative for Finance, Accounting and Risk

- Sent out an introductory e-mail to all class reps in my department, introducing myself and informing the class representatives they can contact me with any questions and queries they have.
- Second email was sent out to class representatives informing them about a Facebook group that was created for them to join for easier and quicker communication between themselves and myself.
- Following the email, all of the class representatives have joined the group.
- Throughout the semester, answered student’s queries and.
- Attended all the Student Voice meetings as well as S.A.G.E and School Board meetings since taking the position of the Department Representative for 2021.
- Joined the “GSBS Dept Reps 2021/2022” group chat on WhatsApp and engaged with Department Reps within the group.

Department Representative for Construction & Surveying

- Sent out an introductory e-mail to all class reps in my department, introducing myself whilst providing the opportunity to arrange a meeting with me if they wanted to after receiving the list of names from Paul Stalker.
- After 1 week of no response, I issue another email.
- After 2 weeks of no response, I contacted the VP for SCEBE Olivia Hall, and she offered me some advice.
- I created a MS Teams chat for the Class Reps and emailed them to let them know they could easily download the app for their phone.
- Following Olivia’s advice, I created a Google form and requested that the Department Head reviewed.
- After receiving the reviewed survey, I issued an email to the Class Reps asking them to distribute the survey or request the lecturers distribute the survey.

- I requested that the Department Head mention to Lecturers about the Class Reps responding to my attempts of contact.
- Awaiting response from any Class Rep.

Department Representative for Computing

- Become a senior PAL interacting with new Computing Students.
- Raised the issue on how the plagiarism messages are not effective at first Department rep meeting.
- Sent out an introductory email to all class reps in my department.
- Created a Facebook group to assist with any queries.
- Became part of the Student Voice team.
- Joined the Student Network Group chat and engaged with other Students.

Department Representative for Physiotherapy and Paramedicine

- Attended and contributed during the first SHLS Board meeting of the academic year 2021/22
- Sent out an introductory e-mail to all class reps in my department, introducing myself whilst providing the opportunity to contact me if they needed support/ help with anything in their role so far. This email also explained to class reps that if they wanted to join a WhatsApp group, they should email me their phone number.
- Following the email, a couple of responses came back and every one of the responses was keen to join a class rep WhatsApp group for their program.
- WhatsApp groups were created (one for paramedicine class reps and one for physiotherapy class reps).
- Reassured a paramedicine class rep (through email) who wanted to develop a deeper understanding into how their department functioned as a whole.

Department Representative for Occupational Therapy and Human Nutrition and Dietetics

Past:

- 6th October- School board. *Could only attend part of meeting due to classes. *No actions.
- 15th October- Meeting to discuss department student staff engagement forum planning.
*Actions taken- recorded video to share around all students.
- 20th October- Equality, Diversity and Inclusion Group 1st session.
- 21st October- Meeting with Head of Department. *No actions, but further meeting arranged.

- 29th October- Meeting to discuss department student staff engagement forum planning.
*Action taken- followed up questions about the forum with students.
- 1st November- Sent out an introduction e-mail to all class reps in my department, introducing myself and inviting everyone to join a rep community whatsapp group.
*Received a reply from 4 students.
- 16th November- Meeting with Head of Department. Discussed possibility of speaking to group of 2nd year cohort re placement and availability of placements during the three trimesters. *No actions, but ongoing communication.
- 19th November- Send a 2nd introductory email to all class reps, introducing myself and inviting everyone to join a rep community whatsapp group. *Received a reply from 6 more students. *Action to take- ask
- 19th November- Meeting to discuss department student staff engagement forum planning.

Ongoing:

- Equality, Diversity and Inclusion Group within Department.
- Student Staff Engagement Forum within Department. Next meeting- 8th December, Forum taking place- 15th December.
- Meeting with class reps- 13th December.

Note:

- Unable to attend programme board meetings:
*Feedback received from programme board regarding feedback for SSCG. *Actions taken- discussion with programme lead and head of department regarding student rep training, and further meeting with class reps now set up.

Department Representative for civil engineering and environmental management

- Completed the department rep training online.
- Sent out an initial e-mail to all class reps in my department (only civil engineering have class reps – there don't seem to be any for environmental management that have been communicated to me) and introduced myself. I offered the opportunity to raise any issues they have or would like help with.
- I also offered to create a WhatsApp group if any of the class reps felt this would be beneficial and am awaiting their feedback as to whether they would like this.
- Attended the last student voice meeting which gave me the opportunity to interact with fellow department reps and members of student voice.

- Brought to the attention of a class lecturer that for the 4th year environmental management students there are for 3 pieces of coursework due within a few days. These are the dissertation interim report, GIS coursework 2 and ERM coursework 2. As a result of this, the ERM deadline has been pushed back by a week which will provide more time for the students.
- Joined the SAGE Facebook group.
- Am awaiting responses to my email to class reps to see if they need any assistance.

Department Representative for Vision Sciences

- Sent out an introductory e-mail to all class reps in my department, introducing myself whilst providing the opportunity to arrange a meeting with me if they wanted to. I also asked for suggestions on how best to communicate with the representatives.
- Following the email, a couple of responses came back. None of the class reps felt there was a need for a meeting yet and it was decided that using Microsoft Teams was the best idea.
- Attended and contributed to the SHLS Networking meeting on the 10th November 2021.
- Created the “Class Reps – Vision Sciences” Group on MS Teams and advised all class reps that they can use this facility to get in contact with myself. I also advised that I would be arranging a meeting on teams at some point soon.

Department Representative for Social Work

- Introduced myself to the 2nd year class reps as they are on my course and set up a What’s App group so we can stay in touch. Once I have the details of the Class Reps from the other year groups I will make contact to introduce myself and add them to the What’s App group.
- Emailed Paul Stalker to enquire about Class Reps and he has informed me that he has still to be forwarded details from my department. I have emailed Sharon Jackson, head of department to chase up.
- Emailed Sharon Jackson, head of department to introduce myself as department rep. She has informed me that she hopes to have myself and all the other class reps together for a meeting before Christmas.
- Responded to the Election Rules consultation.

GSBS PGR Representative

Policy Concerns:

- Ongoing issues that I've been working to address with other PGR Reps through collaboration with PVC Research, Director of the Graduate School, Associate Dean Research GSBS, and other schools' leadership:
 - Resource access
 - Following up on results from PGR survey
 - Clarifying and providing advice re: conflicting guidance on interview protocol
 - Worked with the library team to alleviate many PGR concerns about access to library materials and the library team designed a few workshops targeted at PGR students
 - Office space
 - Consulting around unequal access for students in GSBS
 - Continuation fees
 - A change was message with little clarity about whether it was in fact a policy change – seeking clarity to share with students
 - Lack of consistency re: staff/student role
 - Working with different stakeholders to clarify when and where PhD students fall under staff requirements and when they fall under student requirements to eliminate current ambiguity and frustration (usually related to compensation)

Social Updates:

- The GSBS Reps have worked with the PhD Society to share information on their social gatherings, reminding PhD students to attend to help foster a sense of community
 - Events have included a drinks social and a Christmas dinner
- Plans are in the works for a coffee/lunch meeting exclusively for GSBS students

Committee Meetings:

- Attended since 25 October:
 - GSBS Research Committee Meeting, 24 November
 - RTC Centre Working Group Meetings, 1 & 25 November
- Standing representation:
 - 2 Centre thematic groups
 - RTC short life working group
 - GSBS Research Committee
 - Teaching and Learning Subcommittee

Department Representative for Biological and Biomedical Sciences

- Attended the first student voice meeting.

- Attended the first SAGE meeting.
- Sent out a welcome and introductory email to all class reps in my department, introducing myself and providing the opportunity to arrange a meeting if they wanted.
- Sent an email with a link to a whatsapp group chat.
- Following this email, a couple joined the chat and so a small introductory activity was held on the group chat where everyone who had joined introduced themselves and what motivated them to become a rep.
- Gathered feedback from class reps on their first staff and student consultative group meeting. Overall feedback was positive.
- First year class rep informed me that they were unable to attend the meeting so passed their feedback onto me.

Department Representative for Ethical & Environmental Group

- Met with my Full Time Officer (FTO) and Student Association staff support for an introductory meeting into my new role.
- Underwent Training – Creating Change and Building a Team Training.
- Reached out to students to build the E&E team – decided on a team of 3 with a triangular leadership approach. Responsibilities still to be confirmed.
- Held a meeting with one new member of the E&E team to discuss plans for the academic year, meeting scheduled for all 3 team leaders 29/11/21 ahead of first committee meeting.
- Participated in an interview with the SA media team to promote the GCU ‘Go Green Week’
- Underwent Carbon Literacy Training course through GCU as part of ‘Go Green Week.’ Made pledges with other students to share knowledge of the E&E Group and to recruit a fellow student.
- Reached out to colleagues to promote the COP26 climate strike and banner making event. Followed this up with communication to see how the event went, the replies were really positive.
- E&E Committee meeting scheduled for 02/12/21 at 12noon to confirm plans going forward.
- Researched into Strathclyde E&E Officer to discuss/ encourage collaboration. No one listed on Strathclyde website, I will continue to look into this.
- Reached out to FTO to discuss plans and ideas for swap shop.

Psychology Department Representative

- Sent out an introductory e-mail to all class reps in my department, introducing myself whilst providing the opportunity to arrange a meeting with me if they wanted to
- Following the email, a couple of responses came back
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- Worked with 3rd year class rep in establishing peer support group for 3rd year psychology students.