Committee Title	Student Voice
Date of Meeting	28th October 2019
Item Number and Title/Subject	Election Timetable 2019/20
Paper Presenter	Sara MacLean, Student Voice Team Leader (Deputy Returning Officer)
Brief Summary of Issues/Topic	The following outlines the proposed timescales for the NUS Conference Delegation and Full Time Officer elections.

NUS Conferences Elections

Nominations Open	Monday 7th October 2019, 9am
Nominations Close	Friday 1st November 2019, 12noon
Polling Opens	Monday 11th November 2019, 9am
Polling Closes	Thursday 14th November 2019, 5pm

The dates of the NUS Conference elections have shifted slightly. This will allow promoting the opportunity at Student Voice and some class rep trainings. Further, it will allow more space for by elections to be run in trimester 1 if needed.

Full Time Officer Elections

Nominations Open	Monday 20th January 2020, 9am
Nominations Close	Friday 14th February 2020, 12noon
Manifesto Training	Friday 14th February 2020
Manifesto Deadline	Monday 17 February 2020 at 12noon
Candidates Briefing followed by Official Candidate Photos	Monday 17th February 2020 at 12noon
Candidate Video Filming	Tuesday 18th February 2020 by appointment
Campaign Training	Wednesday 19th February 2020, 12noon
Polling Opens	Monday 2nd March 2020, 10am
Polling Closes	Thursday 5th March 2020, 5pm
Results Announced	Friday 6th March 2020, 7pm

	Last year, we introduced a condensed voting timeframe. This was successful as we had a record breaking turnout, increased satisfaction in the candidates' survey and positive comments from the Returning Officer on the 2 stage complaints processes that was facilitated by this change. Therefore, we will again be running a 4-day voting period.
	Changes this year include:
	- Nominations open in Refreshers week of Trimester 2 instead of in Trimester 1. - A separate manifesto deadline – candidates can nominate themselves without submitting a manifesto initially. - Manifesto training – more help for candidates in preparing for elections - Last year we introduced official photos to be used on the voting platform. This was successful and has been written into this year's timetable. - Candidate filming and candidate training have been written into the timetable for added clarity.
	We will be part of the Big Elections group again this year comprising of Strathclyde, GCU and UWS. City of Glasgow College run on a different academic calendar and will not be part of the Big Elections group this year. The results party will be at UWS.
	It is the role of the Deputy Returning Officer to decide the timeframe for the NUS Conferences Elections and Full Time Officer Elections.

Recommendation(s)	Information	X	Discussion		Approval	
	Any member can ask a question by raising their voting card and being recognised by the Chair to speak. Student Voice is asked **to note** the election timetable					

Who have you consulted when developing the paper?	Candidates post-election survey Elections Planning Committee Big Elections Partners					

Staff/Student Protocol	Yes	X	No		N/A	
Will any decision approved directly affect the work of staff?	The Chief Executive was consulted.					

Should the paper be submitted to any other committee following its consideration/approval at this meeting? If yes, please state the committee and proposed date of submission.	Glasgow Caledonian University The dates will be made available to members on the Students' Association website.