

Societies Council – Meeting Minutes



Date: 13/11/2017

Time: 14:30 – 16:30

Room: NH209

In Attendance:

Jonnie England (JE)	Head of Membership & New Societies
Eilidh Fulton (EF)	Head of Communications
Declan McGallagly (DM)	Head of Logistics (Acting Chair)
Daniel Hauck (DH)	Head of Hobby, Political, and Social Societies
Adam Crawley (AC)	Societies Co-ordinator (clerk)

	Agenda item	Person responsible
1	Welcome & Declaration of Interests DM is acting as chair until a new chair is elected Noted that JE is Chair of Student Voice	Chair
2	In Attendance & Apologies Rachel Simpson sent her apologies	Clerk
3	Approval of Previous Minutes AC noted that a matters arising schedule has been added Approve: 3 Abstain: 0 Against: 0 Minutes Approved	Chair
4	Matters Arising from previous meeting Please see schedule below	Chair
5	Policy Motions 1) Activation of: a. African Caribbean Society Approve: 3	Chair

Abstain: 0
Against: 0

b. Amnesty International Society

Approve: 3
Abstain: 0
Against: 0

c. Drawing Society

Approve: 3
Abstain: 0
Against: 0

d. GCU Emergency Care Society

Council noted that the membership fee was quite high and would like to contact the society to explain their reasoning

Approve: 3
Abstain: 0
Against: 0

e. GCU Ethical Hacking Society

Approve: 3
Abstain: 0
Against: 0

f. Overwatch Society

Council discussed whether this should be part of Gaming Society, as this would be in line with the Gaming Society's objectives. DH to meet with them to discuss their plans.

Approve: 3
Abstain: 0
Against: 0

g. Vegan Society

Approve: 3
Abstain: 0
Against: 0

	<p>2) Approval of name changes</p> <p>a. 'SAMH Society' to 'GCU Mental Health Society'</p> <p>Approve: 3 Abstain: 0 Against: 0</p> <p>3) Approval of Constitution changes</p> <p>a. Occupational Therapy Society – Extended Leadership Team</p> <p>Approve: 3 Abstain: 0 Against: 0</p>	
6	<p>Recruitment of Societies Council</p> <p>Council has begun recruitment for the rest of Societies Council. The positions are as follows:</p> <p>Chair Head of Logistics Head of Academic Societies Head of Faith and Culture Societies</p> <p>AC has updated the nomination form. The timeline is as follows:</p> <ul style="list-style-type: none"> - Nominations open until midday Friday 1st December - Voting to take place from Monday 4th December – Wednesday 6th December - Results announced Thursday 7th December <p>ACTION: AC to update Societies Council page and include in society committee training ACTION: EF to promote through societies council social media</p>	Chair
7	<p>Deactivated account funding</p> <p>Deferred to next council as RS was the proposer</p>	VP GSBS
8	<p>Societies Membership</p> <p>AC brought updates on society membership and noted that it was down.</p> <p>Council raised concerns around memberships not going through. AC said that he would look into it and that Council should let AC know any more</p>	Clerk

	<p>information they have.</p> <p>Council discussed hosting stalls to promote new societies. This would include having membership forms and prices so students could join a society immediately.</p> <p>ACTION: EF to book stalls in Campus Life Lounge</p>	
9	<p>Re:Union Bar – Survey Results</p> <p>EF brought copies of a survey she hosted to the meeting and noted that a lot of the comments were about the booking process. EF and AC have met with the Sales & Advertising Co-Ordinator to go through the results – he will then discuss it with the Chief Executive.</p> <p>Council noted that it would be useful to meet with the Sales & Advertising Co-Ordinator to discuss next steps. This meeting to could be minuted and communicated to societies.</p> <p>Council noted that, now that the Bar has set closing times, it is no longer possible to host 24 hour events in that venue – though JE noted that the SLS could still be used.</p> <p>DM noted that there could be a suggestion box in the Bar for suggestions.</p>	Head of Communications
10	<p>Societies Policy</p> <p>1. Removal of Society Committee Members</p> <p>JE noted that there is no explicit process for forcibly or voluntarily removing a committee member – there is practice in place for situations when a committee is being removed though it is not in the bye-laws or societies policy.</p> <p>ACTION: JE to draft policy and meet with staff and officers</p> <p>2. Membership fee per trimester</p> <p>DM raised the possibility of charging for a society per trimester. He is aware that Sports have something similar and he believes that this might increase societies numbers.</p> <p>ACTION: DM to do a poll in the Society Committee page, and discuss with Sports Council and RS</p>	Head of Membership & Head of Logistics

11	<p>Social Events</p> <p>Council have booked Re:Union Bar for the Beach Party on 12th December. This would be a good chance for societies to meet each other and also get to know societies council.</p> <p>ACTION: DH and DM to coordinate</p> <p>Bamboo have also offered to host a silent disco – this could be an event for Refreshers’ Week.</p> <p>ACTION: AC to bring up with Activities Manager as an option for Refreshers</p> <p>Council would like to host 3 events next trimester, including a Ceilidh</p> <p>Council noted that Chess were organising the Big Societies Sub Crawl which had 140 people interested on Facebook and 25 confirming they were going. They’ve also worked closely with other societies including Fashion Society.</p>	Chair
12	<p>Verbal Reports</p> <p>EF noted that the Societies Council’s Facebook page was up and running and is going well. She will email Media and Comms Co-ordinator</p> <p>JE has met with NSS to promote their events and will be contacting all new societies.</p> <p>DM has been helping chess organise their event – he noted that Kokomo and Bamboo are really keen to co-ordinate with Societies.</p>	All Council Members
13	<p>Date of next meeting</p> <p>14:00 – 16:00 Monday 11th December</p>	Chair
14	<p>AOCB</p> <p>AC will invite all of societies council to society training sessions.</p> <p>Council discussed whether they wanted business cards for the positions on Societies Council.</p>	

MATTERS ARISING

Action	Date of Meeting	Notes	Progress
AC to circulate minutes from 16th March 2017	29.9.2017		
AC to commence next steps to allocate funds	29.9.2017		
RS to arrange drop-in session	29.9.2017	In progress at time of meeting – now complete	
AC to include an update on the funding league and information about the drop-in session in the fortnightly newsletter	29.9.2017		
RS to meet with the Communications & Media Co-Ordinator to discuss best ways to communicate	29.9.2017	Discussions are underway – including planning a video	
AC to type up discussion on Dragons' and circulate for clarification and corrections	29.9.2017		
AC to create the application form for societies to apply	29.9.2017	In progress at time of meeting – now complete	
AC to arrange meeting in Week 5 for presentations	29.9.2017		
AC to edit and reactivate nomination form for Societies Council	29.9.2017	AC has activated – will provide update at council	
AC to arrange a meeting in Week 3 to finalise Dragons' Den procedure.	29.9.2017		
RS to inform relevant committees of attendance	29.9.2017		
AC to update website with photos	29.9.2017	AC updated website with info on societies council though not individual photos – need pictures from all council members	

RS to write blog around funding model and societies council	10.10.2017		
AC to circulate information about funding and drop in session	10.10.2017		
AC to arrange a review meeting for the end of Trimester A	10.10.2017		
JE to create powerpoint for drop in session	10.10.2017		
RS to discuss branding policies with staff	10.10.2017	RS will bring up at the next Executive Committee meeting – on agenda	
AC to update Societies Council page and include in society committee training	13.11.2017		
EF to promote through societies council social media	13.11.2017		
EF to book stalls in Campus Life Lounge	13.11.2017	Stalls were booked but they have been postponed due to other commitments – took place on 26.11.2017 - 28.11.2017	
JE to draft policy and meet with staff and officers	13.11.2017	Policy has been drafted awaiting consultation with staff	
DM to do a poll in the Society Committee page, and discuss with Sports Council and RS	13.11.2017		
AC to bring up silent disco with Activities Manager as an option for Refreshers	13.11.2017		