

Societies Council – Meeting Minutes



Date: 24.4.2018

Time: 14:00 – 16:00

Room: Group Study Room 1

In Attendance:

Declan McGallagly (DM)

Jonnie England (JE)

Eilidh Fulton (EF)

Daniel Hauck (DH)

Rachel Simpson (RS)

Adam Crawley (AC)

Chair of Societies Council

Head of Membership & New Societies

Head of Communications

Head of Hobby, Political, and Social Societies

VP GSBS

Societies Coordinator (clerk)

	Agenda item	Person responsible
1	Welcome & Declaration of Interests Noted that JE is Chair of Student Voice RS is a potential member of SocieTea, DM is a committee member of SocieTea DM, JE & DH are re-running for their positions on Societies Council	Chair
2	In Attendance & Apologies No apologies	Clerk
3	Approval of Previous Minutes Approve: 4 Abstain: 1 Against: 0 Minutes Approved	Chair
4	Matters Arising from previous meeting Please see schedule below	Chair
5	Policy Motions Activation of:	Chair

	<ul style="list-style-type: none"> - Bulgarian Society <p>Approve: 4 Abstain: 0 Against: 0</p> <ul style="list-style-type: none"> - Craft Beer & Drinks Society <p>Approve: 4 Abstain: 0 Against: 0</p> <ul style="list-style-type: none"> - Tea Society (SocieTea) <p>Approve: 1 Abstain: 3 Against: 0</p> <p>Approval of name change</p> <ul style="list-style-type: none"> - 'Fashion Society' to 'Fashion, Retail and Marketing Society' <p>Approve: 4 Abstain: 0 Against: 0</p> <p>DM tabled a discussion concerning the change of the Overwatch Society to ESports Society. The reason for this is that the society has met with the Gaming Society and would like to create more of a distinction between the two societies. The ESports society would focus on electronic gaming and the Gaming Society would focus on tabletop and physical games.</p> <p>The Overwatch Society submitted their updated pack to council for review.</p> <p>The Council is happy with the change; they would like to see the Gaming Society constitution before they approve the changes. The council raised concerns around electronic gaming (for example the use of Twitch) though these can be addressed with the society.</p> <p>ACTION: JE & DH to discuss how the gaming with the society works</p>	
6	<p>Societies Council 2018-19 – Election and Handover</p> <p>AC updated the council that every position for Societies Council has at least one candidate. The candidates who are running uncontested have been elected. The election for the contested positions will be set up and the voting</p>	Chair

	<p>period will be Monday 31st April – Tuesday 1st May.</p> <p>The current council would like the opportunity to review their objectives and reflect on their year. This could be linked to the handover to the new council. Noted that DH will not be in the country over the summer so will not be able to attend.</p>	
7	<p>Clearing the Societies Cupboard</p> <p>The council discussed how best to clear the Societies Cupboard. AC will send a note round all societies to request they go through their equipment and remove anything that is no longer needed.</p> <p>The council plan to go through the cupboard in the summer.</p>	Head of Communications
8	<p>Review – Dragons’ Den Process</p> <p>Over the course of the year, the Dragons’ Den received 12 applications. On the whole, the council are happy with the uptake and the process, though there are points that could be tidied up.</p> <ul style="list-style-type: none"> - They want to clarify that the fund should only be used for future events, and cannot be used after events take place - The council did not release how money was available and said that societies could apply for a percentage of the pot. This led to some confusion for societies, as they were unsure how much they can apply for. - The council would like it to be more explicit that there needs to be evidence of part funding for events. - The guidance sent out by council should include other avenues of funding 	Clerk
10	<p>Verbal Reports</p> <p>RS noted that the STAR awards had taken place, which prominently featured societies. RS also updated the Council on the Student Points of Pride – they will be taking place on May 17th and there will be presentations on some of the work societies have done over the course of the year. The officers will also be presenting to external partners about social innovation, which includes examples from societies.</p> <p>EF has been sending out regular emails to societies, including information on Societies Council Nominations and promotion of events.</p>	Council Members

11	Date of next meeting Not yet arranged – AC will arrange date to suit incoming and outgoing council members.	Chair
12	AOCB EF noted that the council hadn't reviewed their objectives for the year and would like to include that in the planning session for the new team.	

MATTERS ARISING

Action	Date of Meeting	Notes	Progress
AC to circulate minutes from 16th March 2017	29.9.2017		
AC to commence next steps to allocate funds	29.9.2017		
RS to arrange drop-in session	29.9.2017	In progress at time of meeting – now complete	
AC to include an update on the funding league and information about the drop-in session in the fortnightly newsletter	29.9.2017		
RS to meet with the Communications & Media Co-Ordinator to discuss best ways to communicate	29.9.2017	Discussions are underway – including planning a video	
AC to type up discussion on Dragons' and circulate for clarification and corrections	29.9.2017		
AC to create the application form for societies to apply	29.9.2017	In progress at time of meeting – now complete	
AC to arrange meeting in Week 5 for presentations	29.9.2017		
AC to edit and reactivate nomination form for Societies Council	29.9.2017	AC has activated – will provide update at council	
AC to arrange a meeting in Week 3 to finalise Dragons' Den procedure.	29.9.2017		
RS to inform relevant committees of attendance	29.9.2017		
AC to update website with photos	29.9.2017	AC updated website with info on societies council though not individual photos – need pictures from all council members	

RS to write blog around funding model and societies council	10.10.2017		
AC to circulate information about funding and drop in session	10.10.2017		
AC to arrange a review meeting for the end of Trimester A	10.10.2017		
JE to create powerpoint for drop in session	10.10.2017		
RS to discuss branding policies with staff	10.10.2017	RS will bring up at the next Executive Committee meeting – on agenda	
AC to update Societies Council page and include in society committee training	13.11.2017		
EF to promote through societies council social media	13.11.2017		
EF to book stalls in Campus Life Lounge	13.11.2017	Stalls were booked but they have been postponed due to other commitments – took place on 26.11.2017 - 28.11.2017	
JE to draft policy and meet with staff and officers	13.11.2017	Policy has been drafted – to be discussed and sent to Voice before the end of the year	
DM to do a poll about split membership fees in the Society Committee page, and discuss with Sports Council and RS	13.11.2017		
DH to design logos and report back to council	11.12.2017		
EF to post poll with ideas in committee page and send email for feedback	11.12.2017		
RS to look into deactivated societies account funding further and report back to Societies Council	11.12.2017		
RS to book Societies Council Refreshers' Stall	11.12.2017		

RS to discuss Re:Union Bar Feedback with Student President.			
JE & DH to discuss how the gaming with the society works			