

Societies Council Meeting 3 Minutes

Date Wednesday 22nd January 2020

Time: 2pm

Room: NH209



In Attendance:

Rachael Brown (RB)-Chair

Monica Allen (MA)- Head of hobby, social and political societies

Emma Wallace (EW)-Head of academic societies

Kathryn McNicol (KMC)- Head of membership and new societies

Antonia Voss (AV)- Head of communication

Eileen O'Neil (EON)-Head of culture and faith societies.

Lora Addison (LA)- Societies Coordinator (Clerk)

	Agenda item	Action Required	Person responsible
1.	Welcome & Declaration of Interests RB welcomed everyone to the meeting and thanked for their attendance. MA declared interest in Student solidarity network and social sciences society	Update	Chair
2.	Apologies Ernest Baah (EB)-Head Of Logistics	Update	Clerk
3.	Approval of Previous Minutes RB asked members to consider the minutes from the meeting on 18 th November 2019. Council members who were present then voted to approve the minutes. Approve 5 Abstain 0 Against 0 The minutes from 18 th November 2019 were therefore approved.	Approval	Chair
4.	Matters Arising from previous meeting SD informed she had researched the link between colleges and university societies, and found that the link is already	Update	Chair

	<p>there for students who are coming to GCU but not if they aren't. This matter is resolved. EON asked why this is not advertised and SD said possibly because of lack of funding. EON asked if she could pass on SD's name contact details to the staff at the college. AV said this should be promoted in order to increase society memberships. Council agreed. This matter is resolved.</p> <p>EON updated that she had the tea and coffee meeting in Re:Union Bar for culture and faith societies which had a small attendance. This matter is resolved.</p> <p>KMC updated she had contacted Jonnie England who undertook her role previously, and Jonnie had provided some guidance. This matter is resolved.</p> <p>LA updated that the societies wall is finished, with the logo and all frames on the wall. This matter is resolved.</p> <p>AV updated she hasn't managed to complete the poster yet due to illness. This matter is ongoing.</p> <p>LA has booked the bar for the social event and has completed a risk assessment. This matter is resolved.</p> <p>RB contacted Events Society and had a meeting which seemed successful but has since lost contact. This matter is resolved.</p> <p>LA has researched the possibilities for Dragons Den and will update at a later agenda item. This matter is resolved.</p>		
5.	<p>Policy Motions</p> <p><i>These societies have been approved via an informal online vote but at this time a formal vote took place.</i></p> <p>1. Activation of New Societies</p> <ul style="list-style-type: none"> • PhD Society • Photography Society • GCU Music Collective • Cancer Support Scotland GCU • PakSoc <p>Approve: 7</p> <p>Abstain 0</p> <p>Against: 0</p>		Chair

	<p><i>The following societies were voted for separately due to MA declaring interest.</i></p> <ul style="list-style-type: none"> • Student Solidarity Network • GCU Social Sciences Society <p>Approve: 6</p> <p>Abstain:1</p> <p>Against: 0</p> <p>These societies were therefore approved.</p> <p>2. Societies Policy Document Changes</p> <p>RB directed members to the Societies Policy document which</p> <p>LA has updated based on the discussion of members at a previous meeting. The policy now reads <i>"If an active society fails to respond to two emails from staff support, another form of communication should be attempted such as phone call or Facebook message if the society fails to respond to this it is then at the discretion of the staff support to recommend if the society should be deactivated by a vote of the Societies Council"</i></p> <p>RB then asked members to vote on the policy change.</p> <p>Approve: 7</p> <p>Abstain:0</p> <p>Against: 0</p> <p>The policy change was therefore approved and will go to the next student voice meeting.</p>		
6.	<p>Reminder Of Roles and Protocol</p> <p>LA reminded council of their roles, and reminded members of the importance of reading society packs carefully before voting on their activation. As well as the importance of sending apologies for non-attendance at meetings.</p>	Update	Clerk
7.	<p>Societies Social Event</p> <p>RB updated that the events society have decided not to help but they will be there on the night.</p> <p>All of council decided to contact their relevant</p>	Update	Chair

	<p>society areas to let them know about the event and how they can get involved.</p> <p>AV asked if she should share in each society Facebook group if this would bother people. Council agreed this would be fine</p> <p>SD agreed to email to ask all societies to get involved.</p> <p>RB confirmed that NH208 is booked for pizza before the main event.</p> <p>SD created a list of what is needed for the event The total amount of funds required for the event was calculated at £100 to cover pizza, soft drinks and other snacks. SD suggested ordering the pizza to arrive at 6:15pm, members agreed.</p> <p>AV will change the event communications to include the new time of 6:30pm start.</p> <p>Council discussed what props were needed. SD said she had some, EON will have a look at home and there will also be some in the Students' Association which can be used. RB noted the point of props being sustainable.</p> <p>SD said she has some games which can be used and has also asked a student to film the event.</p> <p>MA suggested setting up from 5:30pm in NH208.</p> <p>RB suggested ordering some sandwiches and donuts from greggs, and agreed to take this forward.</p>		
8.	<p>Dragons Den Tri 2</p> <p>LA informed that the funding is available but questioned is it really needed.</p> <p>EON suggested only having it for new Societies. SD said she doesn't think this is fair, other members agreed. KMC pointed out that new societies get start-up funding also.</p> <p>Council members then voted and agreed not to hold a round of Dragons Den in Trimester 2.</p>	Update	Chair
9.	<p>Full Time Officer Elections</p>	Update	Clerk

	<p>LA showed council members a video on the FTO elections and handed out leaflets encouraging all students to stand.</p> <p>LA also reminded council that as a constituted group they cannot endorse a candidate but can as individuals.</p> <p><i>**SD left the meeting after this agenda item**</i></p>		
10	<p>Verbal Reports</p> <p>Members gave an update on their work.</p> <p>KMC updated she has been busy with coursework but plans to email the new societies and asked LA to send a list of their email addresses. LA will send all members an updated list of the societies contact list. LA will send all members an updated list of their societies contact list.</p> <p>MA updated she has been emailing her groups but with a lack of response. Student Solidarity network are doing well and are very engaged.</p> <p>AV updated she created a graphic for the event and shared in a few Facebook groups. And plans to create a societies poster.</p> <p>EON updated she had a tea and coffee morning in the Re:Union Bar. Catholic Society held a lunch. African Caribbean Society are having a big event this month.</p> <p>RB has been working on the event and contact with the events society including a meeting with on 4th December, who have since pulled out of the event.</p> <p>EW will contact Events Society and make sure they are doing okay as a society, and will support their events.</p> <p>SD attended meeting with RB and events society, working on promoting the event. Working with PhD society on events. Is also working with GSBS on starting a HR society and is discussing society involvement in Feb.</p> <p>Action: LA to provide members with their mailing list and all members to email their societies. AV to create a societies poster. EW to specifically contact the events society and check how they are doing.</p>	Update	Council Members

	<i>**MA left the meeting after this agenda item**</i>		
11	Date of Next Meeting RB asked members when they would like to meet next. It was suggested Week 3 or Week 4, potentially a Thursday. RB also suggested the idea of having a small non official meeting to debrief after the event. Members asked LA to create a Facebook poll.	Update	Chair
12	AOCB		

***** The meeting concluded at 15:40*****

Action	Date of Meeting	Notes	Progress
SD to begin researching the college Link with societies.	11 th Sept 2019		
EON to email societies and set up tea and coffee meeting.	11 th Sept 2019		
KMC to meet with Jonnie England to discuss how the role was carried out previously.	11 th Sept 2019		
LA to order frames and consult societies	11 th Sept 2019		
LA will update the policy to reflect changes and bring to the next meeting for council to approve.	18 th Nov 2019		
AV to create societies poster	18 th Nov 2019		
LA to book Re:Union Bar for societies social on 28 th January 2020	18 th Nov 2019		
RB to contact Events Society for help With social event.	18 th Nov 2019		
LA to update Dragons Den criteria to allow for materials to be applied for and societies how much they can apply for.	18 th Nov 2019		
LA will find out if it is possible to use £800 from society reserves for Tri 2 Dragons Den	18 th Nov 2019		
LA will find out if societies can be told how much is in the Dragons Den pot.	18 th Nov 2019		
EW to contact Events society to check If they need help.	22 nd Jan 2020		
LA to send each council member a mailing list			