

Societies Council Meeting 1 Minutes

The Societies Council met on 11th September in NH208 10am-12pm.



In Attendance:

Susan Docherty (SD)-VP SCEBE (Acting Chair)

Monica Allen (MA)- Head of hobby, social and political societies

Emma Wallace (EW)-Head of academic societies

Eileen O'Neil (EON)- Head of culture and faith groups

Kathryn McNicol (KMC)- Head of membership and new societies

Antonia Voss (AV)- Head of communication

Lora Addison (LA)- Societies Coordinator (Clerk)

	Agenda item	Action Required	Person responsible
1.	Welcome & Declaration of Interests SD welcomed the council. MA and SD declared interest in The Circle Society.	Update	Chair
2.	Apologies Racheal Brown (RB)- Chair	Update	Clerk
3.	Approval of Previous Minutes The minutes have been approved by the previous council and are online.	Approval	Chair
4.	Matters Arising from previous meeting LA suggested moving on from the previous matters as a new council has taken over. The council voted. Approve- 6 Abstain-0 Against-0 EW stated that although happy to move on with new matters, EW will continue the	Update	Chair

	work on academic societies started last session.		
5.	Policy Motions Activation of Marketing Association Caledonian University (MACU) 6 Approve 0 Abstain 0 Against Activation of Caledonian Politics Society 6 Approve 0 Abstain 0 Against Activation of The Circle Society 4 Approve 2 Abstain 0 Against Activation of Emergency Care Society 6 Approve 0 Abstain 0 Against EON although voting to approve, suggested the name of this society may be misleading and that someone from the department within the university should look at this. Activation Of SNA 6 Approve 0 Abstain 0 Against Activation of Pokémon Go Society 6 Approve	Approval	Chair

	<p>0 Abstain 0 Against</p> <p>CUMSA Name Change: CUMSA (Caledonian University Muslim Student Association) would like to change their name to CISA (Caledonian Islamic Student Association)</p> <p>6 Approve 0 Abstain 0 Against</p>		
6.	<p>Funding League</p> <p>LA presented the funding league paper for 2019-20 and explained the format to council Members.</p> <p>Council then voted to approve the Funding league allocation for 2019-20</p> <p>Approve- 6 Abstain-0 Against-0</p> <p>KMC asked if the criteria of the funding league can be examined for next year, and potentially changed. LA confirmed this was definitely a possibility and council agreed to revisit this in the future.</p> <p>EON asked where the money for the funding league comes from and LA informed this is from the Students' Association allocated Societies budget.</p>	Approval	Clerk
7.	<p>Dragons' Den & Common Good Funding</p> <p>LA informed council of the common good Fund which is open for societies until 6th October, and asked council members to promote this to their relevant societies.</p> <p>Council members agreed.</p>	Update	Clerk

	<p>LA asked council when they would like to open and close dragons den this year. SD suggested closing applications at the end of week 4. EW drew on experience from last year and said this sounds like a good idea. Council then agreed to close applications on 22nd October.</p> <p>SD suggested holding the panel on Wednesday afternoon due to there being less classes on, but due to some people still having classes It was agreed by council that two days would be best to allow for the most amount of people to attend. Council agreed that the panel will take place in Week 5 to allow time for societies to work on their pitch.</p> <p>Two dates were agreed for Dragons den Panels: Tuesday 29th October 4-6pm Wednesday 30th October-1-3pm EON asked If council members could serve on the panel their society is presenting to. LA said this would be a conflict of interest and so would not happen.</p> <p>ACTION: LA to open Dragons Den Applications</p>		
8.	<p>Freshers' Fair and Society Tasters</p> <p>MA suggested having a sign at the stall to introduce who is who and their role. Council agreed this was a good idea and would be a good first step to make the societies council more visible.</p> <p>LA asked the council members their availability to work the stall. EON said she could only work the stall 10am-12pm.</p>	Update	Clerk

	<p>Everyone else said they were unsure and It was agreed that chat would take place via facebook to agree a rota. LA reminded members of the importance of keeping the stall staffed, council members assured they would keep the stall staffed throughout the day.</p> <p>LA showed council members the list of society tasters and asked to promote them to all students. This was agreed by all members. MA reminded council members that the society tasters are in the EDIT magazine too.</p> <p>EON asked to have a list of the society taster sessions at the stall, LA agreed to provide these.</p> <p>MA informed that the Freshers leaflet featuring the society tasters has been mailed out and so lots of people should be aware.</p> <p>LA asked about the society tree and if council Members wanted this at the stall. Council agreed this would be good.</p> <p>ACTION: LA will print copies of the society taster list for the stall.</p> <p>ACTION: Everyone to provide availability for the stall on the Facebook group.</p>		
9.	<p>Re:Union Bar & Grill Wall</p> <p>SD explained that societies will have a wall in the Re:Union bar & Grill just like sports clubs. SD explained the wall will be halved between societies who will have orange paint and the other half will</p>	Update	Clerk/Chair

	<p>be pink for media groups. SD informed council they will need to plan the design of the wall.</p> <p>SD suggested a logo competition open to all Societies, to gain a logo which represents all societies similar to the sports wolf. There would be a panel who judges the logos and then picks a winner. The logo would then be made vinyl and put on the wall. Council members liked this idea, and agreed it would be good to get everyone involved.</p> <p>SD also suggested having frames with logos of each society all around the logo design.</p> <p>SD suggested ordering the photo frames ASAP and asking each society to submit what they want in them, either a logo or a photo. KMC suggested using the societies newsletter to promote the competition. LA agreed to do this.</p> <p>LA mentioned the societies tree and asked what the council thought about using a tree image for the wall. Council members liked this idea, and it was agreed that for the completion the logo would need to feature a tree.</p> <p>MA suggested having each branch of the tree as a category of societies and then having the frames for the societies relevant hanging off under each area.</p> <p>It was agreed to run the competition with the tree as a basis.</p> <p>ACTION: SD to open logo competition. ACTION: LA to order frames and communicate With societies.</p> <p><i>**MA left the meeting after this agenda item**</i></p>		
10.	<p>Committee Training</p> <p>SD informed the council members there</p>	Update	Chair

	<p>has been approval by executive committee to make society/sports committee training compulsory for all.</p> <p>EW asked if there will be training at later dates in the trimester to allow for new committee members recruited at Freshers to be trained. LA agreed to run later training.</p> <p>SD said we will try and facilitate online training in the future. Council agreed this would be a good idea.</p> <p>ACTION: LA to plan training later in the trimester.</p>		
11.	<p>Verbal Reports</p> <p>It was agreed since this is the first meeting that members would provide objectives rather than updates.</p> <p>KMC wishes to create a list of new societies to promote her help to and create meetings with these societies. KMC will ask Jonnie England who held this position last year, for help.</p> <p>LA suggested to all to try and meet with the person who held their position last year to have a handover and some advice.</p> <p>EON plans to set up email communication to Faith and culture societies and potentially set up tea and coffee meeting before common good funding deadlines. EON mentioned trying to get a link to Glasgow Kelvin College for societies through the Glasgow Regional Colleges scheme as this allows college students to take part in societies before coming to university to make them more welcome.</p>	Update	Council Members

	<p>SD will look into this and will meet with Strathclyde union staff about how they have done this. Council members agreed this would be an easy way to make the transition to university from college easier.</p> <p>EW is trying to find evidence to prove academic societies compliment learning and will meet up with course leaders to try and get more academic societies up and running.</p> <p>LA mentioned the NSS scores and how this compliments academic societies and will send the academic society document to EW.</p> <p>SD mentioned the article in the newspapers about society membership and the link to employability, council noted this is excellent.</p> <p>AV wants to make finding information on societies and how to join easier, as well as promoting weekly meet ups for each individual society. AV is happy to design for societies and help them with their communications. AV also wishes to use the societies council facebook page more frequently</p> <p>SD said she can promote societies and their events on facebook and will ask the other FTOs.</p> <p>ACTION: SD to begin researching the college link. ACTION: KMC to meet with Jonnie England. ACTION: EON to email societies and set up tea and coffee meeting.</p> <p><i>**EON Left the meeting after this agenda item**</i></p>		
12.	<p>Date of next meeting</p> <p>It was decided to meet before dragons</p>	Update	Chair

	Den to discuss plans and council agreed to arrange next meeting via Facebook poll.		
13.	<p>AOCB</p> <p>SD discussed the sponsorship opportunities with bamboo and Kokomo and will post the information on Facebook. SD encouraged council members to go along and find out information at the meet and greet in the bar.</p> <p>EW suggested having an event for societies council have all societies together, a social event in the bar during the day. This will Be discussed at the next meeting.</p> <p>ACTION: SD to circulate sponsorship info</p>		All

*****The meeting concluded at 11:46*****

Matters Arising

Action	Date of Meeting	Notes	Progress
LA to open Dragons Den Applications	11 th Sept 2019	Applications open	
LA will print copies of the society taster list for the stall.	11 th Sept 2019	Complete	
Everyone to provide availability for the stall on the Facebook group	11 th Sept 2019	Complete	
SD to open logo competition.	11 th Sept 2019	Complete	
LA to order frames and consult societies	11 th Sept 2019	Awaiting logo	
LA to plan training later in the trimester	11 th Sept 2019	22 nd October	
KMC to meet with Jonnie England to discuss how the role was carried out previously.	11 th Sept 2019		
EON to email societies and set up tea and coffee meeting.	11 th Sept 2019		
SD to begin researching the college Link with societies.	11 th Sept 2019		
SD to circulate sponsorship info	11 th Sept 2019	Complete	