

Radio Caley Committee Meeting 1 2020-21

Minutes of Radio Caley Committee Meeting 1 held on Tuesday 3rd
November 2020 at 4pm on Microsoft Teams.

RADIO
CALEY

In Attendance:

Kathinka Mumme (KM)-Station Manager

Lora Addison (LA)-Staff Support

Adil Rahoo (AR)- VP GSBS

Jonnie England (JE)-Head of Events

Jakub Bobro (JB)- Head of News

Beth Puckett (BP)- Head of Programming

Olive Hall (OH)- Head of Multimedia

1. Welcome

KM welcomed the committee and LA and AR from the Students' Association.

2. Apologies

Flaviu Popescu (FP)- Head Of IT

Rachel Gibson-(RG)- Head Of Music

3. Podcast VS Live

KM explained that due to the Covid-19 outbreak and lack of access to the station, there are two possible options for Radio Caley to broadcast; podcasts or live stream.

The main issue with both options is does everyone have the necessary equipment? KM asked the committee their thoughts.

JE noted that the sound quality will be really low without the use of high quality microphones, and that it would be best to wait until the studio reopens and that the auto playlist would still be on. AR said that due to the Students' Association being closed the auto playlist will have been switched off. KM said that it would not be possible to wait as the studio will not be opening anytime soon.

AR suggested asking the volunteers if they have existing equipment they could use. KM agreed and added that most students will have a working laptop and if not this will have been provided by GCU as it is required for learning at the moment.

JE noted that using a lot of live stream services such as YouTube will automatically block any music in case of copyright. KM suggested that YouTube could be used but without music and then have a Spotify/Apple music playlist to complement each show. OH said this may not be necessary as music is typically to fill gaps in between talking. KM suggested it could be an ongoing playlist and not necessarily a new one created for each show. BP agreed with this idea.

KM asked if it is possible to create a free Radio Caley Spotify account and JE said this already exists, KM will ask Chris Brown the outgoing Head OF IT for the details. KM will look into live streaming on YouTube and will ask the volunteers who would be happy to broadcast a live stream, and can then look to the head of programming to create a schedule.

KM called a vote on using YouTube & Spotify:

For: 4

Against:1

Abstain: 0

JE noted that this is a lot of work for not a lot of gain, KM noted that Radio Caley needs to operate in some way.

The committee will now proceed with using YouTube & Spotify to broadcast.

ACTION: KM to obtain Spotify log ins from Chris Brown and ask volunteers to sign up to shows.

4. Budget & Head of Fundraising Role

KM shared her thoughts that the Head of Events and Head of Fundraising roles should be combined, as these overlap and the committee has operated without Head Of Fundraising for a while now. JE agreed but suggested dividing the responsibilities between Head of Events and the Station Manager within the Radio Station Policy and this would then need to be approved by Student Voice.

KM will aim to have this in the policy for Student Voice 2 on 9th December.

KM explained the Students' Association is providing extra funding to help Radio Caley out of debt, and explained that societies are still paying for audio set up from last year which should help the situation. A staff member from the SA can set up payment for the server, KM will ask FP to contact the finance office. KM also shared that FP has been researching server costs and that there may be cheaper options.

KM said that Incoming money will be low this year as there will be little (or no) in person events but also noted that as their will be no getaway there will be less costs.

KM will ask Melissa Cairney Finance Manager at the Students' Association, for an account statement.

ACTION: KM to update policy on committee roles, FP to set up server payment and KM to ask Finance manager for up to date statement.

5. Events

JE noted that there are limited event ideas, and the ideas have been used too many times over the past few months. Engagement could be low.

KM noted that the annual getaway trip is pretty much off the table due to the number of households even if restrictions are lifted a little. BP added that even if restrictions allow the trip to go ahead, it would be too risky and could lead to a large Covid-19 outbreak. KM noted that a summer getaway could be a possibility in May/June 2021.

KM noted that there could be an alternative online event around the time of getaway, and if everyone could suggest some ideas to JE. It does not need to be overly complicated.

AR suggested that Radio Caley and The EDIT should collaborate on online events, and that Abbie Meehan the Editor in chief of The EDIT is happy to do this also. AR also noted that there are lots of ways to engage people online rather than quizzes, e.g. cooking demos and Netflix parties.

ACTION: Everyone to think of online event ideas and JE to take the ideas forward.

6. Website

KM explained that the website needs to be updated and asked the committee to send FP a small bio about you and an image as the current committee info is not correct. AR suggested speaking to GCU Student Communications team about promoting this info. OH asked if she could have the info and images too for social media.

KM asked if JB could add some news articles to the website and asked if committee members can check their inboxes for any old articles which haven't been uploaded.

ACTION: Everyone to send FP and OH Bio & image. FP to add to website and OH to socials. JB to add news articles to website.

7. AOCB

KM updated that there are 33 members, which is half of last year. This is not bad considering the circumstances and is similar to The EDIT. JE reminded everyone to get their membership.

KM noted that there will probably not be committee t-shirts this year due to low income and lack of on campus presence. BP asked would it be possible if the committee funded these themselves. KM noted this would be possible and she will look into it.

ACTION: Everyone to sign up to Radio Caley online and KM to research committee T-Shirts.

8. Date of next meeting

KM said this should be before Student Voice 2 on 9th December, and will organise.

KM thanked everyone for their attendance and contributions.

*****The meeting concluded at 5pm*****