

# Volunteer Role: Postgraduate Taught (PGT) Rep

## Role Purpose:

To represent and act as the voice for all Postgraduate Taught (PGT) students in your School and to feedback key issues that affect the taught postgraduate student experience to both the University and GCU Students' Association. This involves working with PGT Class Reps and the Students' Association.

## Role Activities:

- Make sure that the Class Reps within the academic school know who you are and how to contact you.
- Liaise with the Class Reps within your academic school to identify key areas for improvement within the student learning experience and raise any identified issues to the Dean, Vice Dean or Associate Dean, Learning, Teaching and Quality.
- When required, support any Class Reps to raise any issues within their programme and at their Staff Student Consultative Group (SSCG).
- Promote and encourage Class Reps and students within your department to get involved in Students' Association education campaigns.
- Let the Class Reps within your department and the Students' Association know the outcome of any issues raised.
- Seek support from the Vice President of your academic school for any issues raised that have not been resolved.
- Attend and take an active part in School Board and its sub committees, as required.
- Attend and take an active part in Student Voice meetings, Student Action Group for Engagement (SAGE) and Academic Rep Gatherings.
- Produce a brief written report in Trimester 1 and 2 for Student Voice.

## Role Benefits:

In your role you will have the opportunity to:

- Develop advocacy, representation and leadership skills.
- Make a positive difference to the student learning experience for fellow students within your academic school.
- Help shape policy within the Students' Association and the University.
- Network and meet new people.
- Receive £150 expenses in each Trimester.

## Support and Training:

To help you in your role we will provide training and support:

- Induction and ongoing training, including the Academic Rep Gathering.
- Take part in the GCU Students' Association Student Leaders Programme
- Support from within the Students' Association from the Academic Rep Co-ordinator and the Vice President for your academic school.
- Support from the academic staff within your school.

## Eligibility:

To be a PGT Rep you must be a current GCU student and must be on a programme of study within the academic school that you represent. This is an appointed position as an academic rep for Trimester 1, 2 and 3.

May 2019