



GCU Students' Association

Student Elections 2015

Role Description – NUS Conference Delegate

The role of a delegate attending an NUS Conference is to attend all sessions of conference, participate in debates on matters affecting students across Scotland and/or the UK and to vote to elect various positions within NUS. Delegates are representing the whole student body when they attend these events and should support or vote against policies in line with Students' Association policy. Delegates also have the opportunity to submit policies to NUS and to stand in NUS elections.

All elected delegates are deemed to be responsible to the **Student Voice** and therefore share the same responsibilities of all elected officers to that body.

The NUS Conference Delegate is a voluntary position for which students are required to be available for the **full duration** of the conference plus any time required for transportation to and from the conference venue at the start and end of the conference. All expenses including transport, accommodation, food and conference fees will be met by the Students' Association either in advance of the conference or through expense claims afterwards.

The duties of the NUS National Conference Delegate are as follows:

- 1) Make sure they are aware of how NUS Conferences are run through reading the NUS website, attending any briefings run by the Students' Association and attending new delegate training run by NUS at the start of the conference.
- 2) Make sure they are aware of current Students' Association policies on different issues by reading the Standing Policy document available on the Students' Association website.
- 3) Attend any meetings of the Students' Association delegation organised before and after the conference
- 4) Work with other delegates to produce a written report on the outcomes of the conference for the next meeting of Student Parliament that takes place after the conference. In the event that the next meeting takes place less than five university days after the conference then the report should be submitted to the meeting after that.
- 5) Retain any receipts for expenses incurred for which they wish to be reimbursed. The Students' Association is not obligated to pay expenses to any delegate who cannot produce receipts for their expenses.
- 6) Attend all sessions of conference and participate in all votes that take place.

If you have any further questions about the role of the NUS Conference Delegate please contact the Deputy Returning Officer, Kevin Ward, at elections@GCUstudents.co.uk.