

Committee Title	Student Voice					
Date of Meeting	25 th November 2019					
Item Number and Title/Subject	Full Time Officers Reports					
Paper Presenter	Eilidh Fulton , Student President Susan Docherty, Vice President SCEBE Bethany Stevenson, Vice President SHLS Moses Apiliga, Vice President GSBS					
Brief Summary of Issues/Topic	<p>The Constitution outlines that 'Student Voice has the power to scrutinise the work of the Executive Committee'.</p> <p>The reports outlined progress made against remits and Team and Individual Objectives.</p>					
Recommendation(s)	Information		Discussion		Approval	X
	<p><i>Any member can ask a question by raising their voting card and being recognised by the Chair to speak.</i></p> <p>Student Voice is asked to approve the Full Time Officers Report.</p>					
Who have you consulted when developing the paper?	Executive Committee					
Staff/Student Protocol	Yes		No	X	N/A	
Will any decision approved directly affect the work of staff?						
Should the paper be submitted to any other committee following its consideration/approval at this meeting?	No					
If yes, please state the committee and proposed date of submission.	<p>The Full Time Officer reports are made available to the membership on the Students' Association website.</p>					

Report by Student President

Author: Eilidh Fulton

Date Produced: 7/10/19

Committees: Student Voice

Action: Approval

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Develop a strategy in partnership with GCU for Learning Capture.	Attending meetings with Academic Development to start student strand of Learning Capture Strategy.
2.	Investigate options for new Students' Association building.	Building move put on hold. Looking at other newly refurbished student unions to plan visits.
3.	Establish The Circle Society at GCU on Glasgow and London campuses.	The Circle Society established at Glasgow Campus. Starting to communicate with London to investigate society starting down there.

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Implement HEAR at GCU	Had conversations around HEAR during monthly meetings with Chief Operating Officer. University looking at how it could implemented and past pilots.
2.	Carry out Graduate Apprenticeship Thematic Review	Meeting in diary to organise thematic review.
3.	Diversity of Thought campaign	Meeting in diary to plan video.

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	GCU London	Visited GCU London to engage with students, attend graduation, and conduct interview of new Research Lead rep.
2.	Estates	Attended Estates Management group, building move was discussed and has been put on hold until further progression with TIC.
3.	GCU Strategy & Planning	Presented student consultation on strategy to Court.
4.	ELIR	Attending ELIR steering group and comms group. Filming promotional videos to engage students with ELIR panel.
5.	Enhancement Themes (SHEEC)	Will be attending TLG on 10/12/19. Sitting on panel for Quality Assurance held in Canada.
6.	Court	Attending University Court this week.
7.	APPC	Attended APPC.
8.	ETSE	Attended ETSE and submitted GCU Students'

	Association NSS Action Plan for information.
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Other

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	One Young World	Attended One Young World Conference where young leaders from over 190 countries came together to share experiences and plans on how to make a positive difference in the world.
2.	General Election	Had NUS Scotland President on campus to help promote registering to vote for the upcoming General Election.
3.	Chai Day	The Circle Society GCU will be hosting Chai Day on November 25 th .

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Lockers on campus	Meet with estates to discuss locker provisions on campus for postgraduate students.
2.	Learning Capture	Start work on student strand of learning capture strategy.
3.	Start planning which Student Associations/Unions to visit.	Plan visits to other associations to see facilities to draw ideas for building move.

Report by VP SCEBE

Author: Susan Docherty

Date Produced: 15/11/2019

Committees: Student Voice

Action: Approve/For Information

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Student Mental Health Agreement (SMHA)	<ul style="list-style-type: none">• Worked on and finished draft for SMHA ready to be sent to Think Positive.• Continued with Mindful Mondays.• World Mental Health Day in partnership with university.• Quiet spaces video completed to be edited
2.	Funding application to lottery for Mind your Mate	<ul style="list-style-type: none">• Application started for funding• Contacted other universities to arrange meeting to discuss their successful application last year.
3.	Mature Student Space	<ul style="list-style-type: none">• Pleased to announce that I have secured a mature student room. Have met with Douglas Little, head of estates and located a room in Hamish Wood, as well as space in the postgrad room until a larger room can be accessed.• Liaised with Mature Student Officer and Deputy.

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	HEAR	Ongoing
2.	We all Stand Together	Received funding from Santander to work towards collaboration events with all groups at the SA and to work on a video showcasing all of us working and standing together in a diverse and equal community.
3.	Graduate Apprentice Thematic Review	Ongoing

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	SCEBE	Working with SCEBE on student engagement to improve student experience which will lead to a rise of NSS scores. Storming sessions with groups of students been offered with a few responses, hoping for increased response by week 10.

2.	PGR & PGT	Increase networking and sense of community amongst PG students. Diary of events created ready to be posted/mailed. London campus PG students coming to Glasgow Campus for Christmas Party on 2 nd Dec with all other postgrads from Glasgow. Attended and Presented at postgrad open day with President and VP SHLS. Manned the SA stall and engaged with students.
3.	Mental Health and Wellbeing	Completed draft of 2019/2020 SMHA, Mindful Mondays. Putting plan together for a calm zone at the SA. Working with Moses Apiliga on improving the quiet space at the SA. Quiet Spaces Video ready to upload onto website.
4.	LGBT+	Worked with LGBT+ Officers idea of dental dams to keep our students safe. Advice Centre purchased dental dams as a pilot scheme. Available in packs of 5 mixed flavours from Advice Centre Mon-Fri 9am-5pm. Continuing to keep up to date with and offer support to LGBT+ Officer and advocate on their behalf in committees.
5.	Societies	Had a few entries for 'Societree' competition for Reunion Bar wall to design a tree logo for GCU Societies. All entries to receive £20 for their society. Presented at Cyber Society's Event at the university. Promoted societies events through social media platform. Sat on panel for Dragons Den and allocated funds to £1000 to 10 societies.
6.	Student Media	Attended meeting of The Edit, continuing to support them in any way possible. Submitted a Christmas message to The EDIT's editor Monica Allen for next edition. Liaised with Reunion Bar on behalf of radio station with Radio Caley to play from 10am until 2pm with this being revisited before Christmas with the possibility of this being extended.
7.	Glasgow Student Forum	First meeting discussing Free Student Transport campaign together with other Glasgow and Ayrshire Universities and Colleges. Did not attend due to other commitments, however kept in the loop by the forum on next steps which will be a survey to students.
8.	Mature and Part Time Students	Discussed collaboration events in line with our team objective. Continuing to keep up to date with and offer support to M&PT Officer and advocate on their behalf. Big manifesto and objective win in achieving a mature student room, should be launching by December.
9.	International Students	Welcomed new Deputy International Officer Tabitha Kemunto. Working with International team on International Education Week.

10.	Ask the Officer	Have taken part in weekly Ask the Officers including online. The online Ask the Officer is posted on our social media and has seen a large increase in engagement. Took part in a Halloween coffee on campus where we dressed up and engaged with students and served approx. 30 teas/coffees.
11.	Other	Met with Trade Unions to discuss the upcoming Industrial Action.

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	SMHA-Finishing touches to SMHA 19/20 draft and will submit to Think Positive.	Feedback from Think Positive and work on finalising SMHA agreement in partnership with the university.
2.	Finalise PGR/PGT Calendar and send out to all postgrad students and schools.	This will allow postgrad students to forward plan their diaries, to socialise and network with their peer group and create a more inclusive community for them at GCU.
3.	Mature and Part Time Student Space by end of Tri A, work further with Estates to ensure room fit for purpose.	Mature Students have a different experience than other students and feel a bit isolated and lost when they first come to GCU therefore this will improve a sense of belonging and create a sense of community and inclusiveness for M&PT Students.
4.	SCEBE Storming Sessions/listening events	To let SCEBE students know we are listening to them and feeding back to the school so they can make immediate changes where possible.
5.	We all Stand Together Campaign-Start working on campaign; support collaborations with different groups to establish a matrix of liberation, representation and diverse groups.	To create a true diverse community at GCU.
6.	Reunion Bar Wall for Media and Societies Put logos on wall and start creating the design of walls with societies and media groups so that they are showcased and promoted to students visually.	To showcase our range of societies and media groups to students utilising the bar area.
7.	Promote all events on social media platforms from other FTO's and groups	To reach as many students as possible on events happening within and out with my own remit so that students can easily identify whats happening at GCU easily and on a daily basis.
8.	Ask the Officer-continue our fortnightly Ask the Officer	To make our presence known and for students to come to us with any issues they may have.

Report by VP SHLS

Author: Bethany Louise Stevenson

Date Produced: 15/11/2019

Committees: Student Voice

Action: Approve/For Information

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.		<p>Attended two Peer Supported Communities training sessions, meeting the students who have signed up to be peer supporters and took part in the training so I know myself how to be a peer supporter.</p> <p>Attended a meeting with the head of nursing and our nursing department rep to discuss the upcoming changes to the nursing programme.</p> <p>Met with bio med and biological department rep to discuss upcoming meetings with department heads.</p> <p>Received School Board papers and set meeting date to meet with department reps to discuss the papers going to School Board.</p>
2.	Launch 'The Common Good Games'	<p>Granted £100 funding from The Common Good Fund towards event costs.</p> <p>Spoke with Sports Council about event planning process.</p> <p>Arranged meeting date with Kathleen Campbell to discuss event.</p>
3.	Re-write the Sports Policy and work on creating a new Sports Strategy	<p>Compared our sports policy to other institutions and other relevant policies (i.e. Universities UK, BUCS, SSS).</p>

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Diversity of Thought Campaign called Stand Together	FTO team have met and discussed what the campaign will look like and have a meeting booked to discuss campaign funding.
2.	Implement H.E.A.R at GCU	Discussed the possibly of HEAR with Susan Mitchell, our Universities Chief Operating Officer.
3.	Graduate Apprentice Thematic Review	Meeting is scheduled to discuss GA experience.

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	School of Health and Life Science	<p>Attended two Peer Supported Communities training sessions, meeting the students who have signed up to be peer supporters and took part in the training so I know myself how to be a peer supporter.</p> <p>Attended a meeting with the head of nursing and our nursing department rep to discuss the upcoming changes to the nursing programme.</p> <p>Met with bio med and biological department rep to discuss upcoming meetings with department heads.</p> <p>Received School Board papers and set meeting date to meet with department reps to discuss the papers going to School Board.</p>
2.	Sports Clubs and The Arc	<p>Present at the latest Sports Council meeting and was elected by sports council members to sit on three sub-committees of Sports Council, Sports Ball, Events and Finance.</p> <p>Worked with the Scottish Student Sport Sabb Forum sub-committee, Women in Sport, along with the Scottish Football Association to work on getting female friendly student football coaching qualifications. There will be upcoming female only SFA Level 1 and 2 courses available to students hopefully by Trimester 2.</p> <p>Will be attending the third Scottish Student Sport Sabb Fourm on Friday 29th to share best practice across institutions.</p> <p>Been involved in the organisation of Glasgow Taxis Cup 2020 which is an ongoing committee.</p>

		Accessed other institutions policies to be able to compare ours with the sector.
3.	Teaching Awards	Had three Teaching Awards meetings with relevant SA and University staff to discuss the progress of this years Teaching Awards and plan for the ceremony.
4.	Care Experienced Students	Supporting the current work of this liberation group.
5.	Student Carers	Supporting the current work of this liberation group.
6.	Catering	Attended a sports Committee Collab event to gather student feedback on the Re: Union Bar and have fed this back to Baxter Story.
7.	Community Engagement	<p>Contacted Police Scotland about their potential involvement with 'The Common Good Games'.</p> <p>Anticipating the next date for the Townhead and Ladywell community council meeting.</p>
8.	Nightline Volunteering	<p>Worked with relevant SA staff and volunteers to launch and attend Nightline Awareness Week and done some social media activities for this.</p> <p>Will attend the next Nightline AGM.</p>
9.	Information Technology	<p>Attended the DLIG committee and provided student feedback on the new GCU Learn and raise concerns around the BlackBoard App closure.</p> <p>Helped Caledonian Court students sort their Wi-Fi issues and got them access to relevant ports so they could use their X-box's and PlayStation's in their home.</p>
10.	Freshers	<p>Chaired the Freshers Committee Debrief meeting with SA staff and completed my written Freshers Report.</p> <p>Provided suggestions for improvement for next year.</p> <p>Complete.</p>
11.	Accommodation	Attended The Glasgow Students Accommodation Network meeting to raise health and wellbeing issues in student accommodation and discussed sector issues.
12.	GCU Outreach	Attended the corporate steering group to represent

		student's views on this committee and suggest improvements for this year's flyers for student parents.
13.	U2B	Reached out to U2B with any work they need my assistance on.
14.	Champion: Disabled Students Group	Supporting the current work of this liberation group.

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Further planning of the Common Good Games	This will allow me to keep to my intended timeframe so the event is launched and ran smoothly on the day.
2.	Attend ELISR for SHLS	To represent the views of SHLS students at the programme approval and refresh board.
3.	Engage with students around the Teaching Awards, upcoming elections and NSS	Students will be able to ensure their voice and opinion is heard by submitting their candidates for the Teaching Awards, ensuring they are registered to vote so they and vote to shape their future and that they are informed of upcoming NSS where their views are valued.

Report by Vice President GSBS

Author: Moses Apiliga

Date Produced: 08/11/2019

Committees: Student Voice

Action: Approval

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Careers – sustain and improve employment opportunities for GCU students (pop up shops and campus events).	<ul style="list-style-type: none">• Attended Careers Short Life Working Group with the Dean of GSBS.• Attended regular meetings with university lead on careers.• Held meetings with various members of staff within the GCU careers Department
2.	Black Attainment Gap – work with the University on a black attainment gap action plan and recommendations.	<ul style="list-style-type: none">• Meetings with Deputy Vice Chancellor Academic• Attended the Advancing Race Equality Short Life Working Group.• Meeting to discuss BAME Student Experience Project• Currently reviewing statistics on the Black Attainment Gap
3.	Social Innovation – work in partnership with the university to develop social innovation understanding within the GCU student community.	<ul style="list-style-type: none">• Meetings with RIO managers• Meeting with Director of Research and Innovation• Attended event with on Social Innovation

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Introduce H.E.A.R (Higher Education Achievement Records)	<ul style="list-style-type: none">• Attended meetings with FTO team
2.	Diversity of Thought	<ul style="list-style-type: none">• Attended meetings with FTOs• Campaign on Show Racism the red card• Attended meeting with University Policy and Development Officer• Organised and promoted events (diversity seminar and multicultural event)
3.	Thematic Review of Graduate Apprentices.	<ul style="list-style-type: none">• Meetings with FTOs

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Careers	<ul style="list-style-type: none"> • Attended Careers Short Life Working Group with the Dean of GSBS. • Attended regular meetings with university lead on careers.
2.	BME	<ul style="list-style-type: none"> • Regular meetings with GCU equality and diversity Advisor, • Attended the Advancing Race Equality Short Life Working Group. • Meeting with Deputy Vice Chancellor Academic • Meetings with SLP staff coordinator. • Regular meetings with BME officer, members and societies associated with BME students to look at ways to increase membership within the liberation group. • Frequent meetings with Student Voice Team Leader. • Meeting to discuss BAME Student Experience Project
• 3.	Ethical and Environmental	<ul style="list-style-type: none"> • Attended university committee meetings. • Meeting with Extinction Rebellion GCU re: climate change • Attended Sustainability Working Group. • Held meetings with Sustainability Officer. • Held meetings with Head of campus services. • Climate Emergency Working Group • Community Engagement Topic Support Network Meeting
• 5	Alumni/ GCU Foundation	<ul style="list-style-type: none"> • Regular meetings with Development Services Manager • Met with Director of Development & Global Engagement

• 6	GSBS	<ul style="list-style-type: none"> Meeting with GSBS Dean and Associate Dean. Education Officers' Network meeting Lecture shout outs Attended welcome back event and engaged with students Ask the Officer
• 7	Campus Trade Union	<ul style="list-style-type: none"> Held meeting with Campus Trade Unions
• 8	Equality and Diversity	<ul style="list-style-type: none"> Attended the Advancing Race Equality Short Life Working Group Meetings Deputy Vice Chancellor Academic Chaired Equality and Diversity committee meetings
• 9	Library	<ul style="list-style-type: none"> Held meetings with Library Customer Services Manager, Library Services and Staff Attended the opening of the Renaming of the library
• 10	SAGE and Academic Quality	<ul style="list-style-type: none"> Reviewed the SAGE meeting dates for 2019/20 Attended QAA Student-led Project - Steering Group Meeting. Assessment Regulations Working Group Focus group banded grading
• 11	Student Leaders Programme, Social Innovation & Entrepreneurship	<ul style="list-style-type: none"> Held meeting with Rio manger Met with Director of Research and Innovation
• 12	Others	<ul style="list-style-type: none"> Full Time Officers Radio Show Attended GCU Social media meetings Student Services Fair Meeting with the Principal Trustee Board Meeting Went to Visit Bosnia

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Equality and Diversity	<ul style="list-style-type: none"> Stand together campaign Awareness of the diverse backgrounds at GCU. As part of Equality and Diversity promotion, the campaign will highlight diversity of thought.

2.	BHM events	<ul style="list-style-type: none"> To highlight the diversity of the students on campus.
3.	GSBS meetings with Dean and Associate Dean.	<ul style="list-style-type: none"> To increases Student engagement and enhance student experience.