

<b>Committee Title</b>	Student Voice					
<b>Date of Meeting</b>	22 <sup>nd</sup> October 2018					
<b>Item Number and Title/Subject</b>	Full Time Officers Reports					
<b>Paper Presenter</b>	Rachel Simpson, Student President Eilidh Fulton, Vice President SCEBE Yetunde Ogedengbe, Vice President SHLS Moses Apiliga, Vice President GSBS					
<b>Brief Summary of Issues/Topic</b>	<p>The Constitution outlines that 'Student Voice has the power to scrutinise the work of the Executive Committee'.</p> <p>The reports outlined progress made against remits and Team and Individual Objectives.</p>					
<b>Recommendation(s)</b>	Information		Discussion		Approval	X
	<p><b><i>Any member can ask a question by raising their voting card and being recognised by the Chair to speak.</i></b></p> <p>Student Voice is asked to approve the Full Time Officers Report.</p>					
<b>Who have you consulted when developing the paper?</b>	Executive Committee					
<b>Staff/Student Protocol</b>	Yes		No	X	N/A	
<b>Will any decision approved directly affect the work of staff?</b>	The Chief Executive has been consulted in the development of the team and individual objectives and remits.					
<b>Should the paper be submitted to any other committee following its consideration/approval at this meeting?</b>	No					
<b>If yes, please state the committee and proposed date of submission.</b>	The Full Time Officer reports are made available to the membership on the Students' Association website.					

# Report by Student President

**Author:** Rachel Simpson

**Date Produced:** 11/10/18

**Committees:** Student Voice

**Action:** For Approval

## Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Develop work on the NUS Think Positive Student Mental Health Agreement 2018-19	<p>Last year, I developed the first partnership agreement on Student Mental Health between GCU Students' Association and Glasgow Caledonian University. The Agreement was submitted to NUS with an evaluation document in June.</p> <p>In September, we received extremely positive feedback on the SMHA from NUS.</p> <p>I then presented our SMHA at Think Positives' Launch Conference as an example of good practise in the sector. This was the only individual SMHA from the Higher Education Sector presented to the conference.</p> <p>Moving forward for this year, I've established a working group for the SMHA 18-19, and have set a provisional action plan, which has since been submitted to NUS. We have formally signed up to take part in the project again this year.</p> <p>I'm working on a launch of the project to assist in getting student consultation with the project.</p>
2.	Implement 'Let's Talk' Preventing and Responding to Gender Based Violence Workshops at GCU Students' Association.	<p>Re-Branded GCU Students' Associations Let's Talk about Sexual Violence Workshops to be aligned with the Universities Erase the Grey Campaign.</p> <p>Embedded workshops into the Student Leaders Programme</p> <p>Organised and hosted a Re-Fresh Session for trainers in the Lets' Talk Programme in partnership</p>

		<p>with SRC and Rape Crisis</p> <p>Organised an information form for the Lets' Talk Workshop Trainers.</p> <p>Met with the SRC at Glasgow university to discuss a potential partnership agreement relating to our work on preventing and responding to Gender Based Violence. A draft agreement has been circulated, and I'm awaiting feedback from SRC.</p> <p>Developing a handover document on the workshops for the next incoming officer – complete with timeline.</p> <p>Exploring the potential of developing the workshops to include curriculum from RFKUK Human Rights.</p> <p>Developing the workshops with the University Executive to ensure their sustainability throughout future years.</p> <p><b>National</b></p> <p>Co-Delivered a workshop on GCU's work on Gender Based Violence which I'd led on last year, and explained how the project will continue moving forward, at NUS's first National Event of the Year – The Gathering.</p>
3.	Negotiating a potential relocation of GCU Students' Association on campus	<p>Negotiations have been ongoing for quite some time around the possibility of GCU Students' Association relocating to a new venue on campus.</p> <p>Throughout my term in office I've been working actively with the Principal and University Executive Board to further develop a proposal on a potential move of GCU Students' Association.</p> <p>I collaborated on a paper with our Trustee Board outlining the Associations' thoughts on a potential move, and will bring the discussion to Student Voice later in the agenda.</p>

### Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Undertake the NUS Healthy Body Healthy Mind Award Accreditation	Established a working group to take forward work on the Healthy Body, Healthy Mind Award

		<p>I wrote and submitted the HBHM application to NUS.</p> <p>Began to develop and structure an annual action plan.</p>
2.	Evaluate and relaunch Student Partnership agreement	<p>The Student Partnership Agreement was discussed at the ETSE (Enhancing the Student Experience) forum which both the I and VP SCEBE attend.</p> <p>The group have agreed to include evaluating and re-launching the SPA as part of the Student Experience Action Plan (SEAP) – which is the document ETSE work on.</p> <p>Work is ongoing regarding the evaluation of current knowledge of the partnership agreement, and once the agreement has been re-developed, a campaign will occur to launch this to students.</p>
3.	Evaluate and Implement a review of the representative structure	<p>Developed new representation structures for the undergraduate and PGT models to continue aligning the model to the departments in light of the schools re-fresh</p> <p>Continuing to work with the Graduate School and AQD to develop a representation model for PGR Students</p> <p>Mapping vacancies in both models has been completed, and we have begun to actively recruit for vacancies in undergraduate representation.</p>

### Remit Progress

	Main Priorities	<b>Progress</b> <i>What have you achieved since the last meeting?</i>
1.	GCU London	<p>Appointed London PGR Rep</p> <p>Will be attending the GCU London Graduations in November.</p>
2.	GCU Caledonian New York College	<p>In December I will be travelling to the New York Campus with VP SCEBE to attend the GCNYC Graduations, and review the student representation structure at NYC.</p>
3.	Estates (excluding Caledonian Court)	<p>Work is ongoing in this area regarding the potential move as mentioned previously under my objectives.</p>

4.	Library	Met with the Library and DVCA to further discuss a proposal at implementing a 24 hour library on campus.
5.	Marketing and Communications	<p>Presented a speech at the installation of GCU's new chancellor – Annie Lennox</p> <p>Actively involved in a variety of communication strands by the university, including producing a clip for clearing</p> <p>Presented at GCU's Open Days with VP GSBS, VP SHLS and VP SCEBE</p> <p>Worked with the FTO team to deliver induction talks throughout fresher's week to every induction</p> <p>Supported VP GSBS in communication materials for BHM Events.</p> <p>GCU was able to host NUS's first national event of the year – The Gathering. I sat on the steering committee to help shape and plan the event, and was also able to open the event and present a speech. This is also the previous event mentioned above in which I co-delivered a workshop on GCU's work on Preventing and Responding to Gender Based Violence.  <a href="https://www.gcustudents.co.uk/articles/presenting-at-the-gathering">https://www.gcustudents.co.uk/articles/presenting-at-the-gathering</a></p>
6.	Student Voice and Ideas Process	<p>Work is ongoing in this area to develop an ideas KPI for the Association, and an action plan to encourage students to become more actively engaged in this area</p> <p>Supporting ongoing actions in standing policy</p> <p>Developed new papers to come to Student Voice</p>
7.	GCU Wellbeing (Campus Life Desk, Faith and Belief and Gender Based Violence)	<p><b>Gender Based Violence</b></p> <p><b>Let's Talk Workshops</b></p> <p>Discussed above under individual objectives.</p> <p><b>National Work</b></p> <p>Participated in a national working group with</p>

		<p>Universities Scotland and NUS to develop support resources for all universities and colleges</p> <p>Attended a Launch Event in Edinburgh with NUS and John Swinney where the national resources were launched.</p> <p>Took part in the Chancellors <i>One Reason Why I'm a Global Feminist Campaign</i></p> <p><a href="https://www.gcustudents.co.uk/articles/onereasonwhyimaglobalfeminist">https://www.gcustudents.co.uk/articles/onereasonwhyimaglobalfeminist</a></p> <p><b>University Projects</b></p> <p>Continue to attend the GCU and GCU/GU Joint Working group to develop our joint work. This includes supporting the Universities introduction of Erase the Grey Ambassadors, and working on other initiatives to prevent and respond to gender based violence.</p> <p><b>Mental Health</b></p> <p>Work ongoing on the student mental health agreement and healthy body, healthy mind accreditation as per above.</p> <p>Working to develop a proposal for a Student Mental Health Representation Officer and Group, which is brought to this Voice for discussion.</p> <p>Working with the university to promote and develop mindfulness courses for GCU Students</p> <p><a href="https://www.gcustudents.co.uk/articles/gcu-student-mindfulness-taster-session-and-8-week-course">https://www.gcustudents.co.uk/articles/gcu-student-mindfulness-taster-session-and-8-week-course</a></p> <p><b>Other</b></p> <p>Involved in the consultation for the review of the mitigating circumstances policy</p>
8.	Champion: Disabled Students' Group	Actively involved in promoting the position for a Disabled Students Officer

		Working to shape some events to help promote Disabled History Month (22 <sup>nd</sup> November – 22 <sup>nd</sup> December)
9.	Glasgow Student Forum	<p>I was nominated as interim chair at the beginning of summer</p> <p>Contacted each association and union to nominate their representative</p> <p>Work is ongoing to find a suitable date, and potentially co-ordinate an election for the GSF</p> <p>Working with other unions through this form to help shape local projects – such as transport, and student mental health.</p>
10.	Other	<p>Attended every GCU Glasgow Graduation ceremony</p> <p>Secured an additional 7.5k in funding for student groups, and secured a sponsorship agreement with BaxterStorey for student groups throughout the 18/19 academic year.</p> <p>Attending a variety of training courses including SPARQS in Stirling, Lead and Change in Hertfordshire, Trustee Training in Clydebank, and Executive training in Aviemore over the summer.</p> <p>GCU Student Association were able to achieve the Green Impact Award at accreditation Very Good, which is a level above what we aim for in our strategic plan. I led on our ethical and environmental work last year, and was pleased to announce the award!</p> <p><a href="https://www.gcustudents.co.uk/articles/green-impact-award-2107">https://www.gcustudents.co.uk/articles/green-impact-award-2107</a></p> <p>Contributed to NUS's plan of work when they visited campus during trimester 3.</p> <p>Actively involved in meeting and training sessions with GCU to prepare for our upcoming ELIR in</p>

		<p>19/20.</p> <p>Attended and produced reports for University Court Meetings</p> <p>Worked with the team on developing and reviewing the current student engagement framework</p> <p>Collaborating with the University to establish the pop-up collection points for Free Sanitary Products in tri A, this has consisted of a working group to discuss how products will be distributed to the student population, and the work for a launch in week 2 of trimester A.</p> <p><a href="https://www.gcustudents.co.uk/articles/free-sanitary-products-f6d9">https://www.gcustudents.co.uk/articles/free-sanitary-products-f6d9</a></p> <p>Hosted the Principle of the Nursing College in Bangladesh when she visited the GCU Glasgow campus.</p> <p>Entered a partnership with Strathclyde Union, City of Glasgow College Union and Glasgow University Union to work towards establishing a community fridge in Townhead Community Hall. This was through an application to the Climate Challenge Fund.</p>
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### Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Launch last year's student mental health agreement, alongside an action plan for this year for student consultation	Student consultation on the student mental health agreement actions which can be used to shape the action plan and ways in which we support students moving forward
2.	Action plan for HBHM agreed and finalised	Progress with work on HBHM and hopefully achieve the award at the end of the year
3.	Finalise plans to ensure sustainability of Scottish Mental Health First Aid Training at GCU Students' Association by securing an individual to be trained to deliver the workshop	The SMHFA can continue to be delivered at GCU Students' Association into the following years, and the current funding allocated for this initiative can be reallocated to other initiatives.

## Report by Vice President GSBS

**Author:** Moses Apiliga

**Date Produced:** 11/10/2018

**Committees:** Student Voice

**Action:** Approve

### Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Research into barriers for liberation students engaging with GCU Sports Clubs	<ul style="list-style-type: none"> <li>Currently reviewing statistics on the number of participants in the Liberation groups</li> </ul>
2.	Work with GSBS on NSS Action Plan	<ul style="list-style-type: none"> <li>Meetings with Dean, Associate Dean and new Head of Departments.</li> </ul>
3.	Action on Sustainability Development goals (TBC)	<ul style="list-style-type: none"> <li>Meetings with Senior Lecturer GSBS</li> <li>Meeting with Chair of the PRME Regional Chapter for UK and Ireland</li> <li>Team took some photos holding the SDG boxes, showing GCU student support for the Goals</li> <li>Attended event with Louise Scott COO, Pricewaterhousecooper's Global Sustainability Network</li> </ul>

### Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Healthy Body Healthy Minds award	<ul style="list-style-type: none"> <li>Attended meetings with FTO team</li> <li>Attended HBHM Working Group</li> </ul>
2.	Work with the University to evaluate Student Partnership Agreement and Re-Launch	<ul style="list-style-type: none"> <li>Attended meetings with FTOs</li> <li>Attended meeting with University Policy and Development Officer</li> </ul>
3.	Work with the University on an Academic Rep Structure review	<ul style="list-style-type: none"> <li>Regular meetings with FTOs</li> <li>Attended meetings with Student Voice Team Leader.</li> </ul>

### Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Sports Clubs	<ul style="list-style-type: none"> <li>Attended elected student training Days both in Edinburgh and St Andrews.</li> <li>Attended Sports Council meetings.</li> </ul>

		<ul style="list-style-type: none"> <li>• Conducted Interviews for Clothing Tender and Participated in selecting Clothing Supplier</li> <li>• Attended meetings for fresher's Intervarsity cup</li> <li>• Attended meetings with ARC manager to organise training sessions and bookings for Sports clubs.</li> <li>• Attended fresher's stall and Engaged with students.</li> </ul>
2.	BME	<ul style="list-style-type: none"> <li>• Regular meetings with GCU Equality and Diversity Advisor,</li> <li>• Meetings with University Secretary and PVC International.</li> <li>• Regular meetings with BME Officer, members and societies associated with BME students to look at ways to increase membership within the liberation group.</li> <li>• Sent out invitations to key note speakers for the upcoming BHM event.</li> <li>• Organise, support and promote events (diversity and seminar and multicultural event)</li> <li>• Attended and hosted meetings with Waverley Care.</li> <li>• Meeting with the African women climate change initiative</li> </ul>
• 3.	Ethical and Environmental	<ul style="list-style-type: none"> <li>• Attended university committee meetings.</li> <li>• Attended Sustainability Working Group.</li> <li>• Held meetings with Sustainability Officer.</li> <li>• Held meetings with Head of Campus Services.</li> <li>• Attained chilly bottles from university.</li> <li>• Approved Tupperware Pilot.</li> <li>• Work is on-going with Meeting with the African women climate change initiative(see above)</li> <li>• Regular Meetings with Ethical and Environmental Officer</li> </ul>
• 4.	Mature and Part-time students	<ul style="list-style-type: none"> <li>• Regular meetings with Mature and Part-time Officer.</li> <li>• Attended fresher's stall and Engaged with students.</li> </ul>

• 5	Wellbeing Volunteering	<ul style="list-style-type: none"> <li>Action plan drawn up for campaigns</li> <li>Recruited volunteers</li> <li>Attended Wellbeing Volunteering Inductions</li> <li>Attended fresher's stall and Engaged with students.</li> <li>Attended World Aids Day Meetings.</li> <li>Delivered training for Wellbeing Volunteers.</li> </ul>
• 6	GSBS	<ul style="list-style-type: none"> <li>Meeting with GSBS Dean and Associate Dean.</li> <li>Interviews for school officer</li> <li>Interviews for PGR leads</li> <li>Open day talks</li> <li>Lecture shout outs</li> <li>Level 4 welcome back event and engaged with 100 students</li> <li>Ask the Officer</li> </ul>
• 7	Campus Trade Union	<ul style="list-style-type: none"> <li>Held meetings with Campus Trade Unions</li> </ul>
• 8	Care experience students and student Cares	<ul style="list-style-type: none"> <li>Meetings scheduled</li> </ul>
• 9	Accommodation	<ul style="list-style-type: none"> <li>Attended Caledonian Court meetings</li> <li>Accommodation - Shelter meeting</li> </ul>
• 10	SAGE and Academic Quality	<ul style="list-style-type: none"> <li>Reviewed the SAGE meeting dates for 2018/19</li> </ul>
• 11	Staff committee	<ul style="list-style-type: none"> <li>Chaired Staff meetings</li> </ul>
• 12	Others	<ul style="list-style-type: none"> <li>Launch of the new Postgraduate Study Space &amp; Welcome social event for our GCU research community - welcoming our new PhD students to GCU</li> <li>Students' Association talk with INTO 30 students</li> <li>Attended 2 Senate Disciplinary Committees</li> <li>Attended GCU Social media meetings</li> <li>Participated in meet the officer</li> <li>Partook 2 Student Services Fair ( SA stall)</li> </ul>

### Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Wellbeing Volunteering	<ul style="list-style-type: none"> <li>Awareness of self-care. As part of health promotion, the campaign will highlight the</li> </ul>

		benefits of healthy life style will have on current and future health.
2.	BHM events	<ul style="list-style-type: none"> <li>To highlight the diversity of the students on campus</li> </ul>
3.	GSBS meetings with Dean and Associate Dean.	<ul style="list-style-type: none"> <li>To increases Student engagement and enhance student experience.</li> </ul>
4.	SDGs	<ul style="list-style-type: none"> <li>Raise quite a lot of awareness</li> <li>Celebrate the work GCU students are doing</li> </ul>
5.	Sports Clubs	<ul style="list-style-type: none"> <li>Show support by attending games/ training sessions</li> <li>Increase participation with non-active members</li> </ul>
6.	Healthy Body Healthy Minds award	<ul style="list-style-type: none"> <li>Action plans agreed</li> </ul>

## Report by Vice President SCEBE

**Author:** Eilidh Fulton

**Date Produced:** 25/09/2018

**Committees:** Student Voice

**Action:** Approve

### Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Work with University on implementing and evaluating Outdoor Learning Space	<ul style="list-style-type: none"> <li>Met with Director of Estates and Security Manager to discuss benefits of outdoor spaces. Have agreed upon tables and chairs located on the rooftop garden at the Saltire Centre.</li> <li>Have agreed upon how students will access this area along with rules for use of garden.</li> <li>Have agreed to create a video to launch the spaces.</li> <li>Waiting for tables and chairs to be put in place.</li> <li>Sitting on a working group with Security Manager and Library Services to discuss security measures surrounding roof top garden. Also discussing the opening of the garden.</li> </ul>
2.	Work with SCEBE on implementing NSS Action Plan	<ul style="list-style-type: none"> <li>Met with SCEBE to discuss NSS Action Plan.</li> <li>Have identified bottom five programmes and are arranging with programme leaders to hold focus groups for student feedback during lecture time.</li> <li>Have held 3 student-led listening events with Computer Games Design, Computer Games Development, and Computing. Currently awaiting write up of notes.</li> </ul>
3.	Work with University on reviewing articulation student experience	<ul style="list-style-type: none"> <li>Have been in contact with Quality Assurance department of university to discuss plans for the beginning of a Thematic Review of Articulation students' experience.</li> </ul>

## Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Work with the University on an Academic Rep Structure review	<ul style="list-style-type: none"> <li>Brought rep review proposal to DVC Academic, APPC, ETSE for feedback.</li> <li>Feedback for proposed undergrad reps are positive, still working on postgrads.</li> <li>Working on recruitment of SCEBE reps.</li> </ul>
2.	Work with the University to evaluate Student Partnership Agreement and Re-Launch	<ul style="list-style-type: none"> <li>The Student Partnership Agreement was discussed at the ETSE (Enhancing the Student Experience) forum which both the Student President and VP SCEBE attend.</li> <li>To group have agreed to include evaluating and re-launching the SPA as part of the Student Experience Action Plan (SEAP) – which is the document ETSE work on.</li> <li>Work is ongoing regarding the evaluation of current knowledge of the partnership agreement, and once the agreement has been re-developed, a campaign will occur to launch this to students.</li> </ul>
3.	Achieve Healthy Body Healthy Minds award	<ul style="list-style-type: none"> <li>Established a working group to discuss plans/actions around HBHM.</li> <li>Creating Action Plan to lay out responsibilities, aims, and actions for award.</li> <li>Contacted NUS for clarity on some award criteria.</li> </ul>

## Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	SCEBE	<ul style="list-style-type: none"> <li>Attended monthly meetings with Dean and ADLTQ of school.</li> <li>Attended SOMG meeting.</li> <li>Attended SmartSTEM event.</li> <li>Attended Freshers induction talks for SCEBE students.</li> <li>Attended School Officer training with SCEBE reps.</li> <li>Planning focus groups looking at student experience feedback with low NSS scoring SCEBE programmes.</li> <li>Spoke at WES Event.</li> <li>Planning for promotion around SCEBE rep recruitment.</li> <li>Consulted in creation of SCEBE NSS Action Plan.</li> <li>Held Computer Games Development listening</li> </ul>

		<p>event.</p> <ul style="list-style-type: none"> <li>• Held Computer Games Design listening event.</li> <li>• Held Computing listening event.</li> </ul>
2.	Freshers, Induction & GCU Students Events	<ul style="list-style-type: none"> <li>• Devised, created, collated and sold 200 Welcome Packs (wristbands).</li> <li>• Revised the handbook and printed 7000</li> <li>• Redesigned the Freshers Flyer and printed 7000.</li> <li>• Posted out 4000 flyers and handbooks to new students.</li> <li>• Created a FB with a 1000+ people joining.</li> <li>• Organised 30 sports come and try session (double last year).</li> <li>• Organised 30 society tasters (double last year).</li> <li>• Maintained our induction workshop/ talks and freshers volunteer involvement.</li> <li>• 92 stalls at the fayre (our biggest ever) and a redesign of the layout.</li> <li>• 20 outdoor market stalls.</li> <li>• Attended all scheduled induction talks.</li> <li>• Attended The Edit's event.</li> <li>• Spoke at WES Freshers event.</li> <li>• Opened up for the GCU Big Gig.</li> <li>• Spoke at Pathways induction.</li> <li>• Organised Postgraduate Welcome event with VP SHLS and secured prizes/funding (£300) from university.</li> </ul>
3.	Societies	<ul style="list-style-type: none"> <li>• Attended Societies Council training.</li> <li>• Attended Societies Council meeting.</li> <li>• Delivered Society Committee training.</li> <li>• Tidied and organised the society cupboard.</li> <li>• Had regular meetings with Societies Coordinator to discuss new societies, society start-up process, society Freshers come and tries, Societies Council.</li> </ul>
4.	Articulation Students	<ul style="list-style-type: none"> <li>• Have met with College Connect team to discuss experience of articulation students and pathways students.</li> <li>• Have spoken at Pathways induction. Arranged meeting to discuss the representation in place for Pathways students.</li> <li>• Starting conversations with university to begin a Thematic Review of Articulation students' experience.</li> <li>• Have met with College Connect team to discuss the possibility of representation for articulation students.</li> </ul>

5.	Nightline	<ul style="list-style-type: none"> <li>• Have put Nightline flyers in to Freshers packs.</li> <li>• Have been sharing Facebook posts to keep students informed.</li> <li>• Have attended the first committee meeting of the year.</li> <li>• Will be unable to attend training days.</li> <li>• Have contacted Strathclyde Union about their plans for nap pods.</li> </ul>
6.	Student Medias	<ul style="list-style-type: none"> <li>• Attended committee meeting and first All Stations meeting for Radio Caley.</li> <li>• Attending meeting and committee training for The Edit.</li> <li>• Attending meeting and committee training for Radio Caley.</li> <li>• Supporting Radio Caley through IT issues.</li> <li>• Filmed short Freshers video for the use of The Edit.</li> </ul>
7.	Teaching Awards	<ul style="list-style-type: none"> <li>• Met with university for feedback on Teaching Awards.</li> <li>• Held Team meeting for feedback on Teaching Awards.</li> <li>• Given personal recommendations for Teaching Awards.</li> <li>• Contacted Santander with sponsorship proposal.</li> <li>• Having discussions around proposing a new School based award.</li> <li>• Having discussions around redesign of branding of Teaching Awards.</li> <li>• Sitting on NTFS/CATE Awards panel and suggested that Teaching Awards tie in to criteria for staff applying to awards.</li> </ul>
8.	Glasgow Student Forum	<ul style="list-style-type: none"> <li>• Was unable to attend GSF meeting, however, there was an election for Chair where the Student President was elected.</li> </ul>
9.	Catering	<ul style="list-style-type: none"> <li>• Have been invited to monthly and weekly catering meetings.</li> <li>• Have been shown new menu.</li> </ul>
10.	I.T.	<ul style="list-style-type: none"> <li>• Met with IT to discuss printing costs for students and was assured that lowering the cost will be taken into consideration when doing a review of services.</li> <li>• Informed that the top-up machine on level 0 of the Saltire Centre will be taken away due to its age and faults. Have asked whether or not provisions will be in place for students wanting to top up by cash.</li> <li>• In discussions about ongoing IT support for Radio Caley as their systems have been</li> </ul>

		updated and they are struggling to broadcast.
11.	Champion: LGBT+ Group	<ul style="list-style-type: none"> <li>• Been in regular contact with group surrounding events and Freshers.</li> <li>• Have been in contact with group about an income opportunity from partnering with AXM.</li> <li>• Unable to attend first meeting but have arranged follow up meeting with LGBT+ Officer.</li> </ul>
12.	Enhancement Themes	<ul style="list-style-type: none"> <li>• Attended Enhancement Themes conference.</li> <li>• Attending second Enhancement Theme event on December 6<sup>th</sup>.</li> <li>• Attended ETSE Steering group.</li> </ul>

### Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Outdoor Learning Spaces implementation	<ul style="list-style-type: none"> <li>• Meet with Security Manager and Director of Library Services to discuss logistics of opening the Saltire centre garden.</li> <li>• Implement tables/chairs to the garden.</li> <li>• Record short launch video.</li> </ul>
2.	Meet with SCEBE	<ul style="list-style-type: none"> <li>• Meet with SCEBE to arrange further listening event sessions.</li> <li>• Bring notes from sessions to ADLTQ.</li> </ul>
3.	Fill representation roles within SCEBE	<ul style="list-style-type: none"> <li>• Arrange for promotion through SA website, GCU Learn, SCEBE GCU Learn community regarding departmental reps and class reps.</li> </ul>
4.	Teaching Awards	<ul style="list-style-type: none"> <li>• Redesign on branding/promotional material.</li> <li>• Source Sponsorship.</li> </ul>

## Report by VP SHLS

<b>Author:</b>	Yetunde Ogedengbe
<b>Date Produced:</b>	11/10/2018
<b>Committees:</b>	Student Voice
<b>Action:</b>	Approval

### Individual Objectives

Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
<b>Career support/employability</b> Improve student's career support and employability through four main events for students.	<ul style="list-style-type: none"> <li>Organised monthly meetings with career service department (Six meeting already attended and more to come).</li> <li>Worked with career department to propose/plan Students' joint event for 2018/2019 academic year.               <ol style="list-style-type: none"> <li>1) Pop-up Career centre at Library</li> <li>2) Career Café</li> <li>3) Career space event to help student sell out their Students' Association role to employers with discussion on different scenario of job descriptions.</li> </ol> </li> <li>Worked with University Careers service to increase engagement and produce promotion materials to organise the Female Leadership workshop (Grow lead and achieve GAL). Event was well attended with over 50 women.</li> <li>Organised monthly meetings with the GSBS Dean to create plans towards career support for students and promote work with U-Hatch for students on business plans and career (two meeting already attended).</li> </ul>
Work with SHLS on NSS Action Plan and improve academic support students	<ul style="list-style-type: none"> <li>Attended SHLS learning teaching and quality meeting and discussed plans to improve student academic experience and NSS.</li> <li>Organised monthly meeting with the SHLS Dean to enhance plans on student experiences (NSS action plan).</li> <li>Further review and drafted a descriptive standard format of SSCG template to close feedback loop towards NSS improvement. Consulted School board, Heads of Departments, Program leaders on SSCG template in relation to the Quality assurance handbook.</li> <li>SHLS school board have been formally approved SSCG template and this practice will be share to other</li> </ul>

	<p>schools (GSBS and SCEBE).</p> <ul style="list-style-type: none"> <li>Organised meetings with the Associate Dean, HOD Nursing and Associate Dean International, towards plans for student staff social event and final year class tour.</li> <li>Attended school officer training and briefing meeting</li> <li>Organised welcome tour for the Principal of Grameen Caledonian College of Nursing Bangladesh (Partnering College with GCU); this meet and greet was organised to share SA standard practice between institutions and for any future students support.</li> </ul>
Work with University to embed intercultural skills workshop for students across campus (SHLS, GSBS, and SCEBE) a form to embed internationalisation into the curriculum.	<ul style="list-style-type: none"> <li>Organised a working group (staff from GSBS, SCEBE, SHLS) to develop the intercultural skill workshop project.</li> <li>Organised and attended meetings with University equality advisor, Liaison, Link and Support Coordinator, Biological &amp; Biomedical sciences and Academic Development staff to develop online resources.</li> <li>Worked with Intercultural skills working-group to draft learning outcome of the proposal.</li> <li>Work with working -group to provide materials for online draft resource.</li> <li>Worked with Academic staff to identified modules and time session to pilot the proposal.</li> <li>Achieve availability of time to carryout workshop within Identified modules.</li> <li>Sorted for Blended learning technologist to help organise online resource into GCU learn.</li> </ul>

### Team Objectives

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Work with the University on an Academic Rep Structure review	<ul style="list-style-type: none"> <li>Organised consultation group with Research lead officers, Graduate School staff to discuss potential research led structures.</li> <li>Work with other FTOs to review University rep structures.</li> </ul>
2	Work with the University to evaluate Student Partnership Agreement and Re-Launch	<ul style="list-style-type: none"> <li>The Student Partnership Agreement was discussed at the ETSE (Enhancing the Student Experience) forum, which only two FTOs sits on.</li> <li>Attended a meeting with other FTOs, academic quality staff to discuss student action plan in relation to SPA.</li> <li>ETSE group have agreed to include evaluating and re-launching the SPA as part of the Student</li> </ul>

		<p>Experience Action Plan (SEAP) – which is the document ETSE work on.</p> <ul style="list-style-type: none"> <li>• Work is ongoing regarding the evaluation of the current partnership agreement and all FTOs will be involved in campaign plans and discussions to re-launch the agreement.</li> </ul>
3	Healthy Body Healthy Minds award	<ul style="list-style-type: none"> <li>• Attended HBHM working group meeting with FTOs to plan award criteria to be achieved.</li> <li>• Worked with FTOS to identify potential standard practice to apply for the HBHM award.</li> <li>• Discussed the HBHM in equality and diversity meeting to create awareness within student liberation and representation group. This will help us capture more activities carried out by student groups to achieve the Award.</li> </ul>

### Remit Progress

	Other Priorities	<b>Progress</b> <i>What have you achieved since the last meeting?</i>
3.	Student leaders programme	<ul style="list-style-type: none"> <li>• Organised and attended monthly meeting with the University Director of The Europe Office on social innovation partnership work.</li> <li>• Achieved support from GCU Europe office to provide staff and resources to run Advance Social innovation workshop within Student leaders program.</li> <li>• Attended freshers' stall to increase students sign-up and promote workshops.</li> <li>• Revitalise the SLP steering group with SLP coordinator for the purpose of workshop updates and plans.</li> <li>• Worked to promote Student leaders program to enhance student engagement via flyers, social media and lecture shutouts. Registration turn out is progressing.</li> </ul>
6	Alumni	<ul style="list-style-type: none"> <li>• Attended regular meeting with Alumni department (3 meeting attended)</li> <li>• Worked with VPGSBS and SCEBE to organise graduation stall and ensured graduands engagement with the Alumni positive posters. Over 500 students engaged by leaving there positive messages on the posters.</li> <li>• Negotiated and secured more funding (220 pounds) from Alumni department to provide sustainable frame and fitting for graduation</li> </ul>

		<p>Posters.</p> <ul style="list-style-type: none"> <li>• Worked with Alumni department to promote plans on Alumni mentoring focus group for Students. This is done already and work is going on to recruit volunteers for the focus group depending on student interest.</li> </ul>
	Equality and diversity	<ul style="list-style-type: none"> <li>• Review the equality and diversity representation of the equality and diversity committee.</li> <li>• Proposed and working on creating draft for the Anti- bullying policy to represent all liberation and representative group within Students' Association's.</li> <li>• Consulted the Equality and diversity committee on their input on the policy to represent diverse students.</li> <li>• Attended meeting with the University Advisor on University partnership and plans to drafting Anti-bullying policy.</li> <li>• Work with the Nursing School officer toward starting a new representation group (Men's health and alliance group) to sit within the equality and diversity committee; this will bring more campaign support to liberation groups.</li> <li>• Men's health and alliance group is now already approved by E&amp;D committee.</li> <li>• Worked with staff support to recruit liberation and representation officers</li> <li>• Attended the first E&amp;D committee meeting.</li> </ul>
7	Women group	<p>Met with the Women's Officer to draft out plans on Campaign and events toward 2018/2019 session and improving student engagement. Working with the officer to promote the women's meet and greet event. Attended meeting with VPGSBS, student coordinator and students to set up a BME Feminist Group (ongoing).</p>
8	School of work based and education	<ul style="list-style-type: none"> <li>• Organised monthly meetings with SWBE staff</li> <li>• Working with Staff support to review support system for SWBE class rep (Online training resource)</li> <li>• Review SWBE students engagement to improve their SSCG (feedback) system.</li> <li>• Review training and recognition of SWBE class reps.</li> <li>• Proposed and design SWBE representative recognition certificate (waiting for feedback from SWBE).</li> </ul>

9	Postgrad research and taught	<ul style="list-style-type: none"> <li>• Attended monthly meeting with the Graduate school staff to review research lead structure and improve support.</li> <li>• Organised feedback/consultation meeting with Research student leads on issues regarding students and further support needed.</li> <li>• Followed upon the prograd space with the Library and University DVC -Research.</li> <li>• Attended Postgrad space launching for prof-doc research students.</li> <li>• Attended Second postgraduate space launch for the new October PHD students.</li> <li>• Worked with VP-SCEBE to organise postgraduate tea and coffee event <ul style="list-style-type: none"> <li>- Worked with VP SCEBE to secure extra 300 pounds fund and secured prizes for Postgrad events.</li> <li>- Produced posters for promotion and Kahoot quiz for the event.</li> <li>- Event was well attended with over 30 people including Graduate school staff presence.</li> </ul> </li> </ul>
10	International students	<ul style="list-style-type: none"> <li>• Re-established the international student group/committee.</li> <li>• Drafted new international student group objectives and composition to go into the SA Bye-Law.</li> <li>• Attended University international committee meeting and gave verbal report/updates on international student's feedback.</li> <li>• Proposed I.N.T.O Students reps membership into SA international student group/committee membership.</li> <li>• Met with I.N.T.O staff to discuss involvement of the I.N.T.O student's representative engagement and training.</li> <li>• Hosted quiz night for the SA international fresher's welcome event and provision of fruit tree for the event.</li> <li>• Submitted blog during fresher's week to create awareness and increase international student's engagement.</li> </ul>
	University Court	<ul style="list-style-type: none"> <li>• Attended pre-briefing meeting with the Student president.</li> <li>• Attended University court meeting with the student president (Two meetings attended so far)</li> </ul>

		<ul style="list-style-type: none"> <li>• Attended University court Dinner with FTOs</li> <li>• Attended the hosted presentation with the student president at the University strategy day (October).</li> </ul>
	Community engagement	<ul style="list-style-type: none"> <li>• Attended World AIDS day working group meetings with FTOs, GCU community engagement coordinator, and external organisation (THT and Waverley) to plan campaigns/events for World AIDS Day.</li> <li>• Attended meeting with Strathclyde Union society rep on involvement on joint plans for student summit event.</li> <li>• Worked with the African women climate change initiative to increase Student's engagement in cycling club carried out in August 2018; this helped students to engage in health living and as well volunteer.</li> <li>• Attended planning meeting with VPGSBS and Esther's company in view to organise energy efficiency support workshop for Students interested in ethical and environmental issues.</li> </ul>
	Others	<ul style="list-style-type: none"> <li>• Attend GCU open day events with the student president and engaged with over a thousand students about services on campus.</li> <li>• Attended the QAA Enhancement theme event.</li> </ul>

### Plans before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Finalised Intercultural skills online resources	<ul style="list-style-type: none"> <li>• Online resource will be ready, given to the Blended learning technologist and prepared to go into GCU learn.</li> </ul>
	Student leaders steering group; Catch-up meeting with the Student leader's coordinator and Europe office on advance social innovation.	<ul style="list-style-type: none"> <li>• Plan Advance social innovation workshop for trimester 2. Promotion and resource support from Europe office.</li> <li>• Develop plans and strategy to increase Students' engagement and media promotions.</li> </ul>
	Worked with VP-GSBS to organise Black history month	<ul style="list-style-type: none"> <li>• Organise activities, volunteers and promotion for the events.</li> <li>• To achieve good attendance to event.</li> </ul>
	Improve academic support for SWBE and INTO students.	<ul style="list-style-type: none"> <li>• Review online training materials for SWBE</li> <li>• Ensure INTO representatives to participate in trainings.</li> </ul>