

Committee Title	Student Voice					
Date of Meeting	10th February 2020					
Item Number and Title/Subject	Full Time Officers Reports					
Paper Presenter	Eilidh Fulton, Student President Moses Apiliga, Vice President GSBS Bethany Stevenson, Vice President SHLS Susan Docherty, Vice President SCEBE					
Brief Summary of Issues/Topic	The Constitution outlines that 'Student Voice has the power to scrutinise the work of the Executive Committee'. The reports outlined progress made against remits and Team and Individual Objectives					
Recommendation(s)	Information		Discussion		Approval	X
	Any member can ask a question by raising their voting card and being recognised by the Chair to speak. Student Voice is asked to approve the Full Time Officers Report.					
Who have you consulted when developing the paper?	Executive Committee					
Staff/Student Protocol	Yes		No	x	N/A	
Will any decision approved directly affect the work of staff?	The Chief Executive has been consulted in the development of the team and individual objectives and remits					
Should the paper be submitted to any other committee following its consideration/approval at this meeting?	No					
If yes, please state the committee and proposed date of submission.	The Full Time Officer reports are made available to the membership on the Students' Association website					

Report by Student President

Author: Eilidh Fulton

Date Produced: 29/20/2020

Committees: Student Voice

Action: Approval

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Develop a strategy in partnership with GCU for Learning Capture.	Starting student sessions in February 2020.
2.	Investigate options for new Students' Association building.	Building move put on hold. Looking at other newly refurbished student unions to plan visits.
3.	Establish The Circle Society at GCU on Glasgow and London campuses.	The Circle Society established at Glasgow Campus. Communication has gone out to London students to make them aware they can join Glasgow society. If enough students are interested they can start a London branch.

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Implement HEAR at GCU	University looking at how it could be implemented and past pilots. Looking to tie this in to Learning Capture Strategy.
2.	Carry out Graduate Apprenticeship Thematic Review	Had meeting to discuss thematic review, were advised there is already enough data on GA experience and review is not needed. Meeting being set up to discuss next steps.
3.	Diversity of Thought campaign	Meeting in diary to plan video and events.

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	GCU London	Visited GCU London to engage with students and discuss any issues. Summer graduations in London have been confirmed after discussions with university. Filming communications to make students aware of transition.
2.	Estates	Attended Estates Management group, building move was discussed and has been put on hold until further progression with TIC.
3.	GCU Strategy & Planning	Submitted contribution for Outcome Agreement.
4.	ELIR	Attending ELIR steering group and comms group. Filming promotional videos to engage students with

		ELIR panel. Attending student briefing. Helping deliver student briefing to GCU London.
5.	Enhancement Themes (SHEEC)	SHEEC meeting coming up in February.
6.	Court	Attending University Court.
7.	APPC	Attended APPC via VC.
8.	ETSE	Attended ETSE and submitted GCU Students' Association NSS Action Plan for information, will be updating on action plan at next meeting.

Other

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	NSS/SA Campaign	Work with university on creating NSS comms material as well as developing SA campaign with Student Life that will help with our own NSS question.
2.	Election	Helped with filming experience video for upcoming FTO elections.
3.	New York	Attended New York graduation ceremony in December.

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Student ID Cards	Looking into getting Safe Taxi Scheme on ID cards.
2.	Learning Capture	Conduct student sessions on student strand of learning capture strategy.
3.	Engage London students with transition work.	Create comms for students in London centred around the London transition.

Report by Vice President SHLS

Author: Bethany Louise Stevenson

Date Produced: 30/01/2020

Committees: Student Voice

Action: Approve

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Work with SHLS to implement the school operational plan, including the NSS and ETSE plan.	Met with relevant staff within the school for monthly catch-up meetings and planning sessions. Planned and hosted a Christmas Party for the Peer Supported Communities students. Attended SPARQS NEON event for education officers. Attended QAA Theme Leaders Group to represent the student perspective. Arranged a pre-school board meeting and attended school board. Hosted an SHLS academic rep networking event. Planned NSS shout-out sessions in SHLS departments with the student life engagement assistant.
2.	Launch 'The Common Good Games'	Arranged to meet with The Arc and other key organisers for the event. Designed artwork for the event.
3.	Re-write the Sports Policy and work on creating a new Sports Strategy	Consulted the Sports Council and Activities Manager about the direction of the sports policy and strategy documents.

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Diversity of Thought Campaign: We All Stand Together	Ongoing progress.
2.	Implement H.E.A.R at GCU	Ongoing progress.
3.	Graduate Apprentice Thematic Review	Met with relevant staff around the potential of the topic. Ongoing progress.

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	School of Health and Life Science	Met with relevant staff within the school for monthly catch-up meetings and planning sessions.

		<p>Planned and hosted a Christmas Party for the Peer Supported Communities students.</p> <p>Attended SPARQS NEON event for education officers.</p> <p>Attended QAA Theme Leaders Group to represent the student perspective.</p> <p>Arranged a pre-school board meeting and attended school board.</p> <p>Hosted an SHLS academic rep networking event.</p> <p>Planned NSS shout-out sessions in SHLS departments with the student life engagement assistant.</p>
2.	Sports Clubs and The Arc	<p>Attended sports council meetings.</p> <p>Attended GUSA Ball and collated some ideas for GUC's Sports Ball.</p>
3.	Teaching Awards	<p>Worked with relevant SA staff to decide on the direction of the award event.</p> <p>Shared Teaching Awards nominations posts on social media.</p> <p>Arranged to create a promotional video for the teaching awards with student life.</p>
4.	Care Experienced Students	<p>Attended the corporate parenting steering group with our care experienced officer and relevant university staffs.</p> <p>Participated in a photoshoot for the new care experienced students handbook/leaflet.</p>
5.	Student Carers	<p>Shared and reposted the Time 4 You posts on work social media created by the student carers officer.</p>
6.	Catering	<p>Provided Baxter Storey with student feedback on the Re: Union bar food and the George Moore Restaurant and have successfully got them to change the bar food menu while also reducing the price of offering. Also got introduced All Day Breakfasts on Fridays in the George Moore Restaurant as a result of the feedback.</p>
7.	Community Engagement	<p>Participated in The Big Sleep Out with the Scottish Student Sport staff and sabbatical officers from other institutions and raised just under £1000 as a team to donate to the cause.</p>
8.	Nightline Volunteering	<p>Attended the Nightline training sessions.</p> <p>Keeping up to date to the changing documentation on the dropbox.</p> <p>Shared volunteering posts on work social media.</p>
9.	Information Technology	<p>Attended several digital learning and implementation group meetings concerning GCU Learn, Blackboard App, available data sets and secured a spot on the GCU Learn homepage for the Students Association website.</p>
10.	Freshers	<p>Helped the activities department plan and set up the Re-Freshers Fair and attended day one of the</p>

		fair, giving out left over Freshers tote bags to students at the fair.
11.	Accommodation	Gathered and collated substantial amounts of feedback about Caledonian Court accommodation and fed this back to Estates. Arranged a meeting with Estates to action the negative feedback, to enhance the student experience in our halls.
12.	GCU Outreach	Arranged a meeting to discuss the potential pilot of a new programme GCU Outreach wish to implement.
13.	U2B	Ongoing monthly meetings with the school.
14.	Champion: Disabled Students Group	Found out that Estates offer walking aids on booking/request by students and fed back to the university that they need to share this information wider.

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Feel Fab Feb	Monitor participation in the sports offering on the calendar of events for Feel Fab Feb in conjunction with VP SCEBE.
2.	Glasgow Taxis Cup	Need to finalise the delivery of activity for this event and get the promotional material/content created with the other two Glasgow universities' sports presidents.
3.	School Board	Need to meet and prep SHLS department reps for our upcoming school board and then effectively represent SHLS students at the actual school board.

Report by Vice President GSBS

Author: Moses Apiliga

Date Produced: 01/02/2020

Committees: Student Voice

Action: Approval

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Careers – sustain and improve employment opportunities for GCU students (pop up shops and campus events).	<ul style="list-style-type: none"> • Attended Careers Short Life Working Group with the Dean of GSBS. • Attended regular meetings with university lead on careers. • Held meetings with various members of staff within the GCU careers Department
2.	Black Attainment Gap – work with the University on a black attainment gap action plan and recommendations.	<ul style="list-style-type: none"> • Meetings with Academic Quality • Scottish Race Equality Network Student Working Group • Attended the Advancing Race Equality Short Life Working Group. • Currently reviewing statistics on the Black Attainment Gap
3.	Social Innovation – work in partnership with the university to develop social innovation understanding within the GCU student community.	<ul style="list-style-type: none"> • Meetings with RIO managers • Meeting with Director of Research and Innovation • Attended event with on Social Innovation • Talked to EU Delegation

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Introduce H.E.A.R (Higher Education Achievement Records)	<ul style="list-style-type: none"> • Attended meetings with FTO team
2.	Diversity of Thought	<ul style="list-style-type: none"> • Attended meetings with FTOs • Campaign on Show Racism the red card • Attended meeting with University Policy and Development Officer • Organised and promoted events (diversity seminar and multicultural event)
3.	Thematic Review of Graduate Apprentices.	<ul style="list-style-type: none"> • Meetings with FTOs

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Careers	<ul style="list-style-type: none"> • Attended Careers Short Life Working Group with the Dean of GSBS. • Attended regular meetings with university lead on careers.
2.	BME	<ul style="list-style-type: none"> • Regular meetings with GCU equality and diversity Advisor, • Attended the Advancing Race Equality Short Life Working Group. • Meeting with Deputy Vice Chancellor Academic • Meetings with SLP staff coordinator. • Regular meetings with BME officer, members and societies associated with BME students to look at ways to increase membership within the liberation group. • Organise, support and promote events (diversity and seminar and multicultural event) • Frequent meetings with Student Voice Team Leader. • Equality Meetings with networking group
• 3.	Ethical and Environmental	<ul style="list-style-type: none"> • Attended Green Gown Awards • Carbon Literacy Training • Attended university committee meetings. • Attended Sustainability Working Group. • Held meetings with Sustainability Officer. • Held meetings with Head of campus services. • Supported E&E group to attend protect match
• 5	Alumni/ GCU Foundation	<ul style="list-style-type: none"> • Regular meetings with Development Services Manager • Met with Director of Development & Global Engagement

• 6	GSBS	<ul style="list-style-type: none"> • Meeting with GSBS Dean and Associate Dean. • GSBS Academic Rep Networking Event • Open day talks • Lecture shout outs • Attended welcome back event and engaged with students • Ask the Officer
• 7	Campus Trade Union	<ul style="list-style-type: none"> • Held meeting with Campus Trade Unions
• 8	Equality and Diversity	<ul style="list-style-type: none"> • Attended the Advancing Race Equality Short Life Working Group • Meetings Deputy Vice Chancellor Academic • Campaign on Show Racism the red card • Chaired First Equality and Diversity committee meetings
• 9	Library	<ul style="list-style-type: none"> • Held meetings with Library Customer Services Manager, Library Services and Staff
• 10	SAGE and Academic Quality	<ul style="list-style-type: none"> • QAA annual discussion visit to GCU • Mitigating/Extenuating Circumstances Task and Finish Group. • Attended QAA Student-led Project - Steering Group Meeting. • Assessment Regulations Working Group • Assessment Regulations Subcommittee • ELIR Visit
• 11	Student Leaders Programme, Social Innovation & Entrepreneurship	<ul style="list-style-type: none"> • Held meeting with Rio manger • Met with Director of Research and Innovation
• 12	Others	<ul style="list-style-type: none"> • Attended welcome social events for postgrad Christmas party • Student Association talk with INTO students • World AIDS Day • Attended GCU Social media meetings • Attended RE fresher's stall and Engaged with students. • Set on Fitness to Study Panel and FtP Appeal Panel

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Equality and Diversity	<ul style="list-style-type: none">• Stand together campaign• Awareness of the diverse backgrounds at GCU. As part of Equality and Diversity promotion, the campaign will highlight diversity of thought.
2.	BHM events	<ul style="list-style-type: none">• To highlight the diversity of the students on campus.
3.	GSBS meetings with Dean and Associate Dean.	<ul style="list-style-type: none">• To increase Student engagement and enhance student experience.

Report by Vice President SCEBE

Author: Susan Docherty

Date Produced: 29/01/2020

Committees: Student Voice

Action: For Approval

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Student Mental Health Agreement (SMHA)	<ul style="list-style-type: none"> • Worked on changes to SMHA as suggested by Think Positive • Mindful Mondays. • Discussed University Mental Health Day, which happens in March, with the Men's Mental Health Alliance Officer, Care Experienced Group and LGBT group. The group will be taking part for the SA in partnership with university. • Established Quiet Room at the SA. • Worked on Feel Fab Feb offering a calendar of events in February to make students feel fabulous. • Successful bid for Think Positives small grant scheme of £250 with my proposal of lanyards for staff to wear to increase visibility surrounding the topic of mental health, thereby encouraging students and staff to seek support when needed. • I submitted a last minute bid to Lottery Funding for additional Mental Health First Aid training for students and, if successful, 16 more students will be able to receive training.
2.	Funding application to lottery for Mind your Mate	<ul style="list-style-type: none"> • Working on application for funding
3.	Mature Student Space	<ul style="list-style-type: none"> • WIN-Successfully achieved a mature student room at Hamish Wood, will be launching soon

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Implement HEAR at GCU	Continuing discussions on HEAR during monthly meetings with Chief Operating Officer.

2.	Diversity of Thought Campaign	<ul style="list-style-type: none"> • Successful bid achieved of £1500 to carry out campaign • Been working on We All Stand Together Campaign by sourcing costs for video. Had several collaboration events with liberation and representation groups.
3.	Carry out Graduate Apprenticeship	In discussions regarding thematic review in tri B

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	SCEBE	<ul style="list-style-type: none"> • Working with SCEBE on student engagement to improve student experience which will lead to a rise of NSS scores. • Several listening sessions with groups of students from SCEBE. • Pingo feedback sessions ongoing in different programmes • Feedback session with department reps • Working with school to address issues with a 'you said we did' campaign
2.	PGR & PGT	<ul style="list-style-type: none"> • Calendar of events produced • Had Christmas party with London students in attendance, funding received meant we could pay for their accommodation overnight • Postgrad games night and quiz • PHD Society to take over running of games nights • Successful Burns Supper with Cam Donaldson, Pro Vice chancellor of Research in attendance • Interviewing for unfilled places • Involved our London students in events as much as possible as they are part of our GCU community too
3.	Mental Health and Wellbeing	<ul style="list-style-type: none"> • Worked on changes to SMHA as suggested by Think Positive • Mindful Mondays. • Discussed University Mental Health Day, which happens in March, with the Men's Mental Health Alliance Officer, Care Experienced Group and LGBT group. The group will be taking part for the SA in partnership with university. • Established Quiet Room at the SA. • Worked on Feel Fab Feb offering a calendar of events in February to make students feel fabulous.

		<ul style="list-style-type: none"> • Successful bid for Think Positives small grant scheme of £250 with my proposal of lanyards for staff to wear to increase visibility surrounding the topic of mental health, thereby encouraging students and staff to seek support when needed. • I submitted a last minute bid to Lottery Funding for additional Mental Health First Aid training for students and, if successful, 16 more students will be able to receive training. • Nominated for points of pride award
4.	LGBT+	<p>Arranged collaboration events in line with our team objective for Feel Fab Feb and LGBT Month in February.</p> <p>Working on Gender Neutral Toilets throughout campus</p> <p>Continuing to keep up to date with and offer support to LGBT+ Officer and advocate on their behalf in committees.</p>
5.	Societies	<ul style="list-style-type: none"> • Attended Societies council meetings • Attended meeting for Societies committee event running 28th Jan, discussed ideas with Racheal, Lora and Events society. • Ran comms and social media for event • Helped with preparation and attended, uploaded photos to social media • Met with new PhD society, agreed that the PhD society would take over the games nights on the PGR/PGT calendar of events • Contacted GSBS regarding the students staring a HR Society, still in discussion • Contacted all societies regarding being involved in Feel Fab Feb • Posted on social media regarding the Reunion Bar Society Wall • Shared all society events on my social media platforms
6.	Student Media	<p>In contact with the university to see if they can help Radio Caley with new equipment</p> <p>Wrote small article for The EDIT which featured in their Christmas edition</p>
7.	Glasgow Student Forum	<p>Working on Free Student Transport campaign together with other Glasgow and Ayrshire Universities and Colleges.</p> <p>Put out survey on social media, have donated to the prize fund for this from campaign budget</p>

8.	Mature and Part Time Students	Discussed collaboration events in line with our team objective. Continuing to keep up to date with and offer support to M&PT Officer and advocate on their behalf. Worked on mature student room as my objective
9.	International Students	Hosted the 2 nd refreshers International Quiz in the bar Working with the International group and the university in getting additional support for international students in language skills.
10.	Ask the Officer	Our Ask the Officer included us dressing up for Halloween and providing coffee on campus as well as around campus where there is the biggest student footfall. Tri 1 we launched Ask the Officer online. This has been successful with 3050 views since we launched and 8194 students reached overall. This also means that our London students can take part.
11.	Other	<ul style="list-style-type: none"> • Help the Homeless and Santa sack challenge, asking for food, hats scarves etc. in collaboration with the Common Good Society, ESN GCU and GCU Law Clinic. All individual food items went to The Common Good Society as they collected on campus on behalf of Glasgow Foodbank • Ran in the NUS elections and was elected to attend both UK and Scotland conferences. • Took part in the Gender Based Violence campaign for the new society, The Circle, as part of GCU's commitment to FearlessGlasgow which aims to end gender based violence in all its forms • NUS launched a Register to Vote campaign which myself and all other officers took part in through all social media channels.

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	SMHA finalised	<ul style="list-style-type: none"> • Aim is to have the SMHA finalised and have a 1-page student copy with links for further reading. This will mean that the students can easily see what resources we offer for them to support their mental health positively. • Finish quiet room at SA and launch so that students will have somewhere to take a few minutes of downtime to zone out, relax, practice mindfulness or meditate. The idea is to unwind, get away from the stresses of university enough that the brain resets.

		<ul style="list-style-type: none"> Let's Talk video to tackle stigma on Mental Health and break down barriers in asking for help
2.	Continue with PGR/PGT events and engaging with this cohort including our London campus	This will allow postgrad students to socialise and network with their peer group and create a more inclusive community for London and Glasgow campuses at GCU.
3.	Mature and Part Time Student Space	Work with estates to finalise Mature student room so mature students can meet like-minded people
4.	SCEBE PINGO	To let SCEBE students know we are listening to them and feeding back to the school so they can make immediate changes where possible.
5.	We all Stand Together Campaign	Continue working on campaign; support collaborations with different groups to establish a matrix of liberation, representation and diverse groups to create a true diverse community at GCU. Start work on video
6.	Promote all events on social media platforms from other FTO's and groups	To reach as many students as possible on events happening within and out with my own remit.
7.	Ask the Officer	Continue our fortnightly Ask the Officer to make our presence known and for students to come to us with any issues they may have.