

<b>Committee Title</b>	Student Voice					
<b>Date of Meeting</b>	7 <sup>th</sup> December 2020					
<b>Item Number and Title/Subject</b>	Full Time Officers Reports					
<b>Paper Presenter</b>	Susan Docherty, Student President Zoe Nicholson, Vice President SCEBE Tabitha Nyariki, Vice President SHLS Adil Rahoo, Vice President GSBS					
<b>Brief Summary of Issues/Topic</b>	<p>The Constitution outlines that 'Student Voice has the power to scrutinise the work of the Executive Committee'.</p> <p>The reports outlined progress made against remits and Team and Individual Objectives.</p>					
<b>Recommendation(s)</b>	Information		Discussion		Approval	X
	<p><b><i>Any member can ask a question by raising their voting card and being recognised by the Chair to speak.</i></b></p> <p>Student Voice is asked to approve the Full Time Officers Report.</p>					
<b>Who have you consulted when developing the paper?</b>	Executive Committee					
<b>Staff/Student Protocol</b>	Yes		No	X	N/A	
<b>Will any decision approved directly affect the work of staff?</b>	The Chief Executive has been consulted in the development of the team and individual objectives and remits.					
<b>Should the paper be submitted to any other committee following its consideration/approval at this meeting?</b>	No					
<b>If yes, please state the committee and proposed date of submission.</b>	The Full Time Officer reports are made available to the membership on the Students' Association website.					

## Student Voice Report by Student President

**Author:**

Susan Docherty

**Date Produced:**

27<sup>th</sup> Nov 2020

**Committees:**

Student Voice/Executive Committee/Trustee Board

**Action:**

Approve/For Information

### Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	SA Strategy 2025	Discussed start date
2.	We all Stand Together Campaign	Discussing collaboration events within the GCU SA communities with groups and individuals. Looking at how we can produce a legacy video
3.	Investigate/Write funding bid for Mind your Mate and 'Suicide Prevention'	Investigation underway. Contacted previous applicants.

### Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	To include the Sustainable Development Goals (SDG's) into the next Students' Association Strategic Plan and Operational Plan.	Arranged SDG Society meeting, with VP SCEBE, VP SHLS and our Pro Vice Chancellor in attendance. Discussed how to take the society forward and how to embed SDG's into SA and wider community. Agreed on an education campaign to inform on what the SDG's are.
2.	Supporting students' mental health by communicating the benefits of participating in the GCU community, such as through our clubs, societies, groups.	Encouraged students to join clubs, societies and groups and to build their own communities through officer engagement, videos, lecture shout videos, social media, shared VP SCEBE Mindful Monday posts.  Planning and creating events and activities and support to take part in the NUS Scotland Think Positive Mental Health Partnership Agreement.
3.	No room for racism at GCU campaign (educate, no room for hate)	FTO's attended the Tackling Racism Working Group Discussions with university and how we can work in partnership.

### Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
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1.	GCU London	Met with London Officer and London Reps and listened to any concerns or issues to take action
2.	GCU Communications & Public Affairs	Attended weekly communications meetings and input on all aspects of comms and public affairs. Filmed on campus with the comms team and other FTO's on module evaluations, alumni events and Christmas message from SA
3.	GCU Facilities and Estates (not Caledonian Court or Catering)	Attended weekly Safe Return to Campus meetings with the university to represent the students views
4.	APPC (Academic Policy and Practice Committee)	Read papers and attended APPC meeting, commented and put views across on any item that affected students' academic interests.
5.	ELIR (Enhancement-led Institutional Review)	Attended ELIR briefing and took part in ELIR RV Reorientation Meeting and answered questions from the panel
6.	University Court	Wrote Student President Court Report and presented at Court. Read papers and commented where required, attended court.
7.	Champion: LGBT+ Group	Met with LGBT+ Officer and suggested social media takeover for Transgender Day of Remembrance 2020 and liaised with the SA to discuss operational aspects, also provided photo for the Transgender Day of Remembrance 2020 social media post.
8.	Academic and Student Experience	Attended weekly meetings to represent the students and work with the university to enhance the student experience. Discussed issues such as extra exam time for all students, suggested extra 10/15 mins per hour which was approved at this meeting.
9.	Meetings	<ul style="list-style-type: none"> <li>• Met with Alumni team to discuss 50<sup>th</sup> Anniversary event.</li> <li>• Met with the principal to discuss live issues. Attended Exec Board with university exec team to discuss live issues.</li> <li>• Organised, attended and took part in Board of governor event with students.</li> <li>• Organised, attended and took part in Meet the principal event with students.</li> <li>• Assisted in discussions re comms for students asymptomatic testing on campus</li> <li>• Catch up with FTO team and GCU comms leads to discuss any issue</li> <li>• Catch up between FTO's and Deputy Vice Chancellor Strategy and Deputy Vice-Chancellor Learning, Teaching and Student Experience to discuss live issues</li> <li>• Catch up with Chief Operating Officer with VP SHLS and VP SCEBE to discuss live issues</li> </ul>

10.	Open Days	Attended and presented at GCU open days to discuss the SA and our resources and benefits of being involved
11.	Student Engagement	<ul style="list-style-type: none"> <li>• Hosted our regular Ask the Officer online with the rest of the FTO's</li> <li>• Attended other Ask the Officers with different team members hosting and took part in discussions and answering questions from students</li> <li>• Suggested a 2-hour session for International students in an extra 'Coffee and Chat' session for students to come and discuss any issues, issues were taken to exec and are being actioned</li> <li>• Filmed for our 'Lecture Shout' videos to let students know what we have been up to and what is coming up on a regular basis</li> <li>• Regular meetings with students to discuss live issues</li> </ul>
12.	Smarthinking Pilot	Worked in partnership with the university on a pilot for 24/7 academic writing, statistics and basic maths help for students 365 days a year.

### Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Work on the SDG Campaign	This will educate students on what the SDG Goals are and how embedding them into the lives of the GCU community can create positive change.
2.	Begin work on the SA Strategy 2025	To help clarify and shape the vision of the SA
3.	Mental Health-Building Communities	Work to embed mental health into our liberation, representation, societies and sports clubs to increase wellbeing and mental health. Work towards peer support to create a culture of care within the student body and build stronger communities.

## Report by VP GSBS

**Author:** Adil Rahoo

**Date Produced:** 30/11/2020

**Committees:** Student Voice

**Action:** For Information

### Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Through the Glasgow Student Forum (GSF) lobby the Scottish Government that students should be able to go home safely for the Christmas break from Halls of Residences and funding to Students' Association for COVID-19 response.	Sent an open letter to the Scottish Government for more funding for Students' Associations and increased support mechanisms for students for a safe return to home over Christmas break
2.	To identify barriers that international students experience at GCU, focusing on inequality and to work on an action plan.	Applications received for Deputy-International Officer Preparing a formation of the new student led committee Looking into adding student experience in the University's International Committee
3.	Utilising the recommendations from the previous HEAR pilot, working with the University to implement HEAR.	Ongoing meetings with staff.
4.	Re-introduce Microwaves in the kitchen and implement a duty of care for the various dietary requirements of students (Halal Food, etc).	Initial meetings held with the staff to discuss

### Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Mental Health	Tbc
2.	SDGs	Tbc
3.	Zero Tolerance on Racism	Tbc

### Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	GSBS	<ul style="list-style-type: none"> <li>Recruitment of new GSBS PGT</li> <li>Routine Meetings with Dean</li> <li>Meetings with Departmental Reps and Class Reps</li> <li>Attended the Academic Rep Gathering GSBS</li> <li>Coordinating with Dean regarding student feedback</li> </ul>

2.	International Students	<ul style="list-style-type: none"> <li>• Preparations to form a new student-led International Committee</li> <li>• Applications received for Deputy International Officer</li> <li>• Discussions of adding student experience in the remit of the University's International Committee</li> </ul>
3.	Ethical and Environmental	<ul style="list-style-type: none"> <li>• Attended a Netflix watch party with the Ethical and Environmental group</li> <li>• Attended an Ethical and Environmental committee meeting</li> </ul>
4.	Caledonian Court	<ul style="list-style-type: none"> <li>• Communications sent out to Caledonian Students regarding their rights to evict halls at any time.</li> <li>• Caledonian Court Officer progressed towards Student Voice</li> </ul>
5.	Academic Quality	<ul style="list-style-type: none"> <li>• Attended multiple prep meetings for ELIR with student members</li> </ul>
6.	Disabled Students' Group	<ul style="list-style-type: none"> <li>• Worked with the Officer to promote a discussion event for Disability history month with other institutions</li> <li>• Liaised with Douglas for putting on purple film on lights for Disability history money</li> </ul>
7.	Student Media Groups	<ul style="list-style-type: none"> <li>• Met with Abbie to discuss plans of The EDIT for the academic year</li> <li>• Attended a Committee meeting of the Radio Caley</li> </ul>
8.	Glasgow Students Forum	<ul style="list-style-type: none"> <li>• Discussed the priorities of Glasgow Students Forum for the year and gathered a coalition of recourses including MPs, MSPs, Ministers and Journalists to lobby.</li> <li>• Sent a letter to the government covering aspects related to institution-wide student experience</li> </ul>
9.	Equality and Diversity	<ul style="list-style-type: none"> <li>• Chaired the second Equality and Diversity meeting.</li> <li>• Invited Head of Teaching and Learning GCU to be a guest at the meeting for cross-discussion</li> </ul>

### Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Caledonian Court Officer	Create a democratic link between the Students Association and Caledonian Court. Provide Student Voice feedback directly from Caledonian Court. Better efficiency in any initiatives revolving students of Caledonian Court ultimately improving their student and residential experience.

2.	Lobby institutions/government through GSF	In order to address the certain issues of students of GCU for matters that require sectoral or a higher level interference.
3.	Liberation and Representation Groups	Ensuring Equality and Diversity throughout the Students Association. Improved representation of the GCU SA and GCU overall. A sense of belonging for students.

## Report by Vice President SCEBE

<b>Author:</b>	Zoe Rachel Nicholson
<b>Date Produced:</b>	24/11/2020
<b>Committees:</b>	Student Voice/Executive Committee
<b>Action:</b>	Approve/For Information

### Full Time Officer Individual Objectives

	<b>Main Priorities</b>	<b>Progress</b> <i>What have you achieved since the last meeting?</i>
1.	Work with SCEBE to achieve Student Experience Action Plan	<p>Looked over 19/20 SCEBE NSS Action Plan results.</p> <p>Met with Dean, Vice Dean and ASLTQ and discussed the current student experience within SCEBE for 20/21.</p> <p>Met with academic reps to get feedback on their current learning experience.</p>
2.	Further training opportunities to develop Sports Club Committee Members	<p>Identified the sports committee training GCU offer.</p> <p>Met with other Scottish Sport Sabbatical officers to discuss their structure and committee trainings.</p>
3.	Run an event to support women in seeking employment	<p>Met with VP SHLS who has careers in her remit about investigating the barrier between female graduates from GCU to external companies.</p> <p>Investigated potential structure of event and decided the event will run on Teams.</p>

### Full Time Officer Team Objectives

	<b>Main Priorities</b>	<b>Progress</b> <i>What have you achieved since the last meeting?</i>
1.	To include the Sustainable Development Goals (SDG's) into the next Students' Association Strategic Plan and Operational Plan.	<p>Joined the SDG society.</p> <p>Attended the first meeting of GCU's SDGs: Workstream 4 - Student Engagement &amp; Community Outreach group.</p> <p>Attended the first SDG society meeting.</p>
2.	Supporting students' mental health by communicating the benefits of participating in the GCU community, such as through our clubs, societies, groups.	<p>Encouraged students to join sports clubs, societies and lib/rep groups and to build their own communities through officer engagement, videos, lecture shout videos, social media and Ask the Officer.</p> <p>Working on NUS Scotland Think Positive Mental Health Partnership Agreement with GCU. Currently</p>



		familiarising myself with the new structure, getting student feedback on what they want to see in the 2020-2022 agreement, and deciding on activities and events to offer to students.
3.	No room for racism at GCU campaign (educate, no room for hate).	Took part and promoted 'Show Racism The Red Card'. Worked alongside Sports Council to involve sports teams.

### Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	School of Computing, Engineering and Built Environment	<p>Attended regular meetings with SCEBE Dean, Vice Dean and ADTLQ.</p> <p>Advertised, interviewed and appointed SCEBE PGT rep.</p> <p>Attended tri-weekly SCEBE Leads &amp; Management Meetings.</p> <p>Attended first SCEBE formal school board and provided a written and verbal update.</p> <p>Dealt with a number of social media enquiries from SCEBE students.</p> <p>Attended Academic Rep 'Gathering' and hosted a networking session with SCEBE Dean and ADLTQ.</p> <p>Met SCEBE academic reps to gather feedback and answer questions.</p>
2.	Sports Clubs & The Arc	<p>Attended regular sports catch up meetings.</p> <p>Helped advertise the final position of Sports council.</p> <p>Attended two Sports council meetings.</p> <p>Attended various SSS events: training, 1 to 1 meetings, west regional forum, sabb meeting and webinars.</p> <p>Planned the 2019/20 Sports Awards night with Sports Council. Attended two Sports Awards night planning meetings. The event will take place online on 12/12/20.</p> <p>Helped sports teams return to play, we now currently have men's and women's hockey, outdoor sports, snowsports and athletics training again.</p>

		<p>Attended two Glasgow Taxis Cup meetings.</p> <p>Attended SSS Women in Sport meeting and promoted She Can She Will.</p> <p>Completed Sportscotland Covid-19 officer training.</p> <p>Arranged a meeting with Sports Council chair and LGBT+ officer on LGBT in sport.</p> <p>Planning and encouraging sports clubs to get involved in Rainbow laces campaign to highlight LGBT sport.</p>
3.	Freshers/Induction	<p>Chaired Re-freshers Committee meeting.</p> <p>Attended bi-weekly Co-ordination of Student Support Arrangement meetings.</p>
4.	Societies	<p>Attended Societies council meeting.</p> <p>Sat on the 2020 Dragons den panel to allocate funding to societies.</p> <p>Attended bi-weekly societies catch ups.</p> <p>Assisted Head of Academic Societies to reach out to GCU Academics and find gaps in the current academic societies.</p>
5.	Catering	<p>No update - due to coronavirus catering meetings with Baxter story are currently not happening.</p>
6.	Mental Health and Wellbeing	<p>Attended monthly catch-ups with GCU Wellbeing team, and VP SCEBE.</p> <p>Read the gender based violence meeting minutes.</p> <p>Attended SMHA steering group meeting.</p> <p>Researched and familiarised myself the new SMHA format and decided working areas and started to fill out the progress diary.</p> <p>Attended Think Positive COVID-19 weekly catch-up meeting.</p> <p>Continued posting Mindful Mondays on my social media.</p> <p>Attended 2 Student Minds focus groups.</p>

		<p>Attended Equality &amp; Diversity committee to speak about mental health and wellbeing and the Student Mental Health Agreement.</p> <p>Spoken to students about SMHA and what they would like to be included in 2020/22 agreement.</p>
7.	Nightline Volunteer Programme	Nightline is currently not running due to COVID-19.
8.	Teaching Awards	<p>Attended a meeting regarding 2020/21 Teaching Awards.</p> <p>Decided the colours and branding.</p>
9.	Champion: Women's Group	<p>Checked in with Women's group officer and arranged a meeting for the upcoming weeks.</p> <p>Helped promote Trans Day of Awareness on my social media and sending in a picture for the campaign.</p>
10.	Health & Safety Committee	<p>Chaired multiple health &amp; safety committee meetings.</p> <p>Approved 5 sports clubs to start training.</p>
11.	GCU Outreach	
12.	Alumni, GCU Foundation & Graduation	Contacted alumni and arranged a meeting to discuss 19/20 Sports Awards and ways I can involve them.
13.	Care Experienced Students	Checked in with Care Experienced Officer and arranged a meeting for the upcoming weeks.
14.	Student Carers	<p>Met with staff from GCU to discuss student carers.</p> <p>Promoted Carers Rights Day on social media.</p>
15.	Glasgow Student Forum	Attended Glasgow Student Forum meetings.
16.	Townhead and Ladywell Community Council	

### Plans Before the Next Meeting

	Main Priorities	<b>Intended Outcome/Impact</b> <i>What difference will this meeting or event make?</i>
1.	Develop and start work on my objectives.	Contact and arrange meetings with the relevant parties to start progressing my individual and team objectives.
2.	Develop Student Mental Health Agreement.	Progress 2020 Student Mental Health Agreement and get more feedback on things students want to see in the agreement.
3.	Deliver a successful 19/20 Sports Awards virtual event.	Sports teams will know the outcome of the 19/20 Sports Awards (delayed due to covid-19) and be able to celebrate a successful year of sport at GCU.
4.	Continue to gather feedback from SCEBE students and academic reps.	Ensure students within SCEBE still feel fully supported during blended learning, especially with deadlines coming up before Christmas.

## Report by Vice President SHLS

<b>Author:</b>	Tabitha Nyariki
<b>Date Produced:</b>	26/11/2020
<b>Committees:</b>	Student Voice/Executive Committee
<b>Action:</b>	Approval/ For Information

### Full Time Officer Individual Objectives

	<b>Main Priorities</b>	<b>Progress</b> <i>What have you achieved since the last meeting?</i>
1.	Create a system where racial discrimination incidences can be reported.	- Attended Tackling Racism Group.
2.	Work with SHLS to improve Digital Literacy of students	- Met with Dean, Vice Dean and ADLTQ. - Attended Academic Rep Gathering with SHLS Academic Reps.
3.	Increase the knowledge and engagement students have in entrepreneurial and social innovation activities at GCU	- Met with Research Innovation Officer - Shared relevant information on via social media

### Full Time Officer Team Objectives

	<b>Main Priorities</b>	<b>Progress</b> <i>What have you achieved since the last meeting?</i>
1.	To include the Sustainable Development Goals (SDG's) into the next Students' Association Strategic Plan and Operational Plan.	- Attended the SDG society meeting. - Attended GCU's SDG'S work stream meeting.
2.	Supporting students' mental health by communicating the benefits of participating in the GCU community, such as through our clubs, societies, groups	- Member of the Mental Health group - Sharing content for Mindful Mondays on Social Media.
3.	No room for racism at GCU campaign (educate, no room for hate)	- Attended Tackling Racism Group

## Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	School of Health and Life Sciences	<ul style="list-style-type: none"> <li>- Attended Academic Rep Gathering</li> <li>- Attended SHLS Athena Swan group meeting</li> <li>- Carried out interviews for SHLS PGT Reps.</li> <li>- Meet with Associate Dean International SHLS.</li> <li>- Attended International SHLS working Group meeting.</li> <li>- Met with International Students from SHLS.</li> </ul>
2.	Careers	<ul style="list-style-type: none"> <li>- Attended meetings with Careers team</li> </ul>
3.	Library	<ul style="list-style-type: none"> <li>- No update.</li> </ul>
4.	Academic Development and Enhancement Themes	<ul style="list-style-type: none"> <li>- Attended Learning and Teaching Subcommittee meetings.</li> <li>- Attended Enhancing the Students' Experience Steering Group.</li> </ul>
5.	Student Leader Programme, Social Innovation and Entrepreneurship	<ul style="list-style-type: none"> <li>- Had monthly catch-up's with head of Social Innovation.</li> <li>- Shared posts about the Student Leaders Programme on Social Media</li> </ul>
6.	Information Technology	<ul style="list-style-type: none"> <li>- Attended Digital Learning Implementation Group meetings</li> <li>- Attended the Smarthinking demo meetings</li> </ul>
7.	PGT& PGR	<ul style="list-style-type: none"> <li>- Attended Bi-weekly meetings with PGR Reps and PVC Research</li> <li>- Attended Research Degrees Committee meeting</li> <li>- Attended PGT Rep training.</li> </ul>
8.	Ethnic Diversity Network (BME)	<ul style="list-style-type: none"> <li>- Attended Advance HE: Decolonising Curriculum Webinar.</li> </ul>

		<ul style="list-style-type: none"> <li>- Attended NUS Decolonising Curriculum workshop</li> <li>- Attended Equality and Diversity Committee.</li> </ul>
9.	Community Engagement	<ul style="list-style-type: none"> <li>- Sent out Face masks and hygiene hook keyrings to students.</li> </ul>
10.	Court	<ul style="list-style-type: none"> <li>- Attended court meeting and court sub-committees</li> <li>- Met with Lay Governor associated with the Student Association.</li> </ul>
11.	Distance Learners & Apprenticeships	<ul style="list-style-type: none"> <li>- No update</li> </ul>
12.	Others	<ul style="list-style-type: none"> <li>- Participated in Coffee break for International Students with your Full Time Officers.</li> <li>- Participated in Coffee break for on SAAS day with your Full Time Officers.</li> <li>- Attended weekly NUS-Covid-19 Officers update.</li> <li>- Attended the Academic and Student Experience Group</li> <li>- Attended the STRC Comms Co-ordination group.</li> <li>- Attended Glasgow Student Forum</li> <li>- Attended Re-fresher's committee meeting</li> <li>- Participated in the Full-Time Officer engagement plan including Ask the Officer online and on Campus, Lecture shouts and Coffee breaks.</li> <li>- Met the Executive Board Members.</li> </ul>

## Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	SHLS Meeting with Dean and Vice Dean	<ul style="list-style-type: none"> <li>- Meet with Dean and Vice Dean SHLS to discuss digital literacy and work on increasing Student engagement and enhance student experience.</li> </ul>
2.	Full Time Officers Engagement Plan	<ul style="list-style-type: none"> <li>- Continue with the Full time officers engagement plans including ask the officer, coffee breaks and SA tv.</li> </ul>
3.	Create a system where racial discrimination incidences can be reported.	<ul style="list-style-type: none"> <li>- Research on what sector has in place already.</li> <li>- Meet with Equality and Diversity officer and Chair of Tackling Racism group to discuss way forward.</li> </ul>