

Committee Title	Student Voice					
Date of Meeting	9 th November 2020					
Item Number and Title/Subject	Full Time Officers Reports					
Paper Presenter	Susan Docherty, Student President Zoe Nicholson, Vice President SCEBE Tabitha Nyariki, Vice President SHLS Adil Rahoo, Vice President GSBS					
Brief Summary of Issues/Topic	<p>The Constitution outlines that 'Student Voice has the power to scrutinise the work of the Executive Committee'.</p> <p>The reports outlined progress made against remits and Team and Individual Objectives.</p>					
Recommendation(s)	Information		Discussion		Approval	X
	<p><i>Any member can ask a question by raising their voting card and being recognised by the Chair to speak.</i></p> <p>Student Voice is asked to approve the Full Time Officers Report.</p>					
Who have you consulted when developing the paper?	Executive Committee					
Staff/Student Protocol	Yes		No	X	N/A	
Will any decision approved directly affect the work of staff?	The Chief Executive has been consulted in the development of the team and individual objectives and remits.					
Should the paper be submitted to any other committee following its consideration/approval at this meeting?	No					
If yes, please state the committee and proposed date of submission.	The Full Time Officer reports are made available to the membership on the Students' Association website.					

Student Voice Report by Student President

Author:	Susan Docherty
Date Produced:	23rd October 2020
Committees:	Student Voice
Action:	Approve

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Create Students' Association Strategic Plan 2025	
2.	We all Stand Together Campaign	Created video for students and academic reps in response to student feedback to promote inclusiveness and community within Students' Association and GCU by coming together to create a community through Facebook groups or WhatsApp chats within modules/classes.
3.	Write funding bid submission for delivery of "Mind your Mate" programme	Researched past bids from other HE institutions

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	To include the Sustainable Development Goals (SDG's) into the next Students' Association Strategic Plan and Operational Plan.	Founded SDG Society Sat on 2 GCU SDG Integration Working Group, invited the other FTO's to take on a workstream each from GCU Integration Group Created video for lecture shouts to encourage membership
2.	Supporting students' mental health by communicating the benefits of participating in the GCU community, such as through our clubs, societies, groups.	Encouraged students to join clubs, societies and groups and to build their own communities through officer engagement, videos, lecture shout videos, social media Supported the lead for mental health and wellbeing VP SCEBE by planning and creating events and activities and offering support to take part in the NUS Scotland Think Positive Mental Health Partnership Agreement.
3.	No room for racism at GCU campaign (educate, no room for hate)	VP SHLS sits on and is an active part of the Tackling Racism Working Group All officers took part and promoted Show Racism the Red Card Campaign

		Tackling racism roundtable discussion, book review and signpost to SA website educational literature
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Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	GCU London	Took part in Inductions
2.	GCU Communications & Public Affairs	Attended weekly communications meetings and input on all aspects of comms and public affairs.
3.	GCU Facilities and Estates (not Caledonian Court or Catering)	Attended weekly Safe Return to Campus meetings with the university to represent the students
4.	GCU Strategy and Planning	Attended Court Strategy day and presented on behalf of the SA on emerging supporting plans
5.	ELIR	Attended ELIR steering group and preparing for the delayed ELIR due to Covid-19 from March to November
6.	Student Voice and Ideas Process	Submitting a new process to Student Voice on the ideas process
7.	Champion: LGBT+ Group	Worked with new officer in a variety of ways, including Fresher's events and meeting arranged to discuss strategy for the year ahead
8.	Academic and Student Experience (not on remit)	Attended weekly meetings to represent the students and work with the university to enhance the student experience.
9.	GCU Committees and sub committees	Attended Senate, F &GPC, F &GPC plus Audit, Governance & Nominations, University Court
10.	Other	NUS All Scotland Officer Covid-19 weekly meeting

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	ELIR-work with the university on reorientation after the summer and take part in the formal process	<ul style="list-style-type: none"> ELIR is an opportunity to look at how GCU policies and services work to give students the best learning and teaching experience to meet their needs. It will look at how our students' voices are heard and how GCU uses its quality assurance processes. The final report will highlight areas of good practice and areas where the University could benefit from investigating. These recommendations will help to shape the University's priorities over the coming years. The ELIR Panel is interested in the SA and students view of the University – what works well, what doesn't. The Panel is also interested in the ways students and staff work together, this will make sure our voices

		are heard to make our better experience better.
2.	Action some key activities of 'We all Stand Together Campaign'	<p>Create and organise a diary of events to encourage inclusiveness and community within Students' Association and GCU.</p> <p>Create targeted videos to promote inclusiveness and community within Students' Association and GCU.</p>
3.	Mental Health-Building Communities	<p>Encourage students to join clubs, societies and groups and to build their own communities through officer engagement, videos, lecture shout videos, social media.</p> <p>Work with my champion group, LGBT+ to discuss a calendar of inclusive and collaboration events.</p> <p>Work to embed mental health into our liberation, representation, societies and sports clubs by discussing peer to peer support at different committees/events.</p> <p>Support the lead for mental health and wellbeing VP SCEBE by planning and creating events and activities and support to take part in the NUS Scotland Think Positive Mental Health Partnership Agreement.</p>

Report by VP GSBS

Author: Adil Rahoo

Date Produced: 08/10/2020

Committees: Student Voice

Action: For Information

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Through the Glasgow Student Forum (GSF) lobby the Scottish Government that students should be able to go home safely for the Christmas break from Halls of Residences and funding to Students' Association for COVID-19 response.	Member of the Glasgow Students Forum. Became the Chair of Glasgow Students Forum. Organised the priorities of GSF for the academic year after discussion. Sending an open letter to the Scottish Government for more funding for Students' Associations and clarity over Christmas break
2.	To identify barriers that international students experience at GCU, focusing on inequality and to work on an action plan.	Election and recruitment for the new International Students Officer. Preparation for the formation of an International Students Committee. First meeting held for Equality and Diversity.
3.	Utilising the recommendations from the previous HEAR pilot, working with the University to implement HEAR.	Held meetings with Students Association's staff regarding HEAR. Explored the possibilities of implementing HEAR. Involved in the discussions for Banded Grading.

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Mental Health	Tbc
2.	SDGs	Tbc
3.	Zero Tolerance on Racism	Tbc

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	GSBS	<ul style="list-style-type: none"> Meeting with GSBS academic leads Involvement in GSBS Department Reps shortlisting Routine meetings with the Dean of GSBS Attended Departmental Rep Interview meetings Attended GSBS action meeting Attended training for Departmental Representative role Attended meetings with all Heads of Departments of GSBS

		<ul style="list-style-type: none"> • Created a video for the Generic Induction Talk with the other officers • Delivered induction talks to students
2.	International Students	<ul style="list-style-type: none"> • Attended International Committee • Attended meeting with Senior Student Communications Officer regarding communications about the upcoming celebration of Eid • Attended meeting with the Student Events Co-ordinator about Welcome Night • Attended interview with GCU Journeys on Instagram Live • Involved in discussion for the Victoria League Grant with the Senior Student Adviser • Discussed the potential Victoria League Scotland Grant with the Senior Student Adviser • Discussed International Student Fees with Richard Lochhead, Minister for Higher and Further Education and Science. • Met with the new International Students Officer and discussed their plans for the academic year.
3.	Ethical and Environmental	<ul style="list-style-type: none"> • Attended the Student Sustainability Leaders Roundtable by the EAUC • Prepared for the Sustainability Discussion for freshers' week • Hosted a Sustainability Discussion online for Freshers with external guests including from the UN • Met with the new Ethical and Environmental Officers to discuss their plans for the academic year
4.	Caledonian Court	<ul style="list-style-type: none"> • Attended meeting with staff at Caledonian Court regarding a Caledonian Court Officer • Drafted and circulated a paper on Caledonian Court Officer • Made appropriate changes for the Caledonian Court Officer proposal • Met and discussed with Caledonian Court Management regarding the potential conflict of interest for the proposed Caledonian Court Officer • Liaised with Sara to make the appropriate changes for the new Caledonian Court Officer proposal • Met with Meg to discuss sending out communication for students to understand the new government laws regarding departure from halls and accommodations at any time

5.	Academic Quality	<ul style="list-style-type: none"> • Meeting with the Student Voice Team Leader to discuss Academic Quality • Attended meeting to discuss academic quality and student engagement in the upcoming programme reviews • Attended ELIR Steering Group Meeting • Discussed ELIR Student Communication plans • Participated in the Scottish Funding Council's Roundtable • Involved in discussions about the newly proposed MITS policy • Involved with proposing reforms on the proposed MITS update • Attended the ELIR Steering Group Meeting • Attended the first APPC meeting of the academic year • Prepared for the Programme approval meeting for Economic Policy
6.	Disabled Students' Group	<ul style="list-style-type: none"> • Attended meeting regarding the Disability Programme Induction • Discussed plans for the Disability Transition Induction • Hosted the Transitions Programme for the Disability Group • Attended meeting with the new Officer from the Disability Group
7.	Student Media Groups	<ul style="list-style-type: none"> • Met with the Societies Coordinator to discuss Radio Caley and The EDIT. • Attended meeting with Radio Caley
8.	Glasgow Students Forum	<ul style="list-style-type: none"> • Attended approximately 8 Glasgow Student Forum meetings. • Participated in the Glasgow Student Forum elections for Chair/Vice Chair and became the Chair. • Chaired approximately 3 meetings for Glasgow Students Forum • Drafted minutes and meeting invites to all members from Glasgow and the West of Scotland. • Discussed the priorities of Glasgow Students Forum for the year and gathered a coalition of recourses including MPs, MSPs, Ministers and Journalists to lobby.
9.	Equality and Diversity	<ul style="list-style-type: none"> • Involved in discussions with the Tackling Racism SWG • Attended a discussion on the new Lib/Rep Officer Recruitment plan

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Caledonian Court Officer	Create a democratic link between the Students Association and Caledonian Court. Provide Student

		Voice feedback directly from Caledonian Court. Better efficiency in any initiatives revolving students of Caledonian Court ultimately improving their student and residential experience.
2.	Lobby institutions/government through GSF	In order to address the certain issues of students of GCU for matters that require sectoral or a higher level interference.
3.	Liberation and Representation Groups	Ensuring Equality and Diversity throughout the Students Association. Improved representation of the GCU SA and GCU overall. A sense of belonging for students.

Report by Vice President SHLS

Author: Tabitha Nyariki

Date Produced: 27/10/2020

Committees: Student Voice

Action: For Approval

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Create a system where racial discrimination incidences can be reported.	Member of the Tackling Racism Working Group.
2.	Work with SHLS to improve Digital Literacy of students	Met with Dean, Vice Dean and ADLTQ.
3.	Increase the knowledge and engagement students have in entrepreneurial and social innovation activities at GCU	Met with Research Innovation Officer

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	To include the Sustainable Development Goals (SDG's) into the next Students' Association Strategic Plan and Operational Plan.	Joined SDG society. Sit on GCU's SDG'S work stream.
2.	Supporting students' mental health by communicating the benefits of participating in the GCU community, such as through our clubs, societies, groups	Member of the Mental Health group
3.	No room for racism at GCU campaign (educate, no room for hate)	Member of the Tackling Racism Working Group.

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	School of Health and Life Sciences	<ul style="list-style-type: none"> - Attended an introductory meeting with SHLS - Had a meeting with SHLS Dean and Associate Dean. - Carried out interviews for Departmental Reps. - Had an introductory meeting with the Department Reps. - Attended HLS Widening participation working group - Meet with Associate Dean International SHLS and subsequently joined the International SHLS working Group. - Attended School Board - Monthly Catch up with Department Reps. - Attended International SHLS working Group meeting.
2.	Careers	<ul style="list-style-type: none"> - Attended meetings with Careers team and promoted their new booklet for new Graduates.
3.	Library	<ul style="list-style-type: none"> - Had an introductory meeting with the library services team.
4.	Academic Development and Enhancement Themes	<ul style="list-style-type: none"> - Attended Learning and Teaching Subcommittee meetings. - Attended Enhancing the Students' Experience Steering Group.
5.	Student Leader Programme, Social Innovation and Entrepreneurship	<ul style="list-style-type: none"> - Had monthly catch-up's with head of Social Innovation. - Launched Student Leaders Programme,
6.	Information Technology	<ul style="list-style-type: none"> - Attended Digital Learning Implementation Group meetings

		<ul style="list-style-type: none"> - Attended GCU Remote lab demo - Attended the Smarthinking demo
7.	PGT& PGR	<ul style="list-style-type: none"> - Attended Bi-weekly meetings with PGR Reps and PVC Research - Attended Research Degrees Committee meeting - Attended Research Committee - PGT Rep recruitment.
8.	Ethnic Diversity Network (BME)	<ul style="list-style-type: none"> - Regular meetings with EDN officer, members and societies associated with BAME students to look at ways to increase membership within the liberation group. - Organised events for Black History Month - Hosted a Black Lives Matter Panel with the Ethnic Diversity Network. - Organised blogs by membership on Black experiences. - Attended Tackling Racism Working Group - Organised and Participated in Black History Month Events. - Attended an Open discussion on challenges of BME Inclusion with FJSS Group and Hannah Bardell MP Livingston Constituency.
9.	Community Engagement	<ul style="list-style-type: none"> - Together with other FTO's sent care packages to students isolating in Caledonian court.
10.	Court	<ul style="list-style-type: none"> - Attended court meeting and court sub-committees - -Attended Court Strategy Day - Attended People's Committee - Attended Audit Committee
11.	Distance Learners & Apprenticeships	<ul style="list-style-type: none"> - No update

12.	Others	<ul style="list-style-type: none"> - Attended Full Time Officer Induction Training - Attended Fresher's Events - Hosted Time with Tea with your Full Time officer - Participated in Coffee breaks on SAAS Day with your Full Time Officers. - Attended weekly NUS-Covid-19 Officers update. - Attended SPARKS training - Attended NUS Lead and Change Training - Attended NUS The Gathering Conference - Attended the Academic and Student Experience Group - Attended the STRC Comms Co-ordination group. - Attended the Smarthinking Project meeting. - Attended Glasgow Student Forum - Attended the Gender Based Violence group meeting. - Attended the SA's Budget training.
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Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	SHLS Meeting with Dean and Vice Dean	<ul style="list-style-type: none"> - Meet with Dean and Vice Dean SHLS to increase Student engagement and enhance student experience.
2.	SHLS Representation	<ul style="list-style-type: none"> - Gather feedback from SHLS students about their student experience with online learning

		and help feedback to university staff to make their experience better.
3.	Full Time Officers Engagement Plan	<ul style="list-style-type: none"> - Continue with the Full time officers engagement plans including ask the officer, coffee breaks and SA tv.
4.	Work on my objectives	<ul style="list-style-type: none"> - Contact relevant parties to begin working on my objectives.

Report by Vice President SCEBE

Author: Zoe Rachel Nicholson

Date Produced: 7/10/2020

Committees: Student Voice

Action: For Approval

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Work with SCEBE to achieve Student Experience Action Plan	Looked over 19/20 SCEBE NSS Action Plan results. Met with ASLTQ and started initial discussion for the vision within SCEBE for 20/21.
2.	Further training opportunities to develop Sports Club Committee Members	Identified the sports committee training GCU offer.
3.	Run an event to support women in seeking employment	Met with VP SHLS who has careers in her remit about investigating the barrier between female graduates from GCU to external companies.

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	To include the Sustainable Development Goals (SDG's) into the next Students' Association Strategic Plan and Operational Plan.	Joined the SDG society. Sit on GCU's SDGs: Workstream 4 - Student Engagement & Community Outreach group.
2.	Supporting students' mental health by communicating the benefits of participating in the GCU community, such as through our clubs, societies, groups.	
3.	No room for racism at GCU campaign (educate, no room for hate).	

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	School of Computing, Engineering and Built Environment	Attended introductory meeting with SCEBE. Attended tri-weekly SCEBE Leads & Management Meetings. Had a 1 to 1 meeting with ASLTQ and other school staff members.

		<p>Attended SCEBE Learning & Teaching event.</p> <p>Shortlisted, interviewed and appointed SCEBE department reps and made a WhatsApp group chat to ease communication.</p> <p>Advertised the role of SCEBE PGT Rep.</p> <p>Attended first SCEBE formal school board and provided a written and verbal update.</p> <p>Dealt with a number of social media enquiries from SCEBE students.</p>
2.	Sports Clubs & The Arc	<p>Attended introductory and regular meetings regarding sport.</p> <p>Helped advertise and appoint Sports council.</p> <p>Chaired introductory Sports council meeting (before chair was elected).</p> <p>Attended Sports council training, and both meetings.</p> <p>Had a 1 to 1 with Sports council chair regarding vision for the year.</p> <p>Attended Introduction to BUCS event.</p> <p>Attended various SSS events: training, AGM, west regional forum, sabb meeting, best practice: mental health webinar, summer social.</p> <p>Came together with Stirling University and QMU to organise and write an open letter to BUCS regarding affiliation fees. Had regular catch-up meetings with Stirling University and QMU Sports Presidents and Activities Manager regarding BUCS open letter.</p> <p>Had discussions with 2019 and 2020 Sports Council regarding 2020 Sports awards (postponed due to coronavirus).</p> <p>Started discussing and planning return to play.</p> <p>Attended Glasgow Taxis Cup meeting.</p> <p>Advertised and encouraged sports teams to take part in the online campaign 'Show Racism The Red Card'.</p>

		<p>Attended SSS Women in Sport meeting and promoted She Can She Will.</p> <p>Completed SSS Covid-19 officer training.</p>
3.	Freshers/Induction	<p>Chaired Freshers Committee meetings.</p> <p>Sat on the Induction Steering and Planning Group.</p> <p>Sat on GCU's Events Committee.</p> <p>Participated in demo's for GCU Student Life Freshers events.</p> <p>Chose the Freshers branding, the content of the Freshers Packs and the design/colour of facemasks and hygiene hooks sent out in Freshers mail.</p> <p>Went onto campus to pack Freshers mail.</p> <p>Created an online programme with was inclusive, engaging and interactive. Included a variety of events and important discussions.</p> <p>Attended daily Freshers catch ups.</p> <p>Attended Co-ordinator of Student Support Arrangement meeting with Student President to give updates on Freshers week.</p> <p>Hosted and attended events during Freshers week.</p> <p>Helped test run the virtual Freshers fair, attended the virtual fair on both days for Sports and Societies and Media Groups.</p> <p>Recorded multiple videos for Freshers week promo.</p> <p>Recorded induction videos with the other Full Time Officers.</p> <p>Created and recorded Students' Association webinar.</p>
4.	Societies	<p>Sat on 2019 STAR Awards Panel (rescheduled due to coronavirus).</p> <p>Attended introduction to Societies meeting.</p> <p>Attended fortnightly catch-ups on societies.</p>

		<p>Helped to advertise and appoint Societies council chair.</p> <p>Attended Societies council training and one Societies council meeting.</p> <p>Advertised and encouraged societies to take part in the online campaign 'Show Racism The Red Card'.</p>
5.	Catering	No update - due to coronavirus catering meetings with Baxter story are currently not happening.
6.	Mental Health and Wellbeing	<p>Attended introductory meeting with GCU Wellbeing team.</p> <p>Attended monthly catch-up with GCU Wellbeing team, and VP SCEBE.</p> <p>Attended gender based violence meeting.</p> <p>Attended SMHA steering group meeting. Started working on SMHA.</p> <p>Attended 2 Think Positive COVID-19 weekly catch-up meeting.</p> <p>Planned World Mental Health day with GCU. Posted social media videos on the day.</p> <p>Restarted mindful Mondays on my social media.</p> <p>Developed Safe Taxis Scheme.</p> <p>Attended Equality & Diversity committee to speak about mental health and wellbeing.</p>
7.	Nightline Volunteer Programme	<p>Attended Nightline introduction meeting and catch-up meetings.</p> <p>Attended 2 Nightline Committee meetings.</p>
8.	Teaching Awards	<p>Attended a meeting and had an initial discussion about the Teaching Awards.</p> <p>Discussed 2021 Teaching Awards with GCU.</p> <p>Researched last years Teaching Awards.</p>
9.	Champion: Women's Group	<p>Advertised Liberation and Representation officer positions on social media.</p> <p>Met with Women's group officer and discussed plans for the year.</p>
10.	Health & Safety Committee	Chaired two health & safety committee meetings.
11.	GCU Outreach	Introduced myself and met GCU Outreach department.

12.	Alumni, GCU Foundation & Graduation	Been in contact and introduced myself to Alumni Engagement.
13.	Care Experienced Students	<p>Advertised Liberation and Representation officer positions on social media.</p> <p>Had a catch-up with 2019/20 Care Experienced Officer.</p> <p>Had an initial meeting with newly elected Care Experienced officer.</p>
14.	Student Carers	<p>Attended a meeting about student carers and the opportunities within the Students' Association.</p> <p>Promoted Carers Trust Scotland survey on social media.</p>
15.	Glasgow Student Forum	<p>Attended various Glasgow Student Forum meetings with a mixture of last years and this years committee.</p> <p>Elected a new Chair and Vice Chair and discussed goals for the year.</p>
16.	Townhead and Ladywell Community Council	Researched into Townhead and Ladywell community council.

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Research into successful sports committee trainings offered by other Scottish institutions.	Compare our sports committee trainings to other institutions to find gaps and things to improve to make our sports committees more equipt.
2.	Develop Student Mental Health Agreement.	Progress 2020 Student Mental Health Agreement and come up with even more ways we can focus on mental health and wellbeing.
3.	Discuss, set a date and plan an online event for 19/20 Sports Awards.	Sports teams will know the outcome of the 19/20 Sports Awards (delayed due to covid-19).
4.	Have another meeting with SCEBE ASLTQ and Dean to highlight SCEBE NSS results and aims for the academic year	Create a clear pathway and aim for Vice President and SCEBE on what we need to work on and how we can do this.