

Committee Title	Student Voice					
Date of Meeting	20 th February 2023					
Item Number and Title/Subject	Full Time Officer Reports					
Paper Presenter	Laiba Tareen, Student President John Mavileth, Vice President SCEBE Jennifer Abali, Vice President SHLS Chukwuma Egbujor, Vice President GSBS					
Brief Summary of Issues/Topic	The Constitution outlines that 'Student Voice has the power to scrutinise the work of the Executive Committee'. The reports outlined progress made against remits and Team and Individual Objectives.					
Recommendation(s)	Information		Discussion		Approval	X
	Any member can ask a question by raising their voting card and being recognised by the Chair to speak. Student Voice is asked to approve the Full Time Officers Report.					
Who have you consulted when developing the paper?	Executive Committee					
Staff/Student Protocol	Yes		No	X	N/A	
Will any decision approved directly affect the work of staff?	The Chief Executive has been consulted in the development of the team and individual objectives and remits.					
Should the paper be submitted to any other committee following its consideration/approval at this meeting?	No The Full Time Officer reports are made available to the membership on the Students' Association website.					
If yes, please state the committee and proposed date of submission.						

Report by Student President

Author:	Laiba Tareen
Date Produced:	08/01/23
Committees:	Student Voice
Action:	For Approval

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Increased shower facilities for students on GCU campus for prayer and sustainable travel purposes.	Initiated discussion at Executive committee
2.	Within GCU to create sustainable a Discretionary and Childcare Fund for international students in crisis.	Funds available for International students.
3.	Working with other students' associations, students and other stakeholders, lobby the Scottish Government free bus travel for all students.	Initiated conversation and work along with NUS regarding lobby the Scottish Government free bus travel for all students.

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	To obtained tailored support for GCU students for cost of living crisis	<p>Participation in campaign (ie attend rallies, numbers completing petitions)</p> <p>Meetings with relevant stakeholders within Glasgow City Council and Scottish Government with established plan for future.</p> <p>Enhanced discretionary fund and commitment to long term approach.</p> <p>Attendance or usage of initiatives</p>
2.	To ensure students know and are able to use the GCU Fit to Sit Policy, including for an annual review to be conducted with recommendations to be implemented	<p>Videos created</p> <p>Number of communications and their reach.</p> <p>Evaluation takes place in 2022/23, with recommendations that are implemented.</p>

3.	To ensure GCU measures students' satisfaction with the current hybrid approach to learning, teaching,	Survey evaluation data Campaign run by Full Time Officers
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	assessment and student support, to inform future academic years modes of delivery	Session developed and delivered at Academic Rep Gathering and Student Voice meeting. Review takes place in 2022.23 with recommendations that are implemented.
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Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Governance meeting (Mature students and International students group)	Mature and International students discussed their problems and challenges with governors.
2.	Strike Actions	SA is supporting the strike action and passed a motion on our stance at the last SV meeting.
3.	Court meeting	Attended university's court meeting and presented my court report.
4.	Attended NUS Rally	Attended NUS rally in Edinburgh for cost of living crisis.
5.	Student Partnership Agreement	The Students' Association is working with the University on a refresh of the current Student Partnership Agreement .
6.	Ask the Officer	Chatted with students about any issues they are facing.
7.	Principal Induction Presentation	As part of Professor Decent induction the Students' Association delivered a presentation on Thursday 2 nd February 2023 on the Students' Association. The presentation covered what makes us unique (our Full Time Officer Model), our partnership working, our risks and potential opportunities.

Plans Before the Next Meeting

	Main Priorities	Intended Outcome/Impact <i>What difference will this meeting or event make?</i>
1.	Fit to sit Policy video	Still to be completed

Report by Vice President GSBS

Author:	Chukwuma Egbujor
Date Produced:	09/02/2023
Committees:	Student Voice
Action:	For Approval

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Introduction of a personalized GCU application (APP) and virtual student ID card for improved attendance monitoring.	<p>Attended meetings to discuss about improving the attendance monitoring system and a potential GCU APP.</p> <p>On-going Scoping and consultation with GCU students/Reps about the potential content of a GCU APP.</p> <p>Identification of the potential functionalities for the GCU APP survey which will be sent out to students after review.</p>
2.	Championing Equality, Diversity, and Inclusion (EDI) through representations and tackling racism on campus.	<p>Chaired two EDI committee meetings.</p> <p>Drafting of the proposal for the Rep. Network officers' incentive.</p> <p>Proposal discussed at Executive committee.</p> <p>Production of the Rep. Network officers' hoodies.</p>
3.	Promoting the Teaching Awards within the GSBS School	<p>Ongoing recommendations to review the categories and presentation of the teaching awards.</p> <p>Promotion of the teaching award nominations via social media, ADLTQ and academic reps.</p> <p>Continuous promotion of teaching awards via social media.</p> <p>Feedback café with school Deans and ADLTQ on the teaching award review.</p>

Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	To obtained tailored support for GCU students for cost of living crisis	<p>Ongoing assessment and recommendation to address the accommodation crises with the EB.</p> <p>Prompted the Executive to provide temporary accommodations for students.</p> <p>Attended the rally hosted by the NUS at the Scottish parliament for students' support.</p>
2.	To ensure GCU measures students' satisfaction with the current hybrid approach to learning, teaching,	Ongoing student's engagement and in-person feedback using the relax and renew space.
3.	To ensure students know and are able to use the GCU Fit to Sit Policy, including for an annual review to be conducted with recommendations to be implemented	<p>Ongoing awareness creation on the Fit to Sit policy via videos and blogs to explain the policy better.</p> <p>Review of the Fit to Sit policy guidelines with the EB.</p>

Remit Progress

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	VP GSBS	<p>Recruitment and training of PGT Reps.</p> <p>Planning and sending out invitations for the upcoming academic Reps gathering.</p> <p>Presented a report on students' experience at the GSBS school board meeting.</p> <p>Plans to run a food share campaign with the GSBS.</p> <p>Meet with GSBS academic Reps to feedback on the last assessment, use of Fit to Sit policy and timetabling challenges.</p>
2.	International Students.	<p>Approached the EB to discuss about issues surrounding the PSW transition for international students.</p> <p>Concluded the discussion around the PSW Transition with a win. From the 2023/24 session the end of study date on students CAS will be after assessment board must have sat instead of after exams or teaching. However, an interim arrangement is sort out for the current 2022/23 set.</p> <p>Informed the EB about the issues with the VISA support.</p>

		Planning and sending out invitations for the FTOs, International students and Governor's meeting.
3.	Equality, Diversity and Inclusion.	<p>Concluded plans to provide Rep. network officers with hoodies.</p> <p>Presentation of the proposal for the stipend to network officer's incentive to committees.</p>
4.	Catering.	<p>Attended the general catering review meeting to discuss plans to support staff and student during the cost-of-living crises.</p> <p>Launching African dishes to the catering service day-to-day menu.</p> <p>Arranged and attended a catch-up meeting with the manager of the catering service where I informed him of plans to host the 'lunch with FTOs' during the January refresher week.</p> <p>Organised a taster session for the proposed African Menu.</p> <p>Review feedback after the African Menu event and sent recommendations to the Catering service (Baxterstory) on campus.</p>
5.	Accommodations.	Continuous recommendations to the Executive Board to alleviate the accommodation crises.
6.	SLP, SDGs, Social innovation, and entrepreneurship.	Sent a report to the SDG regarding the SA actions on Sustainable Development Goals ahead of the next committee meeting.
7.	Freshers/open day.	Attended the January Refresher event and noted recommendations to improve.
7.	Student Media groups	<p>Had a tour to check the Radio Carey facilities and equipment in order to rejuvenate the station post pandemic.</p> <p>Attended a meeting with the Director of Radio Caley to discuss plans to promote and improve services.</p>
8.	Library	Attended the weekly library meeting.

9.	Disabled Student Group Champion	Ongoing discussions with the Disabled students' officer to create awareness on support provided for disabled students.
10.	Glasgow Student Forum	Attended the GSF members meeting to elect the 2022/23 executive committee members.

Plans Before the Next Meeting

	Main Priorities	
1.	Introduction of a personalized GCU application and virtual student ID card for improved attendance monitoring.	Completion of consultation with GCU students/Reps about the GCU APP functions and attendance monitoring system.
2.	Students Engagement	<p>Consultation with students and reps to get feedback on timetabling, academic teaching and learning, teaching awards and the cost-of-living crises.</p> <p>Continuation of Coffee on campus.</p> <p>Continuation of the lecture shout outs and ask the office online and in person at the renew and relax space.</p>
3.	Championing EDI through representations	Completion and presentation of the proposal for the Rep. Network officers' incentive to committees.

Report by Vice President (SHLS)

Author:	Jennifer Abali
Date Produced:	08/02/2023
Committees:	Student Voice
Action:	For Approval

Full Time Officer Individual Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1.	Achieve the Think Positive Mental Health Partnership Agreement	<p>Attended SMHA information Day</p> <p>Promote mental health tips post on Social media</p> <p>Promote GCU wellbeing posts</p> <p>Catch up with GCU Wellbeing Team</p> <p>Discussed with SA Senior Student Adviser to discuss Student Mental Health Agreement</p> <p>Reviewed the SMHA and made adjustments</p> <p>Ran a quick poll on social media to know what mental health support programs students would like to see</p> <p>Conducted a feedback café session with Academic reps to discuss about mental health support programs.</p> <p>Organized events for Feel Fab February campaign in line with SMHA</p> <p>https://www.gcustudents.co.uk/articles/feel-fab-feb-2023</p> <p>Attended Think Positive meeting to discuss about challenges surrounding student engagement with wellbeing activities and solutions.</p> <p>Regular catch up with the Wellbeing Team, the Relax and Renew Steering Group and the Advice Center</p> <p>Continued posting Mindful Monthly Monday Tips</p>
2.	Promoting multicultural diversity and inclusion through events and awareness	<p>Organized the Afro-Caribbean Culture Night</p> <p>Assisted with planning for Diwali Night</p> <p>Liaised with GCU mental Health and Wellbeing Team to organize a workshop focused on the black community to celebrate Black History Month</p> <p>Assisted with Diwali event planning</p> <p>Planning an Intercultural event alongside other FTOs that will feature diverse cultures (Scottish, British, Africans, Asians etc)- Date is yet to be confirmed</p> <p>Hosted the International Students Welcome Night alongside Events Team.</p>
3.	School based; SHLS; Increase the travel allowance to 45p per mile and increase	<p>Regular catch up with Dean</p> <p>Meeting with students affected</p> <p>Discussions in school board meeting</p>

	travel scholarships for students on placement	<p>Attended meetings with the Associate Dean, International for SHLS</p> <p>Meeting with students to discuss about travel reimbursement.</p> <p>Ongoing discussion with Executive Board</p> <p>Feedback from Executive board who agreed to review it in line with what other institutions are doing (timeline not certain)</p>
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Full Time Officer Team Objectives

	Main Priorities	Progress <i>What have you achieved since the last meeting?</i>
1	To obtained tailored support for GCU students for cost of living crisis	<p>Suggested idea about free Breakfast launched by the University.</p> <p>Ongoing discussions about emergency fund allocated to GCU Students Association</p> <p>Ongoing discussions about hardship funds for international students</p> <p>Ongoing discussions about hot water on campus and microwaves on campus.</p> <p>Ongoing discussions about other initiatives for students to curb cost of living crisis</p>
G	To ensure students know and are able to use the GCU Fit to Sit Policy, including for an annual review to be conducted with recommendations to be implemented	<p>Created videos in the SA with information about what FIT to Sit is all about.</p> <p>Discussions that Fit to Sit should be included in module handbooks</p> <p>Videos with GCU Communication team about Fit to Sit.</p> <p>Feedback received from PVC L&R about Fit to Sit.</p>
3	To ensure GCU measures students' satisfaction with the current hybrid approach to learning, teaching, assessment and student support, to inform future academic years modes of delivery	<p>Module evaluation videos done with Communications team.</p> <p>Promotion of module evaluation with GCU Communications team</p>

Remit Progress

1	Quality Assurance and SPARQS	<p>SPARQs Residential Training : Quality education in Scotland and the role we can play as officers</p> <p>Attended meetings</p> <p>Staff consultation of the Student Partnership Agreement Refresh</p> <p>Reviewed drafted notes and provided feedback</p> <p>Attended Staff consultation meeting/discussions on what needs to be done about the principles.</p>
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		<p>Attended University Research Committee meetings</p> <p>Attended Timetable Policy Review meeting</p> <p>Attended SLLG meeting</p> <p>Chaired SAGE meeting</p> <p>Attended SPA meeting</p> <p>Participated in SPA review</p> <p>Attended the Sabbatical Officers Development Day</p> <p>Reviewed the SPA high emerging themes document and made suggestions</p> <p>Took part in an interview with QAA Scotland</p> <p>Attends meeting with the GCU QAE to discuss about time tabling policy and how to get student feedback on the policy.</p> <p>Joined the Digital learning Advisory committee to discuss about ideas to implement to enhance student's learning experience.</p> <p>Ongoing discussions on students Digital Id card</p> <p>Chaired 2 SAGE meetings</p> <p>Ongoing discussions about timetabling review policy.</p>
2	GCU Wellbeing	<p>Promote mental health and wellbeing</p> <p>Participated in think positive meetings</p> <p>Regular catch up meetings with the wellbeing department in GCU</p> <p>Attended the Student Mental Health Agreement Information Day</p> <p>SMHA-Post on Social media</p> <p>Discussed with the Advice Centre about what changes need to be made to the SMHA</p> <p>Catch ups with the Advice Centre</p> <p>Had a feedback café sessions with academic reps to identify mental health support programs they'd love to see on campus.</p> <p>Regular catch up with wellbeing team</p> <p>Planned and organized Feel Fab Feb Campaign and drafted a calendar.</p> <p>Attended Think positive Forum meeting to discuss about challenges faced within the sector about Student Engagement and Wellbeing activities.</p>
3	Societies	<p>Meeting with the society person</p>

		<p>Discussion on how to promote society council nomination</p> <p>Meeting with the society coordinator on information about different societies are formed</p> <p>Promoting the restart of Afro-Caribbean society via upcoming black history month cultural event</p> <p>Promoting societies during inductions</p> <p>Catch-up with Society Council</p> <p>Discussed Feel Fab Feb Campaign with Societies and Activities manager to ensure that societies who are interested can get involved though “come and tries”</p>
4	Alumni, GCU Foundation and Graduation	<p>Attended meetings with Gordon to discuss Common Good Fund and how societies can participate</p> <p>Common good fund application for Societies in progress</p> <p>SPA review ongoing</p> <p>Attended meeting with QAE to participate in thematic reviews of SCCGS.</p> <p>Reviewed SPA with other FTOs and made grammatical changes.</p> <p>Promoted Magnusson Awards funds on socials</p>
5	Academic, Policy and Practice Committee	<p>Reviewed the course :Don’t cheat Yourself: and provided feedback</p> <p>Reviewed the online transition tool and gave feedback</p> <p>Attended APPC meetings to discuss issues and make contributions in favour of students</p> <p>Wrote a blog on online transition tool</p>
	Nightline Volunteer Programme	<p>Discussed with the advice centre regarding nightline</p> <p>Promoted social media posts for call for volunteers</p>
6	Teaching Awards	<p>Regular meetings with Paul to discuss about Teaching awards Nominations</p> <p>Meetings with the VP for GSBS on how to resolve issues surrounding low turnout for the teaching awards in the business school.</p> <p>Currently making decisions on changes to the teaching awards so that some schools are not left behind</p>
7	GCU Outreach (Articulation)	<p>Meeting with GCU outreach manager to discuss about upcoming projects.</p>

8	Care Experience and Estranged Students	Approved a care and estranged student officer Joined a Corporate parenting Steering Group
9	Ethnic Diversity Networking Group Champion	Working with VP_GSBS towards representation network group officers.
10	Post graduate Taught and Research	<p>Attended meetings in the University Research committee for discussions on matters related to PGR and PhD students and PGT students on placements.</p> <p>PGT Reps Shortlisting</p> <p>Conducted PGT Reps Interviews</p> <p>Successful recruitment of PGT Reps.</p> <p>PGT Reps inductions</p> <p>Recruited new PGR Reps</p>
11	Glasgow Student Forum	<p>Elected secretary for the GSF</p> <p>Attended GSF Exec meeting to discuss about issues affecting students in Glasgow</p> <p>Ask questions about how individual institutions and how issues are addressed internally</p>