#### **Opening date of nominations**: Tuesday 2<sup>nd</sup> April 2024

**Process of nomination:** Email <u>Studentvoice@GCUStudents.co.uk</u> stating which position(s) you would like to stand for <u>OR</u> raise your hand at the Student Voice meeting when nominations are opened to the floor for each position. Only current Student Voice members may stand for a position.

**Closing date of nominations:** Monday 8<sup>th</sup> April 2024. Final call for nominations will take place at the meeting of Student Voice.

**Process of Elections:** If there are more candidates standing for a position then there are number of places, then an online election will be run. Elections will run from Wednesday 10<sup>th</sup> April at 10am until Thursday 11<sup>th</sup> April at 12noon. Only current Student Voice members will be able to cast their ballot using single transferrable vote (STV) method. If the number of candidates equal the number of available positions, then these members shall be duly elected. A subsequent election will be held at the first meeting of Student Voice 2024/25 for any unfilled positions.

Position	Descriptio	on	Number of places
Student Voice Chair	Remit:	<ul><li>a) The Chair of Student Voice is responsible for the promotion of Student Voice and for the smooth running of its meetings.</li><li>b) The Chair is responsible for liaising with the Clerk of Student Voice on the compilation of agendas and papers for meetings.</li></ul>	1
		<ul> <li>c) The Chair may invite Students' Association staff members to attend meetings of Student Voice.</li> </ul>	
		d) The Chair of Student Voice in conjunction with Students' Association staff are responsible for the training of Student Voice members and Officers.	
		e) Is a full member of Student Voice.	
Student Voice Vice Chair	Remit:	a) The Vice Chair of Student Voice shall deputise in the absence of the Chair of Student Voice.	1

Senate Student Representative	<ul> <li>b) The Vice Chair of Student Voice shall act as a Returning Officer and organise elections in the manner described in the Schedules of the Constitution.</li> <li>c) The Vice Chair is a full member of Student Voice.</li> <li>University committee responsible for overall planning, co-ordination, development and supervision of the academic work of the University. Meets 6 times a year usually on Wednesday AM. More information <u>here</u>.</li> </ul>	1x Representation 1x Liberation 3x Open
Senate Disciplinary Committee Student Representative	The Senate Disciplinary Committee is responsible for considering and disposing of any allegation made against a student which constitutes a major offence, as defined in the <u>Code of Student</u> <u>Conduct</u> . More information <u>here</u> .	5
Learning Enhancement Subcommittee Student Representative	Committee responsible for ensuring the effective implementation and monitoring of university quality assurance and enhancement agenda. More information <u>here.</u>	1x UG 1x PGT 1x Open
Honorary Degrees Committee	Committee responsible for conferring honorary degrees. Usually meets twice a year. More information here.	1
Freshers' Committee	Students' Association committee responsible for planning and implementing Freshers' week.	2
Equality, Diversity and Inclusion Committee Open Place	<ul> <li>Remit:</li> <li>a) The Equality and Diversity Committee is responsible for developing equality and diversity policy subject to the approval of Student Voice.</li> <li>b) Responsible for campaigning for matters relating to equality and diversity that supports members' needs.</li> <li>c) Four statutory meetings will be held throughout the academic sessions; two in each trimester.</li> </ul>	2

# FAQ

### Q. Can I stand for more than one position?

A. Yes except the Chair and Vice-Chair of Student Voice who may not be the same person. The Chair of Student Voice also cannot hold another Officer position (Department Rep; Representation Officer; Full Time Officer; Activities Lead) on Student Voice concurrently.

#### Q. What are the eligibility requirements of standing for a position?

A. You must be a current member of Student Voice. You must remain a member for the entirety of the term of office – i.e. be a continuing GCU student for 2024/25. So if you are graduating this year (even if returning to do a PGT course in the autumn), not returning to GCU next year or will not be a student until at least the end of Trimester 2 2025 - unfortunately you cannot stand for the elections. Other eligibility requirements are outlined on the grid above.

#### Q. What are the terms of office for the positions?

A. Term of office will begin at the start of Trimester 3 2024 and finish at the end of Trimester 2 2025 exam diet.

#### Q. What happens if I am not a member of Student Voice next year?

A. Members who are an elected as student representative to the <u>university</u> committees above will automatically gain membership to Student Voice for the term they are Student Representatives. In this instance, it would be for the 2024/25 academic year.

#### Q. Can Full Time Officers stand for a position on Senate?

A. Yes. As a member of Student Voice, FTOs may stand for Senate positions.

#### Q. I am currently a Representation Officer, can I stand for an Open Place on the Equality, Diversity and Inclusion committee.

A. Yes. Do remember if you will be continuing as a Representation Officer next year, you will automatically be a member of the committee though.

#### Q. I am graduating this year but will be returning to do my post-grad at GCU. Can I run for a position?

A. As you will not be officially enrolled between your graduation and enrolment in the PGT course, you cannot hold an Officer or representative role. However, nominations for the open places on Student Voice and PGT Rep for each of the schools takes place at the beginning of each

academic year. You are encouraged to stand for one of these. Any unfilled vacancies from this election will be run again at Student Voice 1 of the new academic year.