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| **Item** | **Courses**  | **Staff member**  | **Outcome**  |
| **Careers** Industry internships Work expecneice Industry fair Networking events  | All courses felt this was missing, raised by MBA LBM  | Liz | CompletedSpoke with Liz, Thursday 15th Liz delivered a work shop on Internships and where to find work experiences. Students need to speak to Liz to find out more.  |
| **Student Events** More across cohorts Casual settings Student networking  | Raised by MSc LBM  | Scarlett  | On going Class repos for MSc LBM have event planned for 26/10/18, will promote to all students.Fashion society xmas party being organised.  |
| **Campus Trip** Visiting Glasgow campus, See the facilities e.eg LibraryKnow more about Glasgow Caledonian.  | Raised by MBA LBM Other class reps felt the same.  | Scarlett and Stefan  | On going Conduct survey into how many students, which courses, liaise with SA team and FTO |
| **Induction Week** Difficulty getting hold of details on Housing, costingLeft to sort everything out themselves. Banking and transport set upShare accommodation Facebook | All Class Reps  | Stefan and Dan | Completed Stefan aware, cannot open bank account any sooner, must be a registered student.Spoke to marketing, current students can also request to be part of Facebook groups, could advertise their rooms.  |
| **ID Cards** When should they be swiping, how often? | All Class Reps | Stefan | Completed Email will be sent to all students regarding swiping of cards, what the rules are.  |
| BRP Card Needing to travel to post office  | All Class Reps | Stefan  | Completed Government policy, too small of a campus to have the availability to collect on campus. Which raise awareness to students sooner about the ideal post office to collect cards from.  |