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| **Item** | **Courses** | **Staff member** | **Outcome** |
| **Careers**  Industry internships  Work expecneice  Industry fair  Networking events | All courses felt this was missing, raised by MBA LBM | Liz | Completed  Spoke with Liz, Thursday 15th Liz delivered a work shop on Internships and where to find work experiences. Students need to speak to Liz to find out more. |
| **Student Events**  More across cohorts  Casual settings  Student networking | Raised by MSc LBM | Scarlett | On going  Class repos for MSc LBM have event planned for 26/10/18, will promote to all students.  Fashion society xmas party being organised. |
| **Campus Trip**  Visiting Glasgow campus,  See the facilities e.eg Library  Know more about Glasgow Caledonian. | Raised by MBA LBM  Other class reps felt the same. | Scarlett and Stefan | On going  Conduct survey into how many students, which courses, liaise with SA team and FTO |
| **Induction Week**  Difficulty getting hold of details on Housing, costing  Left to sort everything out themselves.  Banking and transport set up  Share accommodation Facebook | All Class Reps | Stefan and Dan | Completed  Stefan aware, cannot open bank account any sooner, must be a registered student.  Spoke to marketing, current students can also request to be part of Facebook groups, could advertise their rooms. |
| **ID Cards**  When should they be swiping, how often? | All Class Reps | Stefan | Completed  Email will be sent to all students regarding swiping of cards, what the rules are. |
| BRP Card  Needing to travel to post office | All Class Reps | Stefan | Completed  Government policy, too small of a campus to have the availability to collect on campus. Which raise awareness to students sooner about the ideal post office to collect cards from. |